



**OPEN**

## **CABINET**

# **A G E N D A**

**Date: Thursday, 22nd March 2007**

**Time: 6.00pm**

**Venue: Earl Baldwin Suite,  
Duke House, Clensmore Street,  
Kidderminster**

## Cabinet

### The Cabinet Members and their responsibilities:-

Councillor S J M Clee	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Commercial Services
Councillor J-P Champion	Finance and Corporate Affairs
Councillor N J Desmond	Community & Leisure Services
Councillor Mrs A T Hingley	Planning, Health and Environment

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has one Cabinet Scrutiny Committee and three Policy Panels that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from the Cabinet Scrutiny Committee and three Policy Panels.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing order B4, any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by the Chairman or Vice-Chairman of the Cabinet Scrutiny Committee and any four other non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Tuesday 3<sup>rd</sup> April 2007.*

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

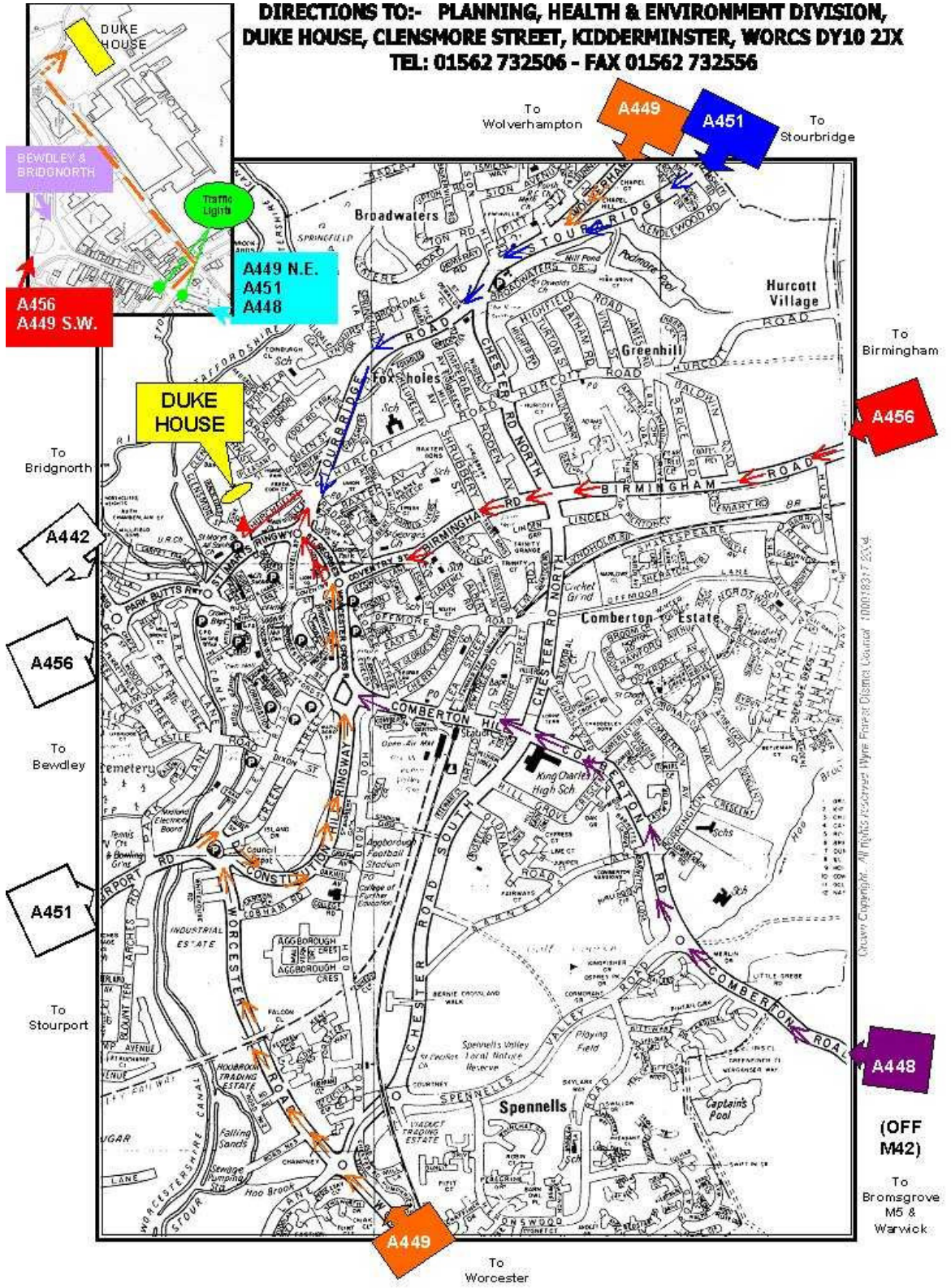
#### **For further information: -**

**If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Senior Committee Officer. Telephone : 01562-732763, e-mail [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)**

**Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)**

**LOCATION MAP FOR DUKE HOUSE**

**DIRECTIONS TO:- PLANNING, HEALTH & ENVIRONMENT DIVISION,  
DUKE HOUSE, CLENSMORE STREET, KIDDERMINSTER, WORCS DY10 2JX  
TEL: 01562 732506 - FAX 01562 732556**



**PART 1**

**Open to the Press and Public**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

**3. MINUTES**

To confirm as a correct record the minutes of the Cabinet held on the 22<sup>nd</sup> February 2007. (Attached)

**4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.**

**5. ITEMS REQUIRING URGENT ATTENTION**

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

**6. LEADER OF THE COUNCIL**

***Stephen Clee***

**6.1. LEADER'S ANNOUNCEMENTS**

**6.2. CONSULTATION ON THE NEW REGIONAL COMPETITIVENESS AND EMPLOYMENT PROGRAMME 2007 TO 2013**

To consider a report from the Head of Planning, Health and Environment that asks the Cabinet to consider the District Council's response to consultation from the Government Office for the West Midlands on the New Regional Competitiveness and Employment Programme 2007 to 2013. (Attached)

**7.1 DEVELOPING A PROJECT MANAGEMENT FRAMEWORK**

To consider a report from the Chief Executive that recommends to Council the adoption of a Corporate Project Management Framework. (Attached)

*The appendix to this report has been circulated electronically and a public inspection copy is available on request. Please see front cover for details.*

**7.2. GRANTS TO VOLUNTARY BODIES**

To consider a report from the Head of Financial Services that outlines the allocation of resources to Voluntary Bodies for the period 2007/2010. (Attached)

**8.1. SECTION 106 EXPENDITURE : PROPOSED CYCLE ROUTE THROUGH BRINTON PARK**

To consider a report from the Head of Planning, Health and Environment that seeks the approval of Cabinet for the expenditure of Section 106 monies on cycle route proposals at Brinton Park during 2007/08. (Attached)

**8.2 DEVELOPMENT CONTROL PRACTICE NOTE 18 : GUIDANCE FOR PRODUCING DESIGN AND ACCESS STATEMENTS**

A report was considered from the Head of Planning, Health and Environment that seeks approval for a new Development Control Practice Note which will give guidance to developers and members of the public on the production of Design and Access Statements. (Attached)

*The Cabinet is asked to consider the recommendations of the Planning (Development Control) Committee at Agenda Item 11.1. from its meeting on 13<sup>th</sup> March 2007 in conjunction with this report. (To follow)*

**8.3 DISABLED FACILITIES GRANTS**

To consider a report from the Head of Planning, Health and Environment that reports on progress regarding the administration of Disabled Facilities Grant in the District and outlines the response to a Government Consultation regarding the future of Disabled Facilities Grants. (Attached)

**8.4. SOUTH STAFFORDSHIRE DISTRICT COUNCIL : WOLVERHAMPTON AIRPORT POLICY AREA - ISSUES AND OPTIONS CONSULTATION**

To consider a report from the Head of Planning, Health and Environment that seeks the endorsement by Cabinet of officer representations submitted on the Issues and Options Consultation Paper for the Wolverhampton Airport Policy Area Development Plan Document. (Attached)

**9.1. THE RECEIPT/AWARD/ALLOCATION OF EXTERNAL FUNDING**

To consider a report from the Head of Cultural, Leisure and Commercial Services that outlines the receipt, award and allocation of external funding. (Attached)

**10. RECOMMENDATIONS FROM POLICY PANELS****10.1. Prosperity Policy Panel 7<sup>th</sup> February 2007**

Regeneration Projects Update, Stourport-on-Severn (Attached)

**10.2. Service Policy Panel 20<sup>th</sup> March 2007**

Affordable Housing Grant (*to follow*)

**11. RECOMMENDATION FROM PLANNING (DEVELOPMENT CONTROL) COMMITTEE****11.1. Development Control Practice Note 18 : Guidance for Producing Design and Access Statements (To follow)**

**12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

**13. EXCLUSION OF THE PRESS AND PUBLIC:**

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraph 6 of Part 1 of Schedule 12A to the Act.

**PART 2**

**Not open to the Press and Public**

**14. MINUTES**

To confirm as a correct record the Exempt minutes of the Cabinet held on the 22nd February 2007. (Attached)

**15. *FINANCE AND CORPORATE AFFAIRS* *John-Paul Champion***

**15.1. LAND AT BRIDGE STREET, STOURPORT-ON-SEVERN**

To consider a report from the Head of Planning, Health and Environment regarding land at Bridge Street, Stourport-on-Severn. (Attached)

**16. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**