



CABINET SCRUTINY COMMITTEE

A G E N D A

Date: Thursday, 15th February 2007

Time: 6.00pm

Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster

**PLEASE REMEMBER TO BRING YOUR COPY OF THE
FORWARD PLAN TO THE MEETING.**

MANY THANKS.

Cabinet Scrutiny Committee

Members of Panel:

Chairman: Councillor M M G Oborski
Vice-Chairman: Councillor Mrs P V Hayward

Councillor J C Aston (Cabs, Eff, Prosp)

Councillor G W Ballinger (Cabs, Eff)

Councillor Mrs J Fairbrother-Millis (Cabs, Prosp)

Councillor J Holden (Cabs, Serv)

Councillor Mrs L Hyde (Cabs)

Councillor H J Martin (Cabs, Eff)

Councillor Mrs J L Salter (Cabs, Prosp)

Councillor K J Stokes (Cabs, Serv)

Councillor S J Williams (Cabs, Eff)

Councillor G C Yarranton (Cabs, Serv)

Key to Committees

Cabs	Cabinet Scrutiny Committee
Eff	Efficiency Policy Panel
Prosp	Prosperity Policy Panel
Serv	Service Policy Panel

SUBSTITUTION ARRANGEMENTS

Would Members please note that, to ensure continuity in scrutiny reviews, substitutes should only be appointed for the Cabinet Scrutiny Committee in exceptional circumstances.

Information for Members of The Public:-

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Rachel Booton, Scrutiny Officer, Civic Centre, Stourport-on-Severn. Telephone No: 01562 732736 or email rachel.booton@wyreforestdc.gov.uk

Attendance Record:

Member	06/06/06	28/06/06	20/07/06	14/09/06	21/09/06	19/10/06	16/11/06	14/12/06	11/01/07	15/02/07
J Aston	✓	✓	✓	✓	✓	✓	✱	✓	-	-
G W Ballinger	✓	✓	✓	✓	✓	✓	✓	✓	-	-
Mrs J Fairbrother-Millis	✓	✓	✱	✓	✓	✕	✓	✓	-	-
J Holden	✓	✓	✓	✕	✓	✓	✓	✓	-	-
Mrs L Hyde	✓	✓	✓	✱	✱	✓	✓	✓	-	-
H J Martin	✓	✓	✱	✓	✓	✓	✱	✓	-	-
Mrs J L Salter	✓	✓	✓	✓	✓	✓	✓	✓	-	-
K J Stokes	✓	✓	✓	✕	✓	✓	✓	✓	-	-
S J Williams	✓	✓	✓	✓	✓	✓	✓	✕	-	-
G C Yarranton	✓	✓	✓	✓	✓	✓	✓	✓	-	-
M M G Oborski	✓	✓	✓	✓	✓	✓	✓	✓	-	-
Mrs P V Hayward	✓	✓	✕	✱	✕	✓	✓	✓	-	-

Key: ✓ = Present

✕ = Absent (No Substitute)

✱ = Absent (Substituted)

AGENDA

PART I

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

3. COMPOSITION AND ATTENDANCE OF COMMITTEE

To consider attendance as per the attendance sheet. (Attached)

4. DECLARATION OF INTERESTS

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

5. MINUTES

To confirm as a correct record the minutes of the meeting held on 14th December 2006. (Attached)

[Cabinet Scrutiny Minutes 14-12-06](#)

6. SCRUTINY INTO THE PRACTICAL PROBLEMS WITH THE DELIVERY AND MAINTENANCE FOR AGREED AND SUSTAINABLE PROJECTS OF COMMUNITY GROUPS

To consider a presentation from Councillor K J Stokes regarding practical problems with the delivery and maintenance for agreed and sustainable projects of Community Groups.

7. DOG CONTROL ORDERS

To consider a briefing paper from the Operational Services Manager regarding dog control orders. (Attached)

[Dog Control Orders](#)

[Dog Control Orders Appendix 1](#)

[Dog Control Orders Appendix 2](#)

At the Cabinet Scrutiny Committee on 19th October 2006, (CABS.51 refers), the Committee considered a motion from Council regarding problems being caused

to parents of young children by dogs “off the lead” in St. George's Park and Baxter Gardens Park, Kidderminster and agreed to re-consider the issue in February 2007 to see if the situation had improved.

8. PERFORMANCE MONITORING: 2006/07 PRIORITIES AND BEST VALUE PERFORMANCE INDICATORS

To consider a briefing paper from the Corporate Performance Advisor, which provides progress reports on:

[Performance Monitoring](#)

- a) The Council's 2006/07 Priorities for the period 1 April 2006 – 31 January 2007. (Attached) [Performance Monitoring Appx A](#)
- b) Best Value Performance Indicator results for the third quarter (October – December 2006). (Attached) [Performance Monitoring Appx B](#)

9. RECOMMENDATION TRACKING FORM 2004 - 2005

To consider the recommendation tracking form 2004 – 2005, which traces recommendations made to the Cabinet, decisions taken by Cabinet and the action taken following recommendations to the Cabinet for the 2004/2005 municipal year. (Attached)

[Recommendation Tracking 2004-05](#)

If Members require further information regarding a specific section of the form, please contact Rachel Booton prior to the meeting. (Contact details are on the inside cover of the agenda).

10. CABINET MEMBER RESPONSE FORM: COMMUNICATING WITH WARD MEMBERS

To consider a Cabinet Member Response Form from the Leader of the Council regarding recommendations from the Cabinet Scrutiny Committee on the 19th October 2006 to the Cabinet on 26th October 2006 concerning Communicating with Ward Members and a “No Surprises” policy. (Attached)

[Communicating with Ward Members - Cab response form](#)

11. WORK PROGRAMMES

To review the work programmes for the Cabinet Scrutiny Committee and for each of the Policy Panels for the current municipal year having regard to the Community Strategy, Corporate Plan, Annual Priorities, and Forward Plan. (Attached)

[Cabinet Scrutiny Work Programme 15-02-07](#)

[Efficiency Work Programme 26-02-07](#)

[Prosperity work programme 15-02-07](#)

[Service Work Programme 20-03-07](#)

12. EFFICIENCY POLICY PANEL PROPOSAL TO SET UP A PARK AND RIDE SCHEME TASK AND FINISH GROUP

To consider a scrutiny proposal form from the Chairman of the Efficiency Policy Panel regarding the setting up of a Task and Finish Group to look at the under-use of the Park and Ride Scheme in Kidderminster and to ascertain whether it represents a good use of public money. (Scrutiny proposal form to follow).

[Scrutiny Proposal - Park and Ride](#)

13. EFFICIENCY POLICY PANEL PROPOSAL TO SET UP A TASK AND FINISH GROUP TO REVIEW THE USE OF ICT SERVICES BY MEMBERS

To consider a scrutiny proposal form from the Chairman of the Efficiency Policy Panel regarding the setting up of a Task and Finish Group to look at the use of ICT services by Members. (Scrutiny proposal form to follow).

[Scrutiny Proposal - ICT Services](#)

14. PRESS INVOLVEMENT

To consider any future items for scrutiny that might require publicity.

15. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

16. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of an item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act”.

PART 2

Not open to the Press and Public

17. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.