



**WYRE FOREST
DISTRICT COUNCIL**

THE CABINET

A G E N D A

Date: Thursday, 13th January 2005

Time: 6.00 p.m.

**Venue: Wyre Forest Community Housing
3 Foley Grove
Foley Business Park, Kidderminster**

PLEASE NOTE VENUE

Please retain this agenda for Council on 23rd February 2005

The Cabinet Members and their responsibilities:-

| | |
|---------------------------------|---|
| Councillor S J M Clee | Leader, Strategic Overview & Direction |
| Councillor M J Hart | Deputy Leader, Commercial Services |
| Councillor Mrs M B Aston | Housing, Health and Rural Affairs |
| Councillor J-P Campion | Finance and Corporate Affairs |
| Councillor J W Dudley | Environment & Economic Regeneration |
| Councillor N J Desmond | Community & Leisure Services |

SCRUTINY OF DECISIONS OF THE CABINET

The Council has one Cabinet Scrutiny Committee and five Policy and Scrutiny Panels, that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Cabinet Scrutiny Committee and five Policy and Scrutiny Panels.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing Order B4 any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by any three non-Cabinet Members and the Chairman of the relevant Policy and Scrutiny Panel or by three members of the Cabinet Scrutiny Committee and any member of the relevant Policy and Scrutiny Panel.

The deadline for "calling in" Cabinet decisions is Tuesday 25th January 2005

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer. Telephone : 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

(MAP OF WYRE FOREST COMMUNITY HOUSING)

**Wyre Forest District Council
CABINET
Thursday 13TH January 2005**

PART 1

Open to Press and Public

1. **APOLOGIES FOR ABSENCE**

2. **DECLARATIONS OF INTEREST**

3. **MINUTES**

To confirm as a correct record the minutes of the Cabinet held on the 16th December 2004. (Pages 1 - 11)

4. **CALL INS** - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.

5. **ITEMS REQUIRING URGENT ATTENTION**

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

6. LEADER'S PORTFOLIO

Stephen Clee

6.1. **LEADER'S ANNOUNCEMENTS**

7. PETITION - SUTTON PARK FIRST SCHOOL, KIDDERMINSTER

- 7.1. To receive a petition signed by parents and staff of Sutton Park First School, that was referred from Council on 8th December 2004 that requests support for a barrier across the school drive to prevent vehicular access during the start and end of the school day.

8. FINANCE & CORPORATE AFFAIRS

John-Paul Campion

8.1. **THE ANNUAL AUDIT AND INSPECTION LETTER (2003/04)**

To consider the Annual Audit and Inspection Letter produced by the Audit Commission and KPMG, External Auditor. (Pages 12 - 15)

A copy of the Annual Audit and Inspection letter has been placed in Party Group Rooms and a public inspection copy is available on request. (See front cover for details)

8.2. REVENUE AND CAPITAL BUDGET/COUNCIL TAX LEVY

To recommend a final Budget Strategy having considered:-

- The initial Budget Strategy
- Reports of the Head of Financial Services (Budget Reports 2005-2008) (**Contained in the Pink Budget Book previously circulated**) **A public inspection copy is available on request (see front cover for details).**
- Recommendations of the Finance and Corporate Affairs Policy and Scrutiny Panel **To follow**
- The Service Options in items 10.2. and 10.3 from this agenda.

9. HOUSING, HEALTH AND RURAL AFFAIRS

Maureen Aston

9.1. PRIVATE SECTOR HOUSING LEASING SCHEME

To consider a report from the Head of Planning, Health and Environment that proposes arrangements for the Council to enter into direct residential leasing with private landlords to provide temporary accommodation for homeless applicants. (Pages 16 - 23)

10. ENVIRONMENT & ECONOMIC REGENERATION

James Dudley

10.1. BUSINESS IMPROVEMENTS DISTRICTS (BIDS)

- (i) To consider a report from the Chief Executive that advises on the development of this Government initiative.
- (ii) To seek approval for the Economic Development and Tourism Manager to work with Sandy Lane Business Association to develop a pilot scheme in partnership with the District Council. (Pages 24 - 27)

10.2. WORCESTERSHIRE CREDIT UNION

To consider a report from the Chief Executive that advises Cabinet of:

- (i) the formation of a Worcestershire Credit Union
- (ii) a request from the Wyre Forest District Group being set up locally to support the new organisation and to contribute towards its development. (Pages 28 - 32)

10.3. BID TO ENGLISH HERITAGE FOR A PARTNERSHIP IN CONSERVATION AREAS SCHEME FOR STOURPORT ON SEVERN

- (i) To consider a report from the Head of Planning, Health and Environment regarding Members of a proposed two-stage bid to English Heritage for funding under a Partnership in Conservation Areas Scheme for Stourport-on-Severn.
- (ii) To seek approval to undertake the necessary work for this bid. (Pages 33 - 36)

10.4. REPRESENTATIONS ON ADJACENT AUTHORITY LOCAL PLAN AND UNITARY DEVELOPMENT PLAN PROPOSALS

To consider a report from the Head of Planning, Health and Environment on the submission of representations on the Malvern Hills District Local Plan - second deposit, and the Dudley Unitary Development Plan - proposed modifications. (Pages 37 - 39) **The appendices to these reports have been placed in Party Group Rooms and a public inspection copy is available on request. (See front cover for details).**

11. *RECOMMENDATIONS FROM POLICY AND SCRUTINY PANELS (if any)*

12. EXCLUSION OF THE PRESS AND PUBLIC:

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs 7, 8 and 9 of Part 1 of Schedule 12A to the Act.

**PART 2
Exempt Information
Not Open to the Press and Public**

13. MINUTES

To confirm as a correct record the Exempt minutes of the Cabinet held on the 16th December 2004. (Pages 40 - 41)

14.1. REMEDIAL WORK TO THE RETAINING WALL ADJACENT TO ST. MARY'S CHURCH, KIDDERMINSTER

To consider a report from the Head of Cultural, Leisure and Commercial Services regarding the need to carry out urgent remedial works to the retaining wall adjacent to St. Mary's Church, Kidderminster. (Pages 42 - 43)

14.2. NATIONAL LAND INFORMATION SERVICES (NLIS) HUB - LAND CHARGES SEARCHES

To consider a report from the Head of Legal and Democratic Services regarding pricing for local Land Charges Searches. (Pages 44 - 46)