

TERMS OF REFERENCE

1. Cabinet Scrutiny Committee:

- (a) To examine the Forward Plan decisions of the Cabinet and to offer such advice/recommendations to the Council as may be appropriate on any matters relating to the decision.
- (b) To consider recommendations of the Cabinet to the Council and to offer any advice/recommendations to the Council as may be appropriate in order to assist the Council in making a decision.
- (c) To consider matters which affect the District or its inhabitants and to make reports and recommendations on such matters to the Cabinet and/or the Council.
- (d) To consider matters relating to the performance of the Cabinet and the Council and to report on and make recommendations to the Cabinet or Council. Such matters include the Community Strategy and medium term plan objectives; policies, their implementation and evaluation; statutory plans; service/business plans; performance indicators; and the Cabinet's responsibility for the performance of Officers and partner organisations where it affects the performance of the council, as appropriate.
- (e) To consider any other matter as may be referred to the Committee by the Council, Cabinet or Policy Panels including Call-Ins.
- (f) To agree and co-ordinate the work plans of the Policy Panels.

Policy Panels

Overall Purpose and Areas of Responsibility

2. Service Policy Panel:

Overall Purpose

To promote quality front line service delivery identifying and investigating any service issues that are of concern to the District. The Panel will also support improved service standards, customer services improvements, accessibility and value for money. Additionally, the Panel will secure an external focus in respect of services promoted by other local agencies including best practice and shared services as appropriate.

3. Efficiency Policy Panel:

Overall Purpose

To promote the proper, effective and efficient use of the financial, human, property and information resources available to the Council, ensuring that at all times they are focused on securing maximum benefit for the District. The Panel will also secure an external focus in respect of resources provided in the District by a wide variety of other public and private sector organisations.

4. Prosperity Policy Panel:

Overall Purpose

To promote the quality of life for Wyre Forest people through a prosperous local economy, effective transportation systems and thriving and active local communities. Additionally, the Panel will secure an external focus in respect of activities carried out by other local authorities, partnerships, voluntary organisations, Environment Agency, Police and Fire Authorities, Regional Development Agency, the Chamber of Commerce and local industry and commerce including transport undertakings.

OVERVIEW AND SCRUTINY POLICY PANELS
AREAS OF RESPONSIBILITY

CABINET SCRUTINY COMMITTEE

SERVICE PANEL	EFFICIENCY PANEL	PROSPERITY PANEL
Access to Services Customer Services Diversity and Equality Older People Children and Young People Housing and Rural Affairs Sustainability Refuse Collection and Recycling Car Parks Leisure Environmental Health Community Safety Licensing (Policy) Community Health Cemeteries Markets and Public Conveniences	Performance Management Finance Budget and Review IT Communications CPA - Improvement Plan Legal Human Resources Property Single Site	Economic and Business Development Town Centre Management Regeneration Tourism Transportation and Highways Regional Planning Regional Strategies Local Development Framework Emergency Planning
External Focus -Worcestershire Partnership Board -Worcestershire Hub -Wyre Forest Matters -Children and Young Persons Partnership Board	External Focus -Revenue and Benefits Shared Services -Worcestershire Partnership Board -Wyre Forest Matters	External Focus -Advantage West Midlands -Rural Regeneration Zone -Bewdley Development Trust/Stourport Forward -Wyre Forest Matters -Town Centre Partnerships