

**WYRE FOREST DISTRICT COUNCIL**

**MISCELLANEOUS FUNCTIONS COMMITTEE**

**THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN**

**22ND JANUARY 2007 (6PM)**

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**PRESENT:**

Councillors: J-P Campion (Chairman), B T Glass (Vice-Chairman), P Dyke, Mrs S M Hayward, Mrs L Hyde, Mrs R L Lewis, Miss M A Mason, Miss S C Meekings, D R Sheppard, N J Thomas and G C Yarranton.

**OBSERVERS:**

There were no members present as observers.

**MISC. 93 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor W G Jones.

**MISC. 94 APPOINTMENT OF SUBSTITUTES**

No substitutes were appointed.

**MISC. 95 DECLARATION OF INTERESTS**

No declarations of interest were made.

**MISC. 96 MINUTES**

**DECISION:**

**The minutes of the meeting held on 18th December 2006 be confirmed as a correct record and signed by the Chairman.**

**MISC. 97 EXCLUSION OF THE PRESS AND PUBLIC**

**DECISION:**

**Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraph 3 of Part I of Schedule 12A of the Act.**

**MISC. 98 SUMMARY OF MINUTES**

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as “exempt information” would be disclosed if the minutes were published in full.

**MISC. 99 MINUTES**

The exempt minutes of the meeting held on 18th December 2006 were confirmed as a correct record and were signed by the Chairman.

**MISC. 100 CONTRACT FOR THE PROPOSED EXTENSION TO LADIES TOILET FACILITIES AT THE RIVERSIDE TOILET BLOCK AT STOURPORT-ON-SEVERN**

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services and agreed arrangements for the procurement of an extension to the ladies’ public toilet block at Riverside, Stourport-on-Severn.

**MISC. 101 SUPPLY CONTRACT TO CARRY OUT HARD LANDSCAPE AND INSTALLATION WORKS IN BRINTON PARK, KIDDERMINSTER**

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services which provided background information on the receipt of tenders for hard landscaping and installation works in Brinton Park, Kidderminster. Five tenders were opened and officers were instructed to evaluate them against a previously agreed evaluation model. The outcome was to be reported back to the Committee for a decision on the award of the contract.

**MISC. 102 SUPPLY OF PLAY AREA EQUIPMENT - NORTHWOOD LANE, BAXTER GARDENS AND SPRINGFIELD PARK**

The Committee noted a report from the Head of Cultural, Leisure and Commercial Services on the outcome of the award of tenders for play area equipment for Northwood Lane, Baxter Gardens and Springfield Park.

**MISC. 103 SUPPLY CONTRACT TO PROVIDE ARCHITECT/LANDSCAPE ARCHITECT SERVICES - NEW CEMETERY DEVELOPMENT**

The Committee noted a report from the Head of Cultural, Leisure and Commercial Services regarding the evaluation of tenders and award of the contract to provide architect/landscape architect services for the new cemetery development at Kidderminster.

**MISC. 104**      **CONTRACT FOR THE PROPOSED ALTERATIONS TO PREMISES AT 6 LOAD STREET BEWDLEY TO PROVIDE A WORCESTERSHIRE HUB**

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services and agreed arrangements for the appointment of a contractor to undertake conversion work at 6 Load Street, Bewdley, to facilitate disabled access and to provide satellite hub facilities in Bewdley.

**MISC. 105**      **EXCEPTION TO STANDING ORDERS RELATING TO CONTRACTS – BENEFITS FRAUD MANAGEMENT SYSTEM**

The Committee noted that, in accordance with the Council's Constitution (Part 4, Contract Procedure Rule number 8), approval had been given to the purchase of a Benefits Fraud Management System.

The meeting ended at 6.16pm.