



EXEMPT

SERVICE POLICY PANEL

AGENDA

Date: Tuesday, 23rd January 2007

Time: 6.00pm

**Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster**

**PLEASE REMEMBER TO BRING YOUR COPY OF THE
FORWARD PLAN TO THE MEETING.**

MANY THANKS.

Service Policy Panel

Members of Panel:

Chairman: Councillor J Holden
Vice-Chairman: Councillor M J Shellie

Councillor Mrs H E Dyke
Councillor Mrs R L Lewis
Councillor Miss S C Meekings
Councillor M A Salter
Councillor K J Stokes

Councillor Mrs S M Hayward
Councillor Miss M A Mason
Councillor C D Nicholls
Councillor D R Sheppard
Councillor G C Yarranton

SUBSTITUTION ARRANGEMENTS

Would Members please note that, to ensure continuity in scrutiny reviews, substitutes should only be appointed for the Policy Panels in exceptional circumstances.

Information for Members of The Public:-

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Scrutiny/ Committee Officer, Civic Centre, Stourport-on-Severn. Telephone No: 01562 732733 or email susan.saunders@wyreforestdc.gov.uk.

Member	21/06/06	19/09/06	21/11/06	23/01/07	20/03/07					
Mrs H E Dyke	☀	☀	✓	-	-	-	-	-	-	-
Mrs S M Hayward	✓	✓	✓	-	-	-	-	-	-	-
Mrs R L Lewis	✓	✓	✓	-	-	-	-	-	-	-
Miss M A Mason	✓	✓	✓	-	-	-	-	-	-	-
Miss S C Meekings	✘	☀	☀	-	-	-	-	-	-	-
C D Nicholls	✓	✓	✓	-	-	-	-	-	-	-
M A Salter	✓	✓	✓	-	-	-	-	-	-	-
D R Sheppard	☀	✓	✓	-	-	-	-	-	-	-
K J Stokes	✓	✓	✓	-	-	-	-	-	-	-
G C Yarranton	✓	✓	✓	-	-	-	-	-	-	-
J Holden	✓	✓	✓	-	-	-	-	-	-	-
M J Shellie	✓	✓	✓	-	-	-	-	-	-	-

Key: ✓ = Present ✘ = Absent (No Substitute) ☀ = Absent (Substituted)

A G E N D A

PART I

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting. (Please see cover note.)

3. COMPOSITION AND ATTENDANCE OF PANEL

To consider attendance, as per the attached Attendance Record Sheet.

4. DECLARATION OF INTERESTS

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

5. MINUTES

To confirm as a correct record the Minutes of the meeting held on the 21st November 2006. (Attached)

6. HOUSING STRATEGY ACTION PLAN REVIEW AND UPDATE

To consider a briefing paper from the Housing Services Manager on the progress on the implementation of the Council's Housing Strategy 2004-2007. (Attached)

7. CLIMATE CHANGE ACTION PLAN 2006/2007 – PROGRESS REPORT

To consider a briefing paper from the Senior Health and Sustainability Officer on the Climate Change Action Plan 2006/07 – Progress Report. (Attached)

8. MINI MOTORCYCLES TASK AND FINISH GROUP

To receive a verbal update on the progress of the Mini Motorcycle Task and Finish Group from its Chairman Councillor M J Shellie.

9. COUNTY COUNCIL HEALTH OVERVIEW AND SCRUTINY COMMITTEE

To receive an update from Councillor J Holden on matters considered by the County Council Health Overview and Scrutiny Committee.

10. WORK PROGRAMME

To review the work programme for the current municipal year with regard to the Community Strategy, Corporate Plan, Annual Priorities and the Forward Plan. (Attached)

11. PRESS INVOLVEMENT

To consider any future items for scrutiny that might require publicity.

12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

13. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”

PART 2

Not open to the Press and Public

14. BID FOR FUNDING FOR AFFORDABLE HOUSING

- a) To consider a briefing paper from the Principal Housing Officer on a Bid for Funding for Affordable Housing through the Capital Strategy. (Attached)
- b) To make recommendations to the Cabinet Member for Planning, Health and Environment on the award of financial support for Affordable Housing through the Council’s capital strategy. Should the Cabinet Member for Planning, Health and Environment disagree with the Panel’s recommendation, the matter would be referred to the Cabinet for a decision.

15. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

RELATED DOCUMENTS

[Minutes Service Policy Panel 21.11.06](#)

[Housing Strategy Action Plan Review and Update](#)

[Housing Strategy Action Plan Appendix 1](#)

[Service Policy Panel 23 1 07 Climate Change Action Plan](#)

[Service Policy Panel 23 1 07 Climate Change APPENDIX 1](#)

[Service Pol Panel 23 1 07 Bid for Funding Aff Housing](#)

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