



AUDIT COMMITTEE

AGENDA

Date: Tuesday, 27th March 2007

Time: 6PM

Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster

Audit Committee

Members of Committee:

Chairman: Councillor H J Martin
Vice-Chairman: Councillor M A Salter

Councillor G W Ballinger

Councillor J W Dudley

Councillor M A W Hazlewood

Councillor C D Nicholls

Councillor Mrs F M Oborski

Councillor M J Shellie

Councillor J C Simmonds

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Christine May, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone No: 01562 732729, e-mail christine.may@wyreforestdc.gov.uk.

Member	15/06/06	26/09/06	20/11/06	29/01/07	27/03/07	24/04/07
G W Ballinger	✓	✓	✓	✓	-	-
J W Dudley	✓	✓	✱	✕	-	-
M A W Hazlewood	✓	✓	✓	✓	-	-
C D Nicholls	✓	✱	✱	✱	-	-
M M G Oborski	✓	✱	✱	✱	-	-
Mrs F M Oborski						
M J Shellie	✓	✱	✓	✓	-	-
J C Simmonds	✓	✕	✓	✓	-	-
H J Martin	✓	✓	✓	✓	-	-
M A Salter	✓	✓	✓	✓	-	-

Key: ✓ = Present ✕ = Absent (No Substitute) ✱ = Absent (Substituted)

A G E N D A

PART 1

Open to the Public

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

3. DECLARATION OF INTERESTS

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

4. MINUTES

To confirm as a correct record the minutes of the meeting held on 29th January 2007.
(Attached)

[Open Minutes 29-01-07](#)

5. EXTERNAL FUNDING

To consider a report from the Head of Planning, Health and Environment regarding the external funding process adopted by Wyre Forest District Council and advice on the effectiveness of its application in line with the Council's priorities. (Attached)

[External Funding](#)

[External Funding Appendix A](#)

[External Funding Appendix B](#)

6. INTERNAL AUDIT – ANNUAL PLAN FOR 2007-2008

To consider a report from the Head of Financial Services which asks the Committee to recommend the Cabinet to approve the Internal Audit - Annual Plan for 2007/08.
(Attached)

7. RISK MANAGEMENT - POSITION STATEMENT

To consider a report from the Head of Financial Services which provide members with a position statement on Corporate Risk Management. (Attached)

[Risk Management Position Statement](#)

8. WORK PROGRAMME

To consider the work programme for the current municipal year. (Attached)

[Work Programme](#)

9. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAS BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

10. EXCLUSION OF THE PUBLIC

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act.

PART 2

Not Open to the Public

11. MINUTES

To confirm as a correct record the exempt minutes of the meeting held on 29th January 2007. (Attached)

[Exempt Minutes 29-01-07](#)

12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAS BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

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