

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN

26TH MARCH 2007 (6PM)

PRESENT:

Councillors: J-P Champion (Chairman), B T Glass (Vice-Chairman), Mrs R L Akathiotis, P Dyke, Mrs S M Hayward, W G Jones, J A Shaw, D R Sheppard, N J Thomas and G C Yarranton.

OBSERVERS:

Councillor Mrs H E Dyke.

MISC.129 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors: Mrs L Hyde, Miss M A Mason and Miss S C Meekings.

MISC.130 APPOINTMENT OF SUBSTITUTES

Councillor J A Shaw was appointed as a substitute for Councillor Mrs L Hyde.

MISC.131 DECLARATION OF INTERESTS

No declarations of interest were made.

MISC.132 MINUTES

DECISION:

The minutes of the meeting held on 20th February 2007 be confirmed as a correct record and signed by the Chairman.

MISC.133 EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraph 3 of Part I of Schedule 12A of the Act.

MISC.134 **SUMMARY OF MINUTES**

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as “exempt information” would be disclosed if the minutes were published in full.

MISC.135 **MINUTES**

The exempt minutes of the meeting held on 20th February 2007 were confirmed as a correct record and were signed by the Chairman.

MISC.136 **THE SALE OF LAX LANE CRAFT CENTRE AND ASSOCIATED BUILDINGS, LAX LANE, BEWDLEY**

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services regarding the sale of Lax Lane Craft Centre and associated buildings.

Three offers were received and opened for the purchase of these premises.

MISC.137 **SUPPLY CONTRACT FOR A 26 TONNE REFUSE VEHICLE**

Further to minute number MISC.121 of the Committee's 20th February 2007 meeting, a report was considered from the Head of Cultural, Leisure and Commercial Services regarding the receipt of tenders for the supply of one replacement refuse collection vehicle.

Six tenders were received and opened and officers were instructed to evaluate the tenders against a previously agreed tender evaluation model. The award of the tender would be reported to the next meeting of the Committee.

MISC.138 **CONTRACT FOR THE EXTENSION TO LADIES TOILET FACILITIES AT THE RIVERSIDE TOILET BLOCK AT STOURPORT-ON-SEVERN**

Further to minute number MISC.100 of the Committee's 22nd January 2007 meeting, a report was considered from the Head of Cultural, Leisure and Commercial Services regarding the receipt of tenders to progress the procurement of an extension to the ladies public toilet facility at the Riverside Toilet Block, Stourport-on-Severn.

Five tenders were received and opened. Officers were instructed to evaluate these against the NJCC Code of Practice for Selective Tendering and the outcome of the award of the tender would be reported to a future meeting of the Miscellaneous Functions Committee.

MISC.139 **CONTRACT FOR THE PROPOSED ALTERATIONS TO PREMISES AT 6/6A LOAD STREET TO PROVIDE A SATELLITE FACILITY FOR THE WORCESTERSHIRE HUB**

Further to minute number MISC.104 of the Committee's 22nd January 2007 meeting, a report was considered from the Head of Cultural, Leisure and Commercial Services regarding tenders for the proposed conversion work to 6/6a Load Street, Bewdley in order to facilitate disabled access and the provision of satellite hub facilities in the town.

Six tenders were received and opened and officers were instructed to evaluate these against a previously agreed tender evaluation model and the outcome of the award of the tender would be reported to a future meeting of the Miscellaneous Functions Committee.

MISC.140 **EXCEPTION TO STANDING ORDERS RELATING TO CONTRACTS - CORPORATE DOCUMENT IMAGE PROCESSING AND WORKFLOW SYSTEM - PLANNING, HEALTH AND ENVIRONMENT DIVISION**

The Committee noted that in accordance with the Council's Constitution (Part 4, Contract Procedure Rule number 8) that approval had been given to procurement of a corporate document image and workflow system (DIP and Workflow) for the Planning, Health and Environment Division.

The meeting ended at 6.40 p.m.,