



## **ETHICS AND STANDARDS COMMITTEE**

### **AGENDA**

**Date: Monday, 6th March 2006**

**Time: 6PM**

**Venue: The Council Chamber  
Civic Centre, Stourport-On-Severn**

## Ethics and Standards

### Members of Committee:

Mrs A McDowell\* (Chairman)  
Mr C J Brighton\* (Vice-Chairman)

Rev. J Cox*	
Councillor Mrs I M Dolan	Councillor Mrs P V Hayward
Councillor P Dyke	Councillor C D Nicholls
Councillor Mrs S M Hayward	Councillor J C Simmonds
<b>Councillor R Hobson</b> (Parish Council Representative)	<b>Councillor T Whatmore</b> (Parish Council Substitute)

\*Independent Members

### Information for Members of The Public:-

**Part I** of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information relating to the personal circumstances of any person.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

A matter referred by an ethical standards officer under the provisions of section 64(2) of the Local Government Act 2000. (Ethical standards officers investigate cases for the Standards Board for England)

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

**For further information:-** If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Mrs Diana Glendenning, Committee Officer, Civic Centre, Stourport-on-Severn.  
Telephone : 01562-732763 or email [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk).

# **AGENDA**

## **PART 1**

### **Open to the Press and Public**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. APPOINTMENT OF SUBSTITUTE MEMBERS**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

#### **3. DECLARATION OF INTERESTS**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

#### **4. MINUTES**

To confirm as a correct record the Minutes of the meeting held on 20th December 2005. (Attached)

#### **5. FEEDBACK ON WEST MERCIA INDEPENDENT MEMBERS' FORUM ON 3<sup>RD</sup> FEBRUARY 2006**

To receive verbal feedback from the Chairman on the West Mercia Independent Members' Forum held on 3<sup>rd</sup> February 2006.

#### **6. PUBLICITY OF MEMBERS' ACTIVITIES IN THEIR ROLE AS A DISTRICT COUNCILLOR**

To consider a report from the Monitoring Officer regarding the possibility of increasing transparency and accountability of Members by introducing a facility for all Members to complete an annual report that details their activities in their role as a District Councillor. (Attached)

#### **7. FEEDBACK ON THE CODE OF CONDUCT CONSULTATION FOR THE STANDARDS BOARD OF ENGLAND**

To consider a report from the Monitoring Officer that gives feedback on the Code of Conduct consultation for the Standards Board of England. (Attached)

8. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

9. **EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the relevant paragraph 1 of Part 1 of Schedule 12A to the Act”

**PART 2**

**Not open to the Press and Public**

10. **EXEMPT MINUTES**

To confirm as a correct record the Exempt Minutes of the meeting held on the 20<sup>th</sup> December 2005. (Attached)

11. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**