



EXEMPT

CABINET

A G E N D A

Date: Thursday, 21st December 2006

Time: 6.00pm

**Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster**

Cabinet

The Cabinet Members and their responsibilities:-

Councillor S J M Clee	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Commercial Services
Councillor J-P Campion	Finance and Corporate Affairs
Councillor N J Desmond	Community & Leisure Services
Councillor Mrs A T Hingley	Planning, Health and Environment

SCRUTINY OF DECISIONS OF THE CABINET

The Council has one Cabinet Scrutiny Committee and three Policy Panels that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Cabinet Scrutiny Committee and the three Policy Panels.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing order B4, any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by the Chairman or Vice-Chairman of the Cabinet Scrutiny Committee and any four other non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Thursday 11th January 2007

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer. Telephone : 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

**Wyre Forest District Council
Cabinet
The Earl Baldwin Suite, Duke House, Kidderminster
21st December 2006**

PART 1

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

3. MINUTES

To confirm as a correct record the minutes of the Cabinet held on the 23rd November 2006. (Attached)

4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.

5. ITEMS REQUIRING URGENT ATTENTION

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

6. LEADER OF THE COUNCIL *Stephen Clee*

6.1 Leader's Announcements

7.1. DRAFT BRAND STRATEGY FOR WYRE FOREST DISTRICT COUNCIL

To consider a report from the Chief Executive that seeks adoption of a Brand Strategy for Wyre Forest District Council 2006. (Attached)

The Appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).

7.2. BUDGET REPORTS:

To consider reports from the Head of Financial Services as follows:

1. Financial Strategy Timetable 2007/2010 (Attached)
2. Three Year Budget and Policy Framework 2007/2010 (Attached)
3. Income Service Options 2007/2008 (Attached)
4. Risk Management and the Budget Process (Attached)
5. Efficiency Gains - Cashable and Non-Cashable 2006/2007 - 2007/2008 (Attached)
6. Calculation of the Council Tax Base : 2007/2008 (Attached)
7. Base Budget Variations (Attached)
8. Capital Programme 2007/2008 Onwards (Attached)

7.3. REPORT ON FINANCIAL REGULATIONS - UPDATE

To consider a report from the Head of Financial Services that asks the Cabinet to recommend to Council approval the amendment of the Financial Regulations. (Attached)

8.1. THE STAFFORDSHIRE AND WORCESTERSHIRE CANAL CONSERVATION AREA PROPOSED BOUNDARY AMENDMENTS, CONSERVATION AREA APPRAISAL AND MANAGEMENT PROPOSALS

To consider a report from the Head of Planning, Health and Environment that presents the draft boundary amendments, a draft Conservation Area Appraisal, and draft Management Proposals, for the Staffordshire and Worcestershire Conservation Area, and seeks authority to undertake a public consultation on the proposals. (Attached)

The Cabinet is asked to consider the recommendations of the Prosperity Policy Panel from its meeting on 6th December 2006 in conjunction with this report. (See agenda item number 11.1. below).

The Appendices to this report are being circulated separately on a disc and there is a copy available for members to view in the Members Lounge and a public inspection copy is available on request. (See front cover for details)

8.2. NORTH WORCESTERSHIRE CODE OF PRACTICE FOR ADAPTATIONS

To consider a report from the Head of Planning, Health and Environment that recommends to Council that the North Worcestershire Code of Practice for Adaptations be formally adopted by Council. (Attached)

The Appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).

8.3. ARRANGEMENTS FOR THE AWARD OF FINANCIAL SUPPORT FOR AFFORDABLE HOUSING THROUGH THE CAPITAL STRATEGY

To consider a report from the Head of Planning, Health and Environment that proposes an amendment to the Council's bid evaluation report for Affordable Housing Grant through the Single Housing Capital Pot following the abolition of the Housing Corporation's Total Cost Indicators (TCI's). (Attached)

8.4. WYRE FOREST REGISTERED SOCIAL LANDLORD - WYRE FOREST PARTNERSHIP AGREEMENT UPDATE

To consider a report from the Head of Planning, Health and Environment that seeks approval of the updated version of the Council's Registered Social Landlord Housing Partnership Agreement with its preferred partners. (Attached)

The Appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).

8.5. SOUTH STAFFORDSHIRE DISTRICT COUNCIL CORE STRATEGY ISSUES AND OPTIONS CONSULTATION

To consider a report from the Head of Planning, Health and Environment. That seeks the endorsement of Cabinet of Officer representations submitted on the Issues and Options Consultation Paper for the South Staffordshire Core Strategy. (Attached)

8.6. THE LIST OF BUILDINGS OF LOCAL ARCHITECTURAL AND/OR HISTORIC INTEREST (THE LOCAL LIST) - ADDITIONS TO THE KIDDERMINSTER LIST

To consider a report from the Head of Planning, Health and Environment that outlines the responses arising from the public consultation and seeks approval of the proposed additions to the List of Buildings of Local Interest (The Local List) for Kidderminster. (Attached)

The Cabinet is asked to consider the recommendations of the Prosperity Policy Panel from its meeting on 1st November 2006 in conjunction with this report. (See agenda item number 11.(ii). below).

Appendices 2 and 3 of this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).

9.1. ALLOCATION OF SECTION 106 MONIES FROM GREAT WESTERN WAY, STOURPORT

To consider a report from the Head of Cultural, Leisure and Commercial Services that seeks agreement of the Cabinet to the allocation of £20,000 from Great Western Way Section 106 Agreement monies into the capital programme. (Attached)

9.2. HALF YEARLY APRIL TO SEPTEMBER 2006 PERFORMANCE OF THE WYRE FOREST COMMUNITY SAFETY PARTNERSHIP

To consider a report on the half yearly performance of the Wyre Forest Community Safety Partnership (WFCSP). (Attached)

10.1 DECRIMINALISATION OF PARKING ENFORCEMENT (DPE) - FORMAL RESOLUTIONS

To consider a report from the Head of Cultural, Leisure and Commercial Services that asks the Cabinet to consider recommending to Council to adopt formal resolutions to undertake decriminalisation of on-street parking enforcement (DPE) within the Wyre Forest District. (Attached)

11.1 Recommendations from Prosperity Panel 1st November and 6th December 2006

(I) The Staffordshire And Worcestershire Canal Conservation Area Proposed Boundary Amendments, Conservation Area Appraisal And Management Proposals. (Attached)

(ii) The List Of Buildings Of Local Architectural And/Or Historic Interest (The Local List) - Additions To The Kidderminster List. (Attached)

11.2. Recommendations from Service Policy Panel 21st November 2006

Internal Review of Key Lines of Enquiry (KLOE) for Environmental Health and Licensing (Attached)

11.3. Recommendations from Efficiency Policy Panel 28/11/06

The Funding of Neighbourhood Wardens Task and Finish Group Recommendations (Attached)

12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

13. EXCLUSION OF THE PRESS AND PUBLIC:

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act.

PART 2

Not open to the Press and Public

14. MINUTES

To confirm as a correct record the Exempt minutes of the Cabinet held on the 23rd November 2006. (attached)

15. RECOMMENDATIONS FROM MISCELLANEOUS FUNCTIONS COMMITTEE 27TH NOVEMBER 2006

Supply Contract to Carry out Hard Landscape and Installation Works in Brinton Park, Kidderminster

16. FINANCE AND CORPORATE AFFAIRS

John-Paul Campion

16.1 COUNCIL TAX WRITE OFF OF AMOUNTS OUTSTANDING

To consider a report from the Head of Financial Services that asks the Cabinet to give consideration to writing off a sum in respect of Council Taxes and National Non-Domestic Rates. (Attached)

17. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.