



**WYRE FOREST
DISTRICT COUNCIL**

THE CABINET

AGENDA

Date: Thursday, 17th February 2005

Time: 6.00 p.m.

**Venue: Earl Baldwin Suite
Duke House, Clensmore Street
Kidderminster**

PLEASE NOTE VENUE

Please retain this agenda for Council on 23rd February 2005

The Cabinet Members and their responsibilities:-

Councillor S J M Clee	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Commercial Services
Councillor Mrs M B Aston	Housing, Health and Rural Affairs
Councillor J-P Champion	Finance and Corporate Affairs
Councillor J W Dudley	Environment & Economic Regeneration
Councillor N J Desmond	Community & Leisure Services

SCRUTINY OF DECISIONS OF THE CABINET

The Council has one Cabinet Scrutiny Committee and five Policy and Scrutiny Panels, that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Cabinet Scrutiny Committee and five Policy and Scrutiny Panels.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing Order B4 any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by any three non-Cabinet Members and the Chairman of the relevant Policy and Scrutiny Panel or by three members of the Cabinet Scrutiny Committee and any member of the relevant Policy and Scrutiny Panel.

The deadline for "calling in" Cabinet decisions is Tuesday 1st March 2005

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer. Telephone: 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

(MAP SHOWING LOCATION OF DUKE HOUSE)

**Wyre Forest District Council
CABINET
Thursday 17th February 2005**

PART 1

Open to Press and Public

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To invite Members to declare any interests in any item on the Agenda (including any declaration in relation to Section 106 of the Local Government Finance Act 1992).

3. MINUTES

To confirm as a correct record the minutes of the Cabinet held on the 13th January 2005. (Pages 1-11)

4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.

5. ITEMS REQUIRING URGENT ATTENTION

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

6. LEADER'S PORTFOLIO

Stephen Clee

6.1. LEADER'S ANNOUNCEMENTS

7. FINANCE & CORPORATE AFFAIRS

John-Paul Campion

7.1. BUDGET PROPOSALS 2005/2006

To consider the following reports and to recommend to Council a final Budget Strategy and resultant Council Tax for 2005/2006:-

- (a) The Proposed Decision - Budget Reports recommended to Council by the Cabinet on the 13th January 2005. (Pages 12-23)
 - (b) Recommendations of the Finance and Corporate Affairs Policy and Scrutiny Panel from its meeting on the 3rd February 2005. The Panel agreed the recommendations of its Budget Scrutiny Task and Finish Group. (Pages 24-36)
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- (c) Consultation on the Cabinet's Budget Proposals 2005-2008. (Pages 37-38)
 - (d) Final Determination of the Local Government Finance Settlement and Collection Fund Surplus 2005-2006. (Pages 39-40)
 - (e) Income Service Option - Proposed Car Parking Charges. (Pages 41-46)
 - (f) Additional Capital Resources. Letter from the Head of Financial Services attached (Page 47)

7.2. REPORT ON BUDGET MONITORING

To consider a report from the Head of Financial Services that informs members of the monitoring of the Revenue Budget and Capital Programme in accordance with the Local Government Act 2003 and Comprehensive Performance Assessment Guidelines. (Pages 48-55)

8. ENVIRONMENT & ECONOMIC REGENERATION James Dudley

8.1. NEW CONSERVATION AREA FOR STONE, NR. KIDDERMINSTER

To consider a report from the Head of Planning, Health and Environment on the results of the public consultation exercise on the draft proposals for a Conservation Area at Stone. (Pages 56-66)

8.2. DRAFT LOCAL DEVELOPMENT SCHEME

To consider a report from the Head of Planning, Health and Environment that recommends to Council that the Local Development Scheme for Wyre Forest District be based on the draft dated 2nd December 2004 as amended by Appendices 1 and 2 of this report. (Pages 67-81)

8.3. FEASIBILITY STUDY TO PROVIDE 250 EXTRA CAR PARKING SPACES FOR THE DISTRICT

To consider a report from the Head of Cultural, Leisure and Commercial Services that outlines the options available relating to the provision of a multi-storey car park in Kidderminster Town Centre. (Pages 82-86)

9.1. IMPLICATIONS OF THE CHILDREN'S ACT 2004 ON DISTRICT COUNCILS

To consider a report from the Head of Cultural, Leisure and Commercial Services that:-

- (1) advises on the responsibilities for District Councils arising from the Children's Act (2004)
- (2) asks the Cabinet to recommend the Council to designate a Lead Councillor and a Lead Officer for children's services who will also represent the Council on the Children's Fund Board
(Pages 87-97)

10. RECOMMENDATIONS FROM POLICY AND SCRUTINY PANELS

10.1. Recommendations from the Community and Leisure Services Policy and Scrutiny Panel meeting held on 6th January 2005

Neighbourhood/Street Wardens (item deferred from Cabinet on 13th January 2005) (Page 98)

10.2. Recommendations from the Housing, Health and Rural Affairs Policy and Scrutiny Panel meeting held on 19th January 2005

Services for Older People (Page 99)
Recommendations to Wyre Forest Primary Care NHS Trust (Page 100)
Recommendations to Wyre Forest Community Housing (Page 100)
Schools Waste/Waste Minimisation in Schools - Recommendation to Worcestershire County Council (Page 101)

10.3. Recommendations from the Finance and Corporate Affairs Policy and Scrutiny Panel meeting held on 3rd February 2005 (other than budget recommendations)

West Mercia Police Authority Budget

The Police Authority requested a response to its budget consultation by 8th February 2005. Therefore the response recommended by the Finance and Corporate Affairs Policy and Scrutiny Panel from its 3rd February meeting was drafted in consultation with the Leader of the Council and the Cabinet Member for Finance and Corporate Affairs. It was then submitted by the 8th February deadline. The Cabinet is therefore asked to endorse the action taken. A copy of the letter to the Police Authority is attached. (Pages 102-103)

11. EXCLUSION OF THE PRESS AND PUBLIC:

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraph 7 of Part 1 of Schedule 12A to the Act.

**PART 2
Exempt Information
Not Open to the Press and Public**

12. MINUTES

To confirm as a correct record the Exempt minutes of the Cabinet held on the 13th January 2005. (Page 104)

13. *FINANCE AND CORPORATE AFFAIRS* *John-Paul Campion*

**13.1. COUNCIL TAX AND NATIONAL NON-DOMESTIC RATES
WRITE OFF OF AMOUNTS OUTSTANDING**

To consider a report from the Head of Financial Services that asks Members to give consideration to writing off the sums in respect of National Non-Domestic Rates and Council Tax. (Pages 105-109)