

**WYRE FOREST DISTRICT COUNCIL**

**MISCELLANEOUS FUNCTIONS COMMITTEE**

**THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN**

**20TH MARCH 2006 (6PM)**

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**PRESENT:**

Councillors: J-P Campion (Chairman), M W Partridge (Vice-Chairman), G W Ballinger, J Holden, Mrs L Hyde, Mrs R L Lewis, Miss M A Mason, Mrs P A Rimell and A D Williams.

**OBSERVERS:**

There were no members present as observers.

**MISC.89 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors: P Dyke, Miss S C Meekings and R Wheway.

**MISC.90 APPOINTMENT OF SUBSTITUTES**

Councillor G W Ballinger was appointed as a substitute for Councillor R Wheway and Councillor J Holden was a substitute for Councillor Miss S C Meekings.

**MISC.91 DECLARATION OF INTERESTS**

No declarations of interest were made.

**MISC.92 MINUTES**

**DECISION:**

**The minutes of the meeting held on 13th February 2006 be confirmed as a correct record and signed by the Chairman.**

**MISC.93 EXCLUSION OF THE PRESS AND PUBLIC**

**DECISION:**

**Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely**

**disclosure of “Exempt Information” as defined in paragraphs 8 and 9 of Part I of Schedule 12A of the Act.**

**MISC.94 SUMMARY OF MINUTES**

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as “exempt information” would be disclosed if the minutes were published in full.

(i) Exempt Minutes

The exempt minutes of the meeting held on 13<sup>th</sup> February 2006 were confirmed as a correct record and were signed by the Chairman.

(ii) Benefits Replacement/Upgrade of Document Image Processing System

A report was considered from the Head of Financial Services that reported the name and value of the winning tender for this contract.

(iii) Supply Contract for Two Refuse Vehicles (1 x 18 tonne GVW and 1 x 26 tonne GVW)

A report was considered from the Head of Cultural, Leisure and Commercial Services that reported the outcome of the tender evaluation exercise and the name and value of the winning tender for this contract.

(iv) Tender for Tyre Replacement Service

A report was considered from the Head of Cultural, Leisure and Commercial Services that gave feedback on the award of a contract for the supply of tyres and associated services.

(v) Kidderminster Street Market

A report was considered from the Head of Cultural, Leisure and Commercial Services regarding the contract for the operation of the Street Market Service. The tenders received for the contract were opened and noted. Further consideration of them was deferred until the Committee's April 2006 meeting to allow for evaluation by officers.

(vi) Exceptions to Standing Orders Relating to Contracts

It was noted that, in accordance with the Council's Constitution (Part 4, Contract Procedure Rule number 8), approval had been given to exceptions to the tendering procedure for the award of the following contracts:

- (a) Purchase of Novell Strategic Enterprise Agreement (SEA)
- (b) Quotation to buy in 20 Internal Audit Days

The meeting ended at 6.11 pm.