

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN

23RD OCTOBER 2006 (6PM)

PRESENT:

Councillors: J-P Campion (Chairman), B T Glass (Vice-Chairman), G W Ballinger, P Dyke, Mrs S M Hayward, Mrs L Hyde, W G Jones, Miss M A Mason, Miss S C Meekings, D R Sheppard, N J Thomas and G C Yarranton.

OBSERVER:

Councillor S J Williams

MISC.44 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs R L Lewis.

MISC.45 APPOINTMENT OF SUBSTITUTES

Councillor G W Ballinger was appointed as a substitute for Councillor Mrs R L Lewis.

MISC.46 DECLARATION OF INTERESTS

No declarations of interest were made.

MISC.47 MINUTES

DECISION:

The minutes of the meeting held on 25th September 2006 be confirmed as a correct record and signed by the Chairman.

MISC.48 REVIEW OF POLLING STATIONS

A report was considered from the Principal Elections Officer that outlined details of polling stations that were considered to be no longer fit for purpose.

A review of these premises had taken place and alternative premises had been identified.

DECISION:

The recommended changes relating to polling stations as detailed in Appendix 2 of the report to the Miscellaneous Functions Committee be approved.

MISC.49 EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of “Exempt Information” as defined in paragraph 3 of Part I of Schedule 12A of the Act.

MISC.50 SUMMARY OF MINUTES

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as “exempt information” would be disclosed if the minutes were published in full.

MISC.51 MINUTES

The exempt minutes of the meeting held on 25th September 2006 were confirmed as a correct record and were signed by the Chairman.

MISC.52 SUPPLY CONTRACT FOR FIVE COMMERCIAL VEHICLES

A report was considered from the Head of Cultural, Leisure and Commercial Services regarding tenders for the procurement of five commercial vehicles.

Two tenders were opened and these would be evaluated against an approved Tender Evaluation Model. A report would be made on the outcome of the evaluation to the Committee on 27th November 2006.

MISC.53 3 TENDERS FOR THE SUPPLY OF PLAY AREA EQUIPMENT - NORTHWOOD LANE, BEWDLEY, BAXTER GARDENS AND SPRINGFIELD PARK, KIDDERMINSTER

A report was considered from the Head of Cultural, Leisure and Commercial Services that requested the Committee to approve a tender evaluation model for play area equipment for Northwood Lane, Bewdley, Baxter Gardens and Springfield Park, Kidderminster.

MISC.54 **SUPPLY CONTRACT TO PROVIDE ARCHITECT/LANDSCAPE
ARCHITECT SERVICE - NEW CEMETERY DEVELOPMENT**

A report was considered from the Head of Cultural, Leisure and Commercial Services that provided information to members relating to the procurement of architect/landscape architect service for the new cemetery development.

The Committee considered a tender evaluation model, the short list of suppliers and the tender timetable.

The meeting ended at 6.07 pm.