

**WYRE FOREST DISTRICT COUNCIL
MISCELLANEOUS FUNCTIONS COMMITTEE
COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN
MONDAY 23RD MAY 2005 (6PM)**

PRESENT:

Councillors: J P Campion (Chairman), M W Partridge (Vice-Chairman), P Dyke, J Holden, Mrs L Hyde, Mrs R L Lewis, Miss M A Mason, Mrs F M Oborski, Mrs P A Rimell and A D Williams.

CM.36 APOLOGIES FOR ABSENCE

Apologies for absence were received on behalf of Councillors Miss S C Meekings and R Wheway.

CM.37 APPOINTMENT OF SUBSTITUTES

Councillor J Holden was appointed as substitute for Councillor Miss S C Meekings and Councillor Mrs F M Oborski was appointed as substitute for Councillor R Wheway.

CM.38 DECLARATION OF INTERESTS

Councillors Mrs L Hyde and Mrs F M Oborski each declared a personal interest in agenda item number 8, Market Testing of Building and Public Conveniences Cleaning, in view of their membership of Wyre Forest Community Housing Limited's Management Board.

CM.39 MINUTES

DECISION:

The minutes of the meeting held on 21st March 2005 be confirmed as a correct record of the meeting and signed by the Chairman.

CM.40 EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the

following items of business on the grounds that they involve the likely disclosure of “Exempt Information” as defined in paragraphs 8 and 9 of Part I of Schedule 12A of the Act.

CM.41 SUMMARY OF MINUTES

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as “exempt information” would be disclosed if the minutes were published in full.

CM.42 MINUTES

The exempt minutes of the meeting held on 21st March 2005 were confirmed as a correct record and were signed by the Chairman.

CM.43 MARKET TESTING OF BUILDING AND PUBLIC CONVENIENCES CLEANING

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services and selected cleaning contractors to be invited to tender for the contract to clean the Council’s buildings and public conveniences. The selection was made on the basis of an evaluation of pre-qualification questionnaires. The Committee also approved the model to be used for the evaluation of tenders for this contract.

CM.44 AWARD OF CONTRACT FOR SKATEBOARDING EQUIPMENT BRINTON PARK, KIDDERMINSTER

Further to Minute CM.873 of its 21st March 2005 meeting, the Committee considered a report from the Head of Cultural, Leisure and Commercial Services and noted the award of the contract for the provision of skateboarding equipment in Brinton Park, Kidderminster.

CM.45 AWARD OF CONTRACT FOR THE PLANNING AND BUILDING CONTROL REPLACEMENT SOFTWARE DATABASE

Further to Minute CM.874 of its 21st March 2005 meeting, the Committee considered a report from the Head of Planning, Health and Environment and noted the award of the contract for the provision of a new Planning and Building Control software database.

The meeting ended at 6.06 p.m.