



**OPEN**

## **SERVICE POLICY PANEL**

### **AGENDA**

**Date: Tuesday, 20th March 2007**

**Time: 6.00pm**

**Venue: The Earl Baldwin Suite  
Duke House, Clensmore Street,  
Kidderminster**

**PLEASE REMEMBER TO BRING YOUR COPY OF THE  
FORWARD PLAN TO THE MEETING.**

**MANY THANKS.**

## Service Policy Panel

### Members of Panel:

**Chairman: Councillor J Holden**  
**Vice-Chairman: Councillor M J Shellie**

**Councillor Mrs R L Akathiotis**  
**Councillor Mrs S M Hayward**  
**Councillor Miss S C Meekings**  
**Councillor M A Salter**  
**Councillor K J Stokes**

**Councillor Mrs H E Dyke**  
**Councillor Miss M A Mason**  
**Councillor C D Nicholls**  
**Councillor D R Sheppard**  
**Councillor G C Yarranton**

### SUBSTITUTION ARRANGEMENTS

Would Members please note that, to ensure continuity in scrutiny reviews, substitutes should only be appointed for the Policy Panels in exceptional circumstances.

### Information for Members of The Public:-

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

#### Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

### For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Scrutiny/ Committee Officer, Civic Centre, Stourport-on-Severn. Telephone No: 01562 732733 or email [susan.saunders@wyreforestdc.gov.uk](mailto:susan.saunders@wyreforestdc.gov.uk).

Member	21/06/06	19/09/06	21/11/06	23/01/07	20/03/07					
Mrs R L Akathiotis	✓	✓	✓	✘	-	-	-	-	-	-
Mrs H E Dyke	✱	✱	✓	✓	-	-	-	-	-	-
Mrs S M Hayward	✓	✓	✓	✓	-	-	-	-	-	-
Miss M A Mason	✓	✓	✓	✓	-	-	-	-	-	-
Miss S C Meekings	✘	✱	✱	✓	-	-	-	-	-	-
C D Nicholls	✓	✓	✓	✓	-	-	-	-	-	-
M A Salter	✓	✓	✓	✓	-	-	-	-	-	-
D R Sheppard	✱	✓	✓	✱	-	-	-	-	-	-
K J Stokes	✓	✓	✓	✱	-	-	-	-	-	-
G C Yarranton	✓	✓	✓	✓	-	-	-	-	-	-
J Holden	✓	✓	✓	✓	-	-	-	-	-	-
M J Shellie	✓	✓	✓	✓	-	-	-	-	-	-

Key:    ✓ = Present                    ✘ = Absent (No Substitute)                    ✱ = Absent (Substituted)

# **AGENDA**

## **PART I**

### **Open to the Press and Public**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. APPOINTMENT OF SUBSTITUTE MEMBERS**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting. (Please see cover note.)

#### **3. COMPOSITION AND ATTENDANCE OF PANEL**

To consider attendance, as per the attached Attendance Record Sheet.

#### **4. DECLARATION OF INTERESTS**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

#### **5. MINUTES**

To confirm as a correct record:

a) The Minutes of the Service Policy Panel meeting held on the 23<sup>rd</sup> January 2007.  
(Attached)

[Service Panel Minutes 23-01-07](#)

b) The Minutes of the Joint Prosperity and Service Policy Panel meeting held on 12<sup>th</sup> February 2007. (Attached)

[Jt Pros Serv Mins](#)

#### **6. LEISURE CENTRE YEARLY REVIEW (MARCH 2006 – FEBRUARY 2007)**

To consider a briefing note from the Cultural Services Manager which reviews the management of the Council's Sports and Leisure Centres from March 2006 to February 2007. (Attached)

[Leisure Centre Mar 06-Feb 07](#)

[Leisure Centre Mar 06-Feb 07 Appendix 1](#)

[Leisure Centre Mar 06-Feb 07 Appendix 2](#)

#### **7. UPDATE ON YOUTH PROVISION TASK AND FINISH GROUP**

To receive an update on the progress of the Youth Provision Task and Finish Group from its Chairman Councillor R Wheway.

**8. UPDATE ON MINI MOTORCYCLES TASK AND FINISH GROUP**

To receive an update on the progress of the Mini Motorcycle Task and Finish Group from its Chairman Councillor M J Shellie.

**9. UPDATE ON ICE RINK TASK AND FINISH GROUP**

To receive a presentation and update on the progress of the Ice Rink Task and Finish Group from its Chairman Councillor J Holden.

**10. COUNTY COUNCIL HEALTH OVERVIEW AND SCRUTINY COMMITTEE**

To receive an update from Councillor J Holden on matters considered by the County Council Health Overview and Scrutiny Committee.

**11. WORK PROGRAMME**

To review the work programme for the current municipal year with regard to the Community Strategy, Corporate Plan, Annual Priorities and the Forward Plan. (Attached)  
[Work Programme 20.3.07](#)

**12. PRESS INVOLVEMENT**

To consider any future items for scrutiny that might require publicity.

**13. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

**14. EXCLUSION OF THE PRESS AND PUBLIC**

If necessary, to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”

**PART 2**

**Not open to the Press and Public**

**15. MINUTES**

To confirm the exempt minutes of the Minutes of the meeting of the Committee held on the 23rd January 2007. (Attached)  
[Service Exempt Minutes 23-01-07](#)

**16. BID FOR FUNDING FOR AFFORDABLE HOUSING**

- a) To consider a briefing paper from the Principal Housing Officer on a Bid for Funding for Affordable Housing through the Capital Strategy. (Attached)  
[Service PP 20 3 07 Bid for Funding Aff Housing](#)  
[Service PP 20 3 07 APPENDIX Bid for Funding](#)
- b) To make recommendations to the Cabinet Member for Planning, Health and Environment on the award of financial support for Affordable Housing through the Council's capital strategy. Should the Cabinet Member for Planning, Health and Environment disagree with the Panel's recommendation, the matter would be referred to the Cabinet for a decision.

**17. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

RELATED DOCUMENTS

[Service Panel Minutes 23-01-07](#)

[Jt Pros Serv Mins](#)

[Leisure Centre Mar 06-Feb 07](#)

[Leisure Centre Mar 06-Feb 07 Appendix 1](#)

[Leisure Centre Mar 06-Feb 07 Appendix 2](#)

[Work Programme 20.3.07](#)

[Service Exempt Minutes 23-01-07](#)

[Service PP 20 3 07 Bid for Funding Aff Housing](#)

[Service PP 20 3 07 APPENDIX Bid for Funding](#)

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