



OPEN

CABINET

A G E N D A

Date: Thursday, 23rd November 2006

Time: 6.00pm

**Venue: The Council Chamber
Town Hall, Kidderminster**

Cabinet

The Cabinet Members and their responsibilities:-

Councillor S J M Clee	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Commercial Services
Councillor J-P Campion	Finance and Corporate Affairs
Councillor N J Desmond	Community & Leisure Services
Councillor Mrs A T Hingley	Planning, Health and Environment

SCRUTINY OF DECISIONS OF THE CABINET

The Council has one Cabinet Scrutiny Committee and three Policy Panels, that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Cabinet Scrutiny Committee and three Policy and Scrutiny Panels.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing order B4, any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by the Chairman or Vice-Chairman of the Cabinet Scrutiny Committee and any four other non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Tuesday 5th December 2006.

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer. Telephone : 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

(MAP OF VENUE)

**Wyre Forest District Council
Cabinet
The Council Chamber, Town Hall, Kidderminster
23rd November 2006**

PART 1

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

3. MINUTES

To confirm as a correct record the minutes of the Cabinet held on the 26th October 2006. (Attached)

4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.

5. ITEMS REQUIRING URGENT ATTENTION

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

6.1. LEADER'S ANNOUNCEMENTS**7.1. HOUSING BENEFIT OVERPAYMENTS DEBT POSITION AS AT 30TH SEPTEMBER 2006**

To consider a report from the Head of Financial Services that informs Members of the Housing Benefit Overpayment debt position as at 30th September 2006. (Attached)

7.2. ICT PROJECTS RESOURCES

To consider a report from the Head of Human Resources which requests the Cabinet's approval for the utilisation of £85,000 from the capital expenditure reserve approved by Council on 23rd February 2005. (Attached)

7.3. BUDGET MONITORING 2ND QUARTER 2006/2007

To consider a report from the Head of Financial Services which enables the Cabinet to monitor the Revenue Budget and Capital Programme in accordance with the Local Government Act 2003 and Comprehensive Performance Assessment (CPA) Guidelines. (Attached)

7.4. VOLUNTARY REGISTRATION OF TITLE TO ALL COUNCIL LAND AND BUILDINGS AT THE LAND REGISTRY

To consider a progress report from the Head of Legal and Democratic Services on the voluntary registration of the Council's land and property portfolio with the Land Registry. The Cabinet's approval is sought for adjustments in the boundaries of Council owned land. (Attached).

7.5. SECTION 136 GRANT AID TO STOURPORT-ON-SEVERN TOWN COUNCIL

To consider a report from the Head of Financial Services that requests the Cabinet to consider a request by Stourport-on-Severn Town Council for payment of their Grant Aid for 2006/2007 under Section 136 of the Local Government Act 1972. (Attached)

8.1. WYRE FOREST DISTRICT LOCAL DEVELOPMENT FRAMEWORK - ANNUAL MONITORING REPORT 2004/2005

To consider a report from the Head of Planning, Health and Environment that informs Cabinet Members about the production of the Annual Monitoring Report for 2005/06. (Attached)

The Cabinet is asked to consider the recommendations of the Prosperity Policy Panel from its meeting on 1st November 2006 in conjunction with this report. (See Agenda Item 10.1. below)

The Appendices to this report have been circulated electronically and public inspection copies are available on request. (See front cover for details.)

8.2. GAMBLING ACT 2005 – STATEMENT OF PRINCIPLES

To consider a report from the Head of Planning, Health and Environment regarding the Gambling Act 2005, which asks the Cabinet to recommend the Council to approve the Gambling Policy, Statement of Principles. (Attached).

The Appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details.)

9.1. CCTV - BEWDLEY AND KIDDERMINSTER

To consider a report from the Chief Executive that advises on progress regarding the installation of CCTV cameras in Stourport-on-Severn and Bewdley town centres and seeks authorisation to the project forward to procurement, installation and commissioning stages. (Attached)

10. RECOMMENDATIONS FROM POLICY PANELS

10.1 PROSPERITY POLICY PANEL 1ST NOVEMBER 2006

- a) Re: Wyre Forest District Local Development Framework - Annual Monitoring Report 2004/2005

(See Agenda Item 8.1 above) (Attached)

11. RECOMMENDATIONS FROM AUDIT COMMITTEE 20TH NOVEMBER 2006

- 11.1 Re: Internal Audit - Terms Of Reference – Update (to follow)

12. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

13. EXCLUSION OF THE PRESS AND PUBLIC:

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs 1, 3 and 4 of Part 1 of Schedule 12A to the Act.

PART 2

Not open to the Press and Public

14. MINUTES

To confirm as a correct record the Exempt minutes of the Cabinet held on the 26th October 2006 (Attached)

15. LEADER OF THE COUNCIL

Stephen Clee

15.1. CHIEF MANAGEMENT TEAM (CMT) REVIEW - DIVISIONAL RECONFIGURATION

To consider a report from the Chief Executive that sets out proposals for the reconfiguration of the Divisional Structure of the Council following the Comprehensive Performance Review, Service Inspections, changes in legislation and the White Paper 'Strong and Prosperous Communities.' The Cabinet is asked to make a recommendation to Council as part of the 2007/2008 budget process. (Attached)

16.1. HOUSING BENEFIT OVERPAYMENT - WRITE OFF OF AMOUNT OUTSTANDING

To consider a report from the Head of Financial Services that asks the Cabinet to give consideration to writing off a sum in respect of a Housing Benefit Overpayment debt. (Attached)

16.2. LAND AT THE HORSEFAIR, KIDDERMINSTER

To consider a report from the Head of Cultural, Leisure and Commercial Services regarding progress with regard to the redevelopment of the Horsefair, Kidderminster. (Attached)

17.1. CCTV - BEWDLEY AND KIDDERMINSTER

To consider a financial statement from the Chief Executive relating to the installation of CCTV cameras in Stourport-on-Severn and Bewdley Town Centres. (Attached)

18. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.