

WYRE FOREST DISTRICT COUNCIL

CABINET
THURSDAY 29th JUNE 2006

PUBLIC CONVENIENCES IMPROVEMENT WORKS

COMMUNITY STRATEGY THEME:	Service
CORPORATE PLAN THEME:	Enabling Community Wellbeing
CORPORATE PLAN KEY PRIORITY:	Public Conveniences
CABINET MEMBER:	Councillor Marcus Hart
HEAD OF SERVICE:	Head of Cultural, Leisure & Commercial Services
CONTACT OFFICER:	Keith Burgess – 01562 732956
APPENDICES:	None
AN OPEN ITEM	

1.0 Purpose of Report

1.1 To consider improvements to the provision of public conveniences.

2.0 Recommendations

The Cabinet is asked to DECIDE that the following approvals are made from the £120,000 contingency in 2006/2007 and £30,000 per annum thereafter:-

- 2.1 That the Cultural, Leisure and Commercial Services staffing budget for toilet cleansing be increased by £4,500 per annum to take account of the additional skills requirements of an additional driver.
- 2.2 That provision be made for the revenue implications of a small van to include road tax, servicing, repair, capital charges and fuel at a cost of £4,100 per annum.
- 2.3 That the vehicle and equipment renewal schedule for 2006/7 be revised to provide provision for a small van, budget sum £10,000.
- 2.4 A door counter device be purchased to allow usage data to be collected at a revenue cost of £500, to be funded from existing budgets.
- 2.5 A trailer type toilet unit be hired throughout the school summer holiday period at the Stourport Riverside at a revenue budget cost of £4,550 for the 2006 summer period.

3.0 Background

3.1 The Cabinet, at the meeting of the 27th April 2006, noted the recommendations from the meeting of the Commercial Services Policy and Scrutiny Panel, held on 5th April 2006 arising from a Review of Public Conveniences.

- 3.2 The Cabinet, at that time, supported the principle of enhancing toilet provision and standards of cleansing but decided to reconsider the matter again when more accurate costings were available to them.
- 3.3 The recommendations of the Panel considered by the Cabinet were as follows:-
- a) The vehicle and equipment renewal schedule for 2006/7 be revised to provide provision for a small van, budget sum £10,000.
 - b) Provision be made for the revenue implications of a small van to include road tax, servicing, repair, capital charges and fuel at a cost of £4,100 per annum.
 - c) The Cultural, Leisure and Commercial Services staffing budget for toilet cleansing be increased by £4,500 per annum to take account of the additional skills requirements of an additional driver.
 - d) Additional staffing resources be provided to cover the Whitsun Weekend period up until the start of the school summer holidays at a Revenue cost of £1,900 per annum.
 - e) The Council investigate in discussions, as part of the Stourport-on-Severn development proposals, the possibility that public toilet provision is included in any new development.
 - f) The Head of Cultural, Leisure and Commercial Services, the Head of Legal and Democratic Services and the Head of Financial Services be authorised to carry out a full feasibility study and project plan with a view to relocating the APC on Raven Street to a more central location, near to or on Stourport High Street and to report back to the Panel at a future meeting.
 - g) The wall, floor and sanitary fittings at the Brinton Park toilets be improved at a revenue cost of £35,000.
 - h) Pending the outcome of discussions with the owners of the Rowland Hill Centre, that should any delay in the refurbishment of the toilet block be likely, then the Council carry out a mini refurbishment of the toilets at a cost not exceeding £10,000.
 - i) A trailer type toilet unit be hired throughout the school summer holiday period at the Stourport Riverside at a revenue cost of £7,550 per annum, to include £3,000 maximum per annum for additional planting and screening.
 - j) A door counter device be purchased to allow usage data to be collected at a revenue cost of £500.
- 3.4 There are ongoing discussions with the owners of the Rowland Hill Centre over their desire to improve layout and accessibility and this may include a review of the location of the public toilets. The Cabinet Member will give an update to the Cabinet as to the latest position regarding these discussions.

4.0 Phase One

- 4.1 The Cabinet member for Commercial Services, in consultation with the Head of Cultural, Leisure and Commercial Services is recommending that the Cabinet decide to agree the following service improvements on the basis that these improvements to the provision of public conveniences can be actioned forthwith.

- 4.2 The Cabinet Member for Commercial Services will continue to develop plans and obtain detailed costings for further improvement to the service and these will be subjects of further reports to the Cabinet at a later date.
- 4.3 Phase II of the improvements programme may include an extension to the Stourport Riverside toilet block, improvements to Brinton Park toilets but these will be subject to a feasibility study and costings.
- 4.4 The Cultural, Leisure and Commercial Services staffing budget for toilet cleansing be increased by £4,500 per annum to take account of the additional skills requirements of an additional driver.
- 4.5 Provision be made for the revenue implications of a small van to include road tax, servicing, repair, capital charges and fuel at a cost of £4,100 per annum.
- 4.6 The vehicle and equipment renewal schedule for 2006/07 be revised to provide provision for a small van, budget sum £10,000.
- 4.7 A door counter device be purchased to allow usage data to be collected at a revenue cost of £500, to be funded from existing Budgets.
- 4.8 A trailer type toilet unit be hired throughout the school summer holiday period at the Stourport Riverside at a revenue budget cost of £4,550 for the 2006 summer period.

5.0 Financial Implications

- 5.1 A Cabinet proposal was approved in the recent Budget Cycle to provide resources to improve the provision of the Public Convenience infrastructure and servicing. Strategy to be approved by the Cabinet. This approval was for £100,000 capital in 2006/2007, £20,000 Revenue in 2006/2007 and £30,000 Revenue thereafter.
- 5.2 The table below summarises the recommendation presented in this report.

Details of Proposal (Phase I)	2006/2007 Capital £	2006/2007 Revenue £	Note
Vehicle Purchase	10,000		One off
Vehicle Running Costs		4,100	On-going
Staffing Budget – Additional driver		4,500	On-going
Trailer		4,550	On-going
Totals	10,000	13.150	

- 5.3 The door counter devise at a cost of £500 is not included in the table above.

6.0 Legal and Policy Implications

- 6.1. There are no legal implications arising from this report, the recommendations serve to improve service quality and delivery.

7.0 Risk Management

- 7.1 There are no risk management issues.

8.0 **Consultees**

Head of Financial Services
Head of Legal and Democratic Services
Head of Human Resources
Councillor Marcus Hart – Cabinet Member for Commercial Services
Head of Cultural, Leisure & Commercial Services

9.0 **Background Papers**

- Report from Overview & Scrutiny Committee (CL&CL) – 21st June 2000
- Report Overview & Scrutiny Committee (CL&CL) – 27th September 2000
- Minute CM.580 from Overview & Scrutiny Committee (CL&CL) – 2nd March 2004
- Minute CM.674 from Overview & Scrutiny Committee (CL&CL) – 6th April 2004
- Agenda Items 5.a and 5.b from Overview & Scrutiny Committee (CL&CL) – 20th April 2004
- Minute CM.719 from Overview & Scrutiny Committee (CL&CL) – 20th April 2004
- Action List from Overview & Scrutiny Committee (CL&CL) – 20th April 2004
- Agenda Item 6 from 25th May 2004 Overview & Scrutiny Committee (CL&CI)
- Minute CM.779 from Overview & Scrutiny Committee (CL&CI) – 25th May 2004
- Update from the two Task and Finish Groups (Commercial Services Policy and Scrutiny Panel) 21st December 2005
- Cabinet report and minutes – 27th April 2006