

**WYRE FOREST DISTRICT COUNCIL**

**AUDIT COMMITTEE**  
**TUESDAY 24 APRIL 2007**

**Annual Audit and Inspection Letter**

<b>OPEN</b>	
<b>COMMUNITY STRATEGY THEME</b>	Internal Organisational Theme
<b>CORPORATE PLAN THEME</b>	Improving Corporacy & performance
<b>KEY PRIORITY</b>	Financial & Asset Management
<b>CABINET MEMBER</b>	Cllr J-P Campion
<b>RESPONSIBLE OFFICER:</b>	Corporate Performance Advisor
<b>CONTACT OFFICER:</b>	Peter Jones (ext 2723) Peter.jones@wyreforestdc.gov.uk
<b>APPENDIX</b>	Annual Audit & Inspection Letter, March 2007

**1. PURPOSE OF REPORT**

- 1.1 To bring to Members' attention the contents of the Audit Commission's Annual Audit and Inspection Letter (AAIL).

**2. RECOMMENDATION**

**The Committee is asked to DECIDE:**

- 2.1 **The contents of the Audit Commission's AAIL be noted, and**
- 2.2 **A mid-year progress report, dealing with the issues arising from the Annual Audit and Inspection Letter (AAIL), be provided for this Committee at its meeting on 19 November 2007.**

**3. BACKGROUND**

- 3.1 Each year, the Audit Commission produces the following two documents:
- The AAIL, which reports on their findings over the past year in connection with the audit of the Council's Accounts and other work to secure continuous improvement in services (Direction of Travel)
  - An Annual Audit & Inspection Plan, which sets out their proposals for the forthcoming year's external audit work. This latter document will be reported to the Council in June 2007.
- 3.2 The AAIL is attached as an **Appendix** to this report and will be presented to the Committee by the Commission's Relationship Manager (Liz Cave). The external auditor KPMG's Audit Senior Manager (Ian Skipp) will also be attending to report on issues specifically relating to the Use of Resources element.

## **AGENDA ITEM NO. 5 b**

3.3 An action plan will be drawn up to address the issues raised in the AAIL and progress will be reported to this Committee at its meeting on 19 November 2007.

### **4. CONSULTEES**

4.1 Cabinet Member for Finance & Corporate Affairs

4.2 CMT