



**EXEMPT**

**CABINET**

**AGENDA**

**Date: Thursday, 29th June 2006**

**Time: 6.00 PM**

**Venue: The Earl Baldwin Suite  
Duke House, Clensmore Street,  
Kidderminster**

## Cabinet

### **The Cabinet Members and their responsibilities:-**

<b>Councillor S J M Clee</b>	<b>Leader, Strategic Overview &amp; Direction</b>
<b>Councillor M J Hart</b>	<b>Deputy Leader, Commercial Services</b>
<b>Councillor Mrs A T Hingley</b>	<b>Planning, Health and Environment</b>
<b>Councillor J-P Campion</b>	<b>Finance and Corporate Affairs</b>
<b>Councillor N J Desmond</b>	<b>Community &amp; Leisure Services</b>

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has one Cabinet Scrutiny Committee and three Policy Panels, that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Policy Panel through the Cabinet Scrutiny Committee.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing Order B4 any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by the Chairman or Vice-Chairman of Cabinet Scrutiny and any four other non Cabinet Members.

*The deadline for "calling in" Cabinet decisions is Tuesday 11<sup>th</sup> July 2006*

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

#### **For further information: -**

**If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer. Telephone : 01562-732763, e-mail [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)**

**(MAP OF VENUE)**

**PART 1**

**Open to the Press and Public**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

**3. MINUTES**

To confirm as a correct record the minutes of the Cabinet held on the 27<sup>th</sup> April 2006. (Attached)

**4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.**

**5. ITEMS REQUIRING URGENT ATTENTION**

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

**6. LEADER OF THE COUNCIL**

***Stephen Clee***

**6.1 WORCESTERSHIRE LOCAL AREA AGREEMENT (2006-2009) – NEXT STEPS**

To consider a report from the Chief Executive that provides an update on the development of Worcestershire's Local Area Agreement (LAA) 2006-2009 and to report on the arrangements for the Local Area Agreement Implementation Plan. (Attached)

**6.2 WORCESTERSHIRE PARTNERSHIP COMPACT – 'LET'S DO IT SMARTER'**

To consider a report from the Chief Executive that recommends to Council that the Worcestershire Partnership Compact 'Lets Do it Smarter' be formally adopted. (Attached)

*A copy of the appendix is available electronically (see front cover for details)*

**7.1 PUBLIC CONVENIENCES IMPROVEMENT WORKS**

To consider a report from the Head of Cultural, Leisure and Commercial Services that asks the Cabinet to give consideration to improvements to the provision of public conveniences. (Attached)

**8.1 CORPORATE COMMUNICATIONS STRATEGY 2006 TO 2010**

To consider a report from the Chief Executive that reports on the development of the Council's Corporate Communications Strategy 2006 to 2010. (Attached)

*A copy of the Appendix to this report is available electronically. (See front cover for details).*

**8.2 HOUSING BENEFITS OVERPAYMENTS DEBT POSITION AS AT 31<sup>ST</sup> MARCH 2006**

To consider a report from the Head of Financial Services that informs Members of the Housing Benefit Overpayment debt position as at 31<sup>st</sup> March 2006. (Attached)

**8.3 REPORT ON FINAL ACCOUNTS 2005/2006**

- (a) Statement of Accounts
- (b) Statement of Internal Control
- (c) Annual Efficiency Statement - Backward Look 2005/06

To consider a report from the Head of Financial Services that asks the Cabinet to approve a pre-audit copy of the Council's Statement of Accounts for the financial year 2005/2006, Statement of Internal Control and Annual Efficiency Statement (Backward Look). (Attached)

**8.4 BEST VALUE PERFORMANCE PLAN 2006**

To consider a report from the Chief Executive that seeks approval for the Council's Best Value Performance Plan (BVPP) for 2006. (Attached)

**8.5. PROVISION OF MULTI-USE GAMES AREAS (MUGA'S)**

To consider a report from the Head of Cultural, Leisure and Commercial Services regarding the allocation of capital for the provision of four Multi Use Games Areas in the District. (Attached)

**9.1 THE LIST OF BUILDINGS OF LOCAL ARCHITECTURAL AND/OR HISTORIC INTEREST (THE LOCAL LIST) - STOURPORT-ON-SEVERN**

To consider a report from the Head of Planning, Health and Environment that asks Members to consider the responses arising from the public consultation and seeks approval of the proposed List of Buildings of Local Interest (the Local List) for Stourport-on-Severn.

*The Cabinet is asked to consider the recommendations of the Prosperity Panel if any, from its meeting on 14<sup>th</sup> June 2006 in conjunction with this report. (To follow)*

*(The appendices to this report are available electronically. Please see front cover for details).*

**9.2 GAMBLING ACT 2005 – DISTRICT STATEMENT OF GAMBLING POLICY**

To consider a report from the Head of Planning, Health and Environment that outlines the Statement of Gambling Policy. (Attached)

*The Cabinet is asked to consider the recommendations of the Licensing and Environmental Committee from its meeting on 5<sup>th</sup> June 2006 in conjunction with this report. (Attached)*

**9.3 DISABLED FACILITIES GRANTS**

To consider a report from the Head of Planning, Health and Environment that asks the Cabinet to consider future arrangements for the administration of Disabled Facilities Grant in the District. (Attached)

**9.4. HOUSING STRATEGY ACTION PLAN REVIEW AND UPDATE**

To consider a report from the Head of Planning, Health and Environment that reports on progress on the implementation of the Council's Housing Strategy 2004 - 2007. (Attached)

*The Cabinet is asked to consider the recommendations of the Service Panel from its meeting on 21<sup>st</sup> June 2006 in conjunction with this report. (To follow).*

**9.5. PROPOSAL FOR THE INTRODUCTION OF A LOCAL LETTINGS POLICY FOR THE HURCOTT ROAD ESTATE, KIDDERMINSTER**

To consider a report from the Head of Planning, Health and Environment that recommends to Council that the principle of a Local Lettings Plan be approved. (Attached)

*The Cabinet is asked to consider the recommendations of the Service Panel from its meeting on 21<sup>st</sup> June 2006 in conjunction with this report. (To follow).*

**9.6 STREET TRADING POLICY**

To consider a report from the Head of Planning, Health and Environment that asks the Cabinet to recommend to Council that the Street Trading Policy for Wyre Forest District be approved to enable consultation to commence with relevant stakeholders. (Attached)

*The Cabinet is asked to consider the recommendations of the Licensing and Environmental Committee from its meeting on 5<sup>th</sup> June 2006 in conjunction with this report. (To Follow)*

**9.7 DRAFT ORDERS TO DETRUNK THE A449 AND A456 AND REVOKE THE KIDDERMINSTER BLAKEDOWN AND HAGLEY BYPASS AND SLIP ROADS ORDER**

To consider a report from the Head of Planning, Health and Environment that seeks the agreement of Cabinet to objections to the draft orders to detrunk the A449 and A456 published by the Highways Agency. (Attached)

**9.8 MINERALS AND WASTE DEVELOPMENT FRAMEWORK - WORCESTERSHIRE COUNTY COUNCIL WASTE CORE STRATEGY : PREFERRED OPTIONS REPORT CONSULTATION**

To consider a report from the Head of Planning, Health and Environment that updates Members on Worcestershire County Council's Waste Core Strategy and seeks the approval of Cabinet for the submission of representations. (Attached)

*The Cabinet is asked to consider the recommendations of the Prosperity Panel from its meeting on 14<sup>th</sup> June 2006 in conjunction with this report. (To follow)*

*(The appendices to this report are available electronically. Please see front cover for details).*

**10. COMMUNITY AND LEISURE SERVICES**

*Nathan Desmond*

**10.1 END OF YEAR PERFORMANCE OF THE WYRE FOREST COMMUNITY SAFETY PARTNERSHIP 2005/06**

To consider a report from the Chief Executive that reports on the end of year performance of the Wyre Forest Community Safety Partnership (WFCSP) in reducing crime, disorder and anti social behaviour in the Wyre Forest District. (Attached)

**10.2 PROPOSED SECONDMENT TO BRITISH WATERWAYS**

To consider a report from the Head of Cultural, Leisure and Commercial Services that requests the Cabinet to approve a two day per week secondment of the Council's Assistant Development Officer to British Waterways for a period of two years and seeks approval to backfill the post with money from British Waterways. (Attached)

**11. RECOMMENDATIONS FROM POLICY AND SCRUTINY PANELS**

**11.1 Recommendations from the Prosperity Policy Panel 14<sup>th</sup> June 2006**

1. Mobile Phone Masts (To follow)
2. Stourport Pride

**11.2 Recommendations from the Efficiency Policy Panel 27th June 2006**

*(To follow)*

**11.3 Recommendations from the Audit Committee 15<sup>th</sup> June 2006**

Annual Report on the Council's Internal Control Environment – Internal Audit 2005/06 (To follow)

**12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

**13. EXCLUSION OF THE PRESS AND PUBLIC:**

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs of Part 1 of Schedule 12A to the Act.

**PART 2**

**Not open to the Press and Public**

**14. MINUTES**

To confirm as a correct record the Exempt minutes of the Cabinet held on the 27th April 2006 (Attached)



**15.1 GENERAL BEST VALUE USER SATISFACTION SURVEY 2006/07**

To consider a report from the Chief Executive that advises Members of the process that will be undertaken in order to satisfy the requirements of the statutory General Best Value User Satisfaction Survey 2006/07. (Attached)

**15.2 COUNCIL TAX WRITE OFF OF AMOUNTS OUTSTANDING**

To consider a report from the Head of Financial Services regarding the write off of Council Tax. (Attached)

**16. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**