

**WYRE FOREST DISTRICT COUNCIL**

**COUNCIL**

**THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN**

**16TH MAY 2007 (6.00PM)**

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**PRESENT:**

Mr J W Dudley\* and Councillors: Mrs R L Akathiotis, J Aston, J Baker, G W Ballinger, J-P Campion, S J M Clee, N J Desmond, Mrs H E Dyke, P Dyke, Mrs L Edginton, G H Eeles, B T Glass, Mrs J Greener, P B Harrison, M J Hart, Mrs P V Hayward, Mrs S M Hayward, M A W Hazlewood, Mrs A T Hingley, J Holden, Mrs L Hyde, W G Jones, M B Kelly, H J Martin, Miss M A Mason, Miss S C Meekings, D J Millis, C D Nicholls, Mrs F M Oborski, Mrs T L Onslow, M Price, M A Salter, M J Shellie, D R Sheppard, J C Simmonds, K J Stokes, J W R Thomas, N J Thomas, R Wheway, S J Williams and G C Yarranton.

(\*Mr J W Dudley, the outgoing Chairman of the Council, in the chair until the new chairman had been elected.)

**C. 1 WELCOME**

The Chairman welcomed to the meeting, the five newly elected Councillors, namely, Councillors Mrs J Greener, D J Millis, Mrs T L Onslow, M Price and J W R Thomas.

**C.2 PRAYERS**

Prayers were said by the Reverend Hugh Burton, Saint George's Parish Team.

**C.3 ELECTION OF CHAIRMAN**

Councillor J Baker was nominated as Chairman. (Moved by Councillor J-P Campion and seconded by Councillor M J Hart.)

There were no other nominations.

**DECISION:**

**Councillor J Baker be elected Chairman of the Council for the current Municipal Year.**

**C.4**      **CHAIRMAN - INVESTITURE AND DECLARATION OF ACCEPTANCE OF OFFICE**

After being invested with his Chain of Office, Councillor J Baker took his Declaration of Acceptance of Office as Chairman.

**C.5**      **CHAIRMAN'S RESPONSE**

The newly elected Chairman expressed his thanks for his election. He undertook to do his best to emulate the standard set by his predecessor and, together with his consort, to safeguard the interests of the Council to the best of his ability.

(Councillor J Baker in the Chair.)

**C.6**      **RETIRING CHAIRMAN**

Group Leaders thanked Mr J W Dudley for the excellent manner in which he had represented the Council and chaired Council meetings during his year of office. Members also expressed appreciation for his service to the community as a District Councillor, particularly in his former role as Cabinet Member for Planning and Regeneration.

**C.7**      **RETIRING CHAIRMAN - PRESENTATION OF BADGE**

The Chairman presented Mr J W Dudley with a Past Chairman's Badge of Office.

In response, Mr Dudley said how much he had enjoyed being a District Councillor and Chairman of the Council. It had been very interesting to meet people from all walks of life in the role as Chairman.

He thanked the members of staff who had assisted him during his year of office, particularly his secretary, Linda Wilmott, and the Committee Section. He also commended the manner in which his Vice-Chairman, Councillor J C Simmons and Mrs J Simmonds had carried out their civic duties, especially when they had undertaken his engagements during his illness.

**C.8**      **APPOINTMENT OF VICE-CHAIRMAN**

Councillor J C Simmonds was nominated as Vice-Chairman. (Moved by Councillor J-P Campion and seconded by Councillor M J Hart.)

There were no other nominations.

**DECISION:**

**Councillor J C Simmonds be appointed as Vice-Chairman of the Council for the current Municipal Year.**

**C.9 VICE-CHAIRMAN - INVESTITURE AND DECLARATION OF ACCEPTANCE OF OFFICE**

After being invested with his Badge of Office, Councillor J C Simmonds took his Declaration of Acceptance of Office as Vice-Chairman.

**C.10 VICE-CHAIRMAN'S RESPONSE**

In response, Councillor J C Simmonds thanked Councillors for their confidence in him. He considered it an honour to be appointed as Vice-Chairman again and would support the Chairman to the best of his ability.

He paid tribute to his wife for the assistance that she had given him over the past year and also thanked the staff who had assisted him, particularly Linda Willmott, the Chairman's Secretary, and the Committee Section.

**C. 11 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs J Fairbrother-Millis.

**C.12 DECLARATION OF INTERESTS**

There were no declarations of interest.

**C.13 MINUTES**

**DECISION:**

**The minutes of the meeting held on 28th February 2007 be confirmed as a correct record and signed by the Chairman.**

**C.14 PUBLIC PARTICIPATION**

No Members of the public had given notice to speak under the Council's Scheme of Public Speaking at Full Council.

**C.15 QUESTIONS**

No questions had been received from Councillors under standing Order A5.

## **C.16 CHAIRMAN'S COMMUNICATIONS**

The Council received a list of functions attended by the former Chairman and Vice-Chairman since the Council's last meeting.

On behalf of the Council, the new Chairman thanked the following former District Councillors, who had either retired or had not been re-elected at the recent elections, for their services to the community: Mrs M B Baillie; Mr J W Dudley; Mrs J A Salter and Mr J A Shaw.

## **C.17 POLITICAL MANAGEMENT AND COMMITTEE STRUCTURE 2007/2008**

The Council considered a package of the following documents, which had been circulated separately from the Council Book, relating to the proposed political and management structure for 2007/2008, as detailed in items a) to h) below:

- Recommendations regarding the political and management structure for 2007/2008
- Proposed Wyre Forest District Council Political Structure 2007/08
- The report of the Chief Executive on-proposed changes to the scrutiny function and consequential changes to the constitution
- A revised call-in request form
- Political Representation and Proposed Allocation of seats on committees (Local Government and Housing Act 1989 Sections 15 and 16)
- Proposed Appointment of Members to serve on Committees 2007/08, including Chairmen and Vice-Chairmen

### **a) Appointment of Leader and Deputy Leader of the Council**

#### **Leader of the Council**

Councillor J-P Champion was nominated as Leader of the Council (Moved by Councillor M J Hart and seconded by Councillor N J Desmond.)

There were no other nominations.

#### **DECISION:**

**Councillor J-P Champion be elected Leader of the Council for the current Municipal Year.**

### Deputy Leader of the Council

Councillor M J Hart was nominated as Deputy Leader of the Council (Moved by Councillor J-P Campion and seconded by Councillor N J Desmond.)

There were no other nominations.

### **DECISION:**

**Councillor M J Hart be elected Deputy Leader of the Council for the current Municipal Year.**

### Leader's Presentation

The Leader of the Council presented the proposed political management and committee structure for 2007/2008 to the Council as set out in items b) to h) below.

The proposal was subject to the amendment of the Independent Health Concern Group's membership of scrutiny committees to that shown in Appendix 3, attached. This was in line with nominations from the Leader of that Group. The name of Councillor C D Nicholls was deleted from the membership of the Local Development Framework Core Strategy Review Panel, at his request.

The Leader of the Council expressed the hope that the political groups on the Council would continue to work as well together as they had in the budget process. He was confident that the structure, now proposed, would enable the Council to make the District a better place in which to live and work.

He recognised that scrutiny was done well in Wyre Forest and commended to members the proposed new scrutiny arrangements, set out in the Chief Executive's report, which addressed the challenges faced by modern scrutiny systems.

The Leader of the Council also drew attention to the proposed relaxation of the call-in procedure whereby a call-in could be triggered by only three non-Cabinet members (rather than four) and the Chairman of the relevant scrutiny committee. He was also pleased to announce that, if the proposed structure was approved, savings in members' allowances, amounting to £5,000 for 2007/08, could be allocated to the Community Leadership Fund.

A detailed discussion ensued on the proposals before the Council, particularly with reference to chairman and vice-chairmanships and committee membership numbers. It was noted that it was not necessary to

be a member of the relevant scrutiny committee in order to sit on a Review Panel and that committee chairmen and vice-chairmen worked in partnership. It was mentioned that a report would be requested on the effectiveness of the reduction in membership of the Planning (Development Control) Committee to twelve from May 2006.

In conclusion, the following decisions were taken:

**b) Appointment of Cabinet**

**DECISION:**

**The Cabinet members, listed below, and with the responsibilities, detailed in the Political Management Structure diagram as set out in Appendix 1, attached, be approved for the 2007/08 Municipal Year:**

<b>Councillor J-P Champion (Leader)</b>	<b>Leader of the Council</b>
<b>Councillor M J Hart (Deputy Leader)</b>	<b>Property and Operational Services</b>
<b>Councillor S J M Clee</b>	<b>Planning, Regeneration and Prosperity</b>
<b>Councillor N J Desmond</b>	<b>Community and Leisure Services</b>
<b>Councillor J Holden</b>	<b>Corporate and Customer Services</b>
<b>Councillor Mrs A T Hingley</b>	<b>Housing, Health and Rural Affairs</b>

**c) Political Management Structure**

**DECISION:**

**The proposed Political Management Structure 2007/08, as set out in Appendix 1, attached, be approved.**

**d) Constitution of Committees**

**DECISION:**

- 1. Committees be constituted as shown on the Political Management Structure at Appendix 1 attached, with Terms of Reference for the scrutiny committees, as detailed in recommendation (e) 1 below and the remainder as in the Constitution.**

2. The surplus in Members' Allowances, of approximately £5,000, arising from the new committee structure be allocated to the Community Leadership Fund.

**e) Proposed Changes to Scrutiny Function**

**DECISION:**

1. The new scrutiny arrangements and consequential changes to the Constitution proposed and set out in the Appendix to the Chief Executive's report to the Council, entitled "The Criteria and Guiding Principles of Scrutiny at Wyre Forest District Council", be approved.
2. The revised call in procedure, as circulated to the Council, be approved.
3. The two scrutiny committee chairmen be given special responsibility allowances at Band 4 of the Members' Allowances Scheme.
4. The Head of Legal and Democratic Services, after consultation with the Chief Executive, be authorised to make the necessary changes to the Council's Constitution.

**f) Allocation of Seats to Political Groups on Committees**

**DECISION:**

In accordance with Sections 15 and 16 of the Local Government and Housing Act 1989, the political representation on Committees be as set out in Appendix 2 attached.

**g) Membership of Committees 2007/08**

**DECISION:**

1. Members be appointed to serve on committees, with substitutes as appropriate, for the ensuing Municipal Year as set out in Appendix 3 attached.
2. Authority be delegated to the Head of Legal and Democratic Services to accept nominations from Group Leaders in respect of any subsequent changes in membership of committees.

### **h) Appointment of Chairmen and Vice-Chairmen of Committees**

**Chairman and Vice-Chairmen of committees and other bodies be appointed as detailed in the Appendix 3 attached.**

Councillors G H Eeles, B T Glass, H J Martin, D J Millis, M J Shellie, D R Sheppard, K J Stokes, J W R Thomas and N J Thomas, left the meeting at this point (7.10 pm).

### **C.18 CALENDAR OF MEETINGS**

The Council considered a proposed calendar of meetings for the 2007/2008 municipal year, copies of which were circulated at the meeting. This took account of the new political structure referred to in Minute C.17 above.

#### **DECISION:**

**The calendar of meetings for the ensuing municipal year be approved, as circulated to the Council.**

### **C.19 POLICY AND BUDGET FRAMEWORK – MATTERS WHICH REQUIRE A DECISION BY COUNCIL**

#### **a) Recommendation from the Cabinet 21<sup>st</sup> December 2006**

#### **Decriminalisation of Parking Enforcement (DPE) Formal Resolutions**

The Council considered a recommendation from the Cabinet regarding the Decriminalisation of On-Street Parking Enforcement within the Wyre Forest District.

#### **DECISION:**

- 1. The Council undertake the Decriminalisation of On-Street Parking in the district boundaries of Wyre Forest, Worcestershire.**
- 2. The Council adopt the Parking Charge Notice level of £60.00 per parking offence, discounted to £30.00 for payments received within 14 days and incremented to £90.00 for payments after the issue of a charge certificate, as reflected in the financial model and consultant report.**
- 3. \*The Council appoint an elected member and substitute elected member, to be its representative on the National Parking Adjudication Service Joint Committee.**



4. **The Council give delegated authority to the Head of Legal and Democratic Services to:**
- a) **enter into a National Parking Adjudication Service S.101 joint Committee Agreement (Local Government Act 1972); and**
  - b) **sign the Agency Agreement with Worcestershire County Council.**

\*The appointment, referred to in recommendation 3, is included in the list at appendix 4 attached (Minute C.25 below refers.).

**b) Recommendations from the Cabinet 22nd March 2007**

**Developing a Project Management Framework**

The Council considered a recommendation from the Cabinet regarding the development of a corporate project management framework for the Council. It was noted that the purpose of the framework was to address shortfalls and provide procedures that could be applied to all Council projects.

**DECISION:**

**The Corporate Project Management Framework, as described in the Project Management Handbook as detailed in appendix A of the report to the Cabinet on 22<sup>nd</sup> March 2007, be adopted.**

**c) Recommendations from the Cabinet 26<sup>th</sup> April 2007**

**i) Revised Partnerships Framework**

The Council considered a recommendation from the Cabinet which sought approval for a revised strategic and operational level partnerships framework, together with guidance for managing risks and opportunities in partnerships.

**DECISION:**

**The revised Strategic and Operational Level Partnerships Framework and the Guidance for Managing Risks and Opportunities in Partnerships, as set out in Appendices A and B, respectively, of the report to the Cabinet on 26<sup>th</sup> April 2007, be adopted.**

ii) Customer Services Strategy

The Council considered a recommendation from the Cabinet which sought the adoption of a proposed Customer Services Strategy for 2007-2009.

**DECISION:**

**The Customer Services Strategy for Wyre Forest District Council 2007 – 2009, as set out in the revised Appendix 1 to the report to the Cabinet on 26<sup>th</sup> April 2007, be adopted.**

iii) Planning Applications - Revised Scheme of Delegation

The Council considered a recommendation from the Cabinet which sought approval for changes to the existing Scheme of Delegation relating to the determination of planning applications involving Section 106 Obligations.

**DECISION:**

**The Scheme of Delegation, as set out in Appendix 1 of the report to the Cabinet on 26<sup>th</sup> April 2007, be adopted.**

iv) Health Act 2006 - (Smoking Regulations) - Delegated Powers

The Council considered a recommendation from the Cabinet which sought delegated authority for the Head of Planning, Health and Environment and the Environmental Health and Licensing Manager under the Health Act 2006 and related regulations.

**DECISION:**

- 1. The Head of Planning, Health and Environment, and the Environmental Health and Licensing Manager be granted delegated powers under the following legislation:**

**Health Act 2006, and all regulations made under the Act including:**

- **The Smoke-free (Premises and Enforcement) Regulations 2006**
- **The Smoke-free (Signs) Regulations 2007**
- **The Smoke-free (Exemptions and Vehicles) Regulations 2007**
- **The Smoke-free (Penalties and Discounted Amounts) Regulations 2007**
- **The Smoke-free (Vehicle Operators and Penalty Notices) Regulations 2007.**

**2. The Head of Legal and Democratic Services, the Head of Planning, Health and Environment and the Environmental Health and Licensing Manager, or any duly qualified officers who are authorised in writing by them to act as proper officer to:**

- (a) Sign and service Notices including Fixed Penalty Notices;**
- (b) Sign and issue Licences, Permits, Orders and other documents;**
- (c) Execute works in default;**
- (d) Procure samples, seize equipment, goods and animals;**
- (e) Exercise powers of entry;**
- (f) Engage specialist advisors/contractors; and**
- (g) Institute legal proceedings;**

**falling within the power and duties which the Council is authorised to exercise under the above legislation and any replacement legislation.**

v) The Staffordshire and Worcestershire Canal Conservation Area - Results of Consultation on Proposed Boundary Amendments, Conservation Area Appraisal and Management Proposals

The Council considered a recommendation from the Cabinet regarding proposed boundary amendments, draft management proposals and the draft character appraisal for the Staffordshire and Worcestershire Canal Conservation Area. The proposals had been made following consideration of the results of a public consultation exercise.

**DECISION:**

**The Conservation Area Character Appraisal, the Boundary Amendments (excluding SWC5), and the Management Proposals be approved and the Boundary of the Conservation Area be amended accordingly under Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990.**

**C.20 MOTIONS SUBMITTED UNDER STANDING ORDER NO. D1 (1)**

No notices of motion were received in accordance with Standing Order D1(1).

**C.21 URGENT MOTIONS SUBMITTED UNDER STANDING ORDER NO. D1 (7)**

No notices of motion were received in accordance with Standing Order D1(7).

**C. 22 MEMBERS' ANNUAL ACTIVITY REPORTS**

Further to Minute No. C.120 of its 19<sup>th</sup> April 2006 meeting, the Council considered the annual activity reports, which had been submitted by members giving details of their activities in their role as District Councillors for the 2006/07 municipal year. It was noted that not all Councillors had submitted their activity reports and that those from Councillors Mrs R L Akathiotis, Mrs H E Dyke and Miss S C Meekings had been received since the publication of the Council Book.

The overall attendance figures for the following Cabinet Members were amended as follows, as their apologies for some scrutiny meetings, which they attended as observers, had been taken into account in error.

Councillor J-P Campion	86%
Councillor S J M Clee	89%
Councillor M J Hart	97%

The point was made that the percentage figures for overall attendance should be read in the context of the number of committees etc., of which a Councillor was a member. It was noted that it was easier to achieve a high overall percentage against a low total of possible attendances.

**DECISION:**

**The Activity Reports submitted by members, detailing their activities in their role as District Councillors for the 2006/07 municipal year, be noted.**

**C.23 MEMBERS' ATTENDANCE 2006/2007**

The Council considered details of Members' attendance at Council, Cabinet, committee and other meetings for the previous Municipal Year.

**DECISION:**

**Members' attendance record for 2006/2007 be noted, including the amendments to attendance figures detailed in Minute No. C. 22 above.**

**C. 24      THE LOCAL AUTHORITIES (MODEL CODE OF CONDUCT) ORDER 2007 (STATUTORY INSTRUMENT 2007 NO. 1159)**

The Council considered a report from the Monitoring Officer on the adoption of a revised Code of Conduct that was laid before Parliament on 4<sup>th</sup> April 2007 and came into force on 3<sup>rd</sup> May 2007.

Members were reminded that a member development seminar on the Code of Conduct would be held on 29<sup>th</sup> May 2007 at 5.30pm.

**DECISION:**

**The Local Authorities (Model Code of Conduct) Order 2007, attached as Appendix 1 to the report to the Council be adopted.**

**C.25      APPOINTMENT OF REPRESENTATIVES ON OUTSIDE ORGANISATIONS 2007/2008**

The Council considered the appointment of representatives on outside organisations for the ensuing municipal year.

Further to the schedule of appointments, included in the Council Book, a revised list of representatives, including nominations put forward at a recent Group Leaders' meeting, was circulated.

**DECISION:**

**Representatives be appointed to serve on outside organisations for the municipal year 2007/2008, as detailed at Appendix 4 attached, and the outstanding nomination be agreed by Group Leaders.**

**C.26      EXCLUSION OF THE PRESS AND PUBLIC**

**DECISION:**

**Under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business, on the grounds that they involve the likely disclosure of "exempt Information" as defined in paragraph 6 of Part 1 of Schedule 12A of the Act.**

**C.27      SUMMARY OF MINUTES**

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as 'Exempt Information' would be disclosed if the minutes were published in full.

**C.28**      **MINUTES**

The exempt minutes of the meeting held on 28th February 2007 were confirmed as a correct record and signed by the Chairman.

**C.29**      **POLICY AND BUDGET FRAMEWORK – MATTERS WHICH REQUIRE A DECISION BY COUNCIL**

**Recommendation from the Cabinet 22<sup>nd</sup> March 2007**

**Land at Bridge Street, Stourport-on-Severn**

The Council considered a recommendation from the Cabinet on the use of land at Bridge Street, Stourport-on-Severn.

The meeting ended at 7.22 p.m.



**2007- 2008 MUNICIPAL YEAR  
LOCAL GOVERNMENT AND HOUSING ACT 1989 SECTIONS 15 AND 16  
POLITICAL REPRESENTATION  
ALLOCATION OF SEATS ON COMMITTEES ETC.**

The revised political representation on the Council is set out below. Also detailed is the revised political representation on Committees.

<b><u>Political Group</u></b>	<b><u>Number</u></b>	<b><u>Percentage</u></b>
Conservative Group	18	42.86%
Independent Health Concern (IHC)	10	23.81%
Liberal Group	7	16.67%
Labour Group	3	7.14%
Liberal Democrat Group	2	4.76%
<b><u>(Not a Group)</u></b>		
<i>Independent</i>	1	2.38%
<i>Independent</i>	1	2.38%)
	<hr/> 42	<hr/> 100
	<hr/>	



		<b>CONSERVATIVE GROUP</b>	<b>IHCGROUP</b>	<b>LIBERAL GROUP</b>	<b>LABOUR GROUP</b>	<b>LIB/DEM GROUP</b>	<b>INDEPENDENTS NOT A GROUP</b>
		<b>18</b>	<b>10</b>	<b>7</b>	<b>3</b>	<b>2</b>	<b>2</b>
		<b>42.86%</b>	<b>23.81%</b>	<b>16.67%</b>	<b>7.14 %</b>	<b>4.76%</b>	<b>4.76%</b>
MISCELLANEOUS FUNCTIONS	(9)	<b>4</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>
APPOINTMENTS AND APPEALS	(7)	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
AUDIT	(9)	<b>4</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b><u>OVERVIEW AND SCRUTINY</u></b>							
CORPORATE SERVICE & PERFORMANCE	(14)	<b>6</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
COMMUNITY FOCUS	(14)	<b>6</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b><u>REGULATORY</u></b>							
PLANNING (DEVELOPMENT CONTROL)	(12)	<b>5</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>
PLANNING (ENFORCEMENT)	(12)	<b>5</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>
LICENSING AND ENVIRONMENTAL	(12)	<b>5</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>
(including Licensing Sub-Committee, comprising a rota of 3 members of main Committee, and Taxi Trade Liaison Group appointed by the Committee)							
<b><u>TOTALS</u></b>	<b>(89)</b>	<b><u>38</u></b>	<b><u>21</u></b>	<b><u>15</u></b>	<b><u>7</u></b>	<b><u>5</u></b>	<b><u>3</u></b>
		<b>(42.70%)</b>	<b>(23.60%)</b>	<b>(16.85%)</b>	<b>(7.87%)</b>	<b>(5.62%)</b>	<b>(3.37%)</b>
<b>ETHICS AND STANDARDS</b>	<b>(11)</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>2</b>
7 Councillors, 3 Independent Members and 1 Parish Member							

**WYRE FOREST DISTRICT COUNCIL**  
**COMMITTEES 2007/2008**

**CABINET (6)**

Chairman: Councillor J-P Campion  
Vice-Chairman: Councillor M J Hart

Councillor J-P Campion (Leader)	<b>Leader of the Council</b>
Councillor M J Hart (Deputy Leader)	Property & Operational Services
Councillor S J M Clee	Planning, Regeneration and Prosperity
Councillor N J Desmond	Community and Leisure Services
Councillor J Holden	Corporate & Customer Services
Councillor Mrs A T Hingley	Housing, Health and Rural Affairs

*No substitutes permitted.*

**MISCELLANEOUS FUNCTIONS COMMITTEE (9)**

Chairman: Councillor Ms T L Onslow  
Vice-Chairman: Councillor P Dyke

Councillor Mrs R L Akathiotis	Councillor Miss S C Meekings
Councillor J-P Campion	Councillor D R Sheppard
Councillor Mrs S M Hayward	Councillor N J Thomas
Councillor Miss M A Mason	

*\*Substitutes: All Members of the Council.*

**APPOINTMENTS AND APPEALS COMMITTEE (7)**

Chairman: Councillor J-P Campion  
Vice-Chairman: Councillor M J Hart

Councillor N J Desmond	Councillor H J Martin
Councillor B T Glass	Councillor R Wheway
Councillor Mrs L Hyde	

*\*Substitutes: All Members of the Council.*

**AUDIT COMMITTEE (9)**

Chairman: Councillor J Aston  
Vice-Chairman: Councillor P B Harrison

Councillor J Baker	Councillor D Millis
Councillor G W Ballinger	Councillor C D Nicholls
Councillor M A W Hazlewood	Councillor J Thomas
Councillor W G Jones	

*\*Substitutes: All non-Cabinet members.*

## **CORPORATE SERVICE AND PERFORMANCE (14)**

Chairman: Councillor G W Ballinger  
Vice-Chairman: Councillor Mrs L Edginton

Councillor J Baker  
Councillor P Dyke  
Councillor Mrs S M Hayward  
Councillor Mrs L Hyde  
Councillor W G Jones  
Councillor H J Martin

Councillor Ms T L Onslow  
**Councillor M A Salter**  
**Councillor K J Stokes**  
**Councillor N J Thomas**  
**Councillor S J Williams**  
**Councillor G C Yarranton**

*\*Substitutes: In exceptional circumstances only, all non-Cabinet Members.*

## **COMMUNITY AND REGENERATION (14)**

Chairman: Councillor Mrs F M Oborski  
Vice-Chairman: Councillor Mrs H E Dyke

Councillor J Aston  
Councillor G H Eeles  
Councillor Mrs J Greener  
Councillor Mrs P V Hayward  
Councillor M A W Hazlewood  
**Councillor W G Jones**

**Councillor M B Kelly**  
Councillor D Millis  
Councillor Ms T L Onslow  
Councillor M Price  
Councillor M J Shellie  
Councillor J C Simmonds

*\*Substitutes: In exceptional circumstances only, all non-Cabinet Members.*

## **REGULATORY COMMITTEES**

### **LICENSING AND ENVIRONMENTAL COMMITTEE (12)**

Chairman: Councillor M A Salter  
Vice-Chairman: Councillor Mrs P V Hayward

Councillor J-P Campion  
Councillor P Dyke  
Councillor G H Eeles  
Councillor B T Glass  
Councillor Mrs J Greener

Councillor P B Harrison  
Councillor Mrs A T Hingley  
Councillor M B Kelly  
Councillor M Price  
Councillor D R Sheppard

*\*Substitutes: All Members of the Council who have had appropriate training.*

### **LICENSING SUB-COMMITTEE (3)**

A rota of 3 members of the Licensing and Environmental Committee, including, and chaired by, the Committee's Chairman or Vice-Chairman.

### **PLANNING (DEVELOPMENT CONTROL) COMMITTEE (12)**

Chairman: Councillor S J Williams  
Vice-Chairman: Councillor G C Yarranton

Councillor J Aston  
Councillor Mrs H E Dyke  
Councillor M J Hart  
Councillor H J Martin  
Councillor C D Nicholls

Councillor Mrs F M Oborski  
Councillor M Price  
Councillor M A Salter  
Councillor M J Shellie  
Councillor K J Stokes

\*Substitutes: All Members of the Council who have had appropriate training.

### **PLANNING (ENFORCEMENT) COMMITTEE (12)**

Chairman: Councillor M A W Hazlewood  
Vice-Chairman: Councillor S J Williams

Councillor Mrs L Edginton  
Councillor P B Harrison  
Councillor W G Jones  
Councillor Miss M A Mason  
Councillor Miss S C Meekings

Councillor D Millis  
Councillor C D Nicholls  
Councillor Mrs F M Oborski  
Councillor J Thomas  
Councillor N J Thomas

\*Substitutes: All Members of the Council who have had appropriate training.

### **ETHICS AND STANDARDS COMMITTEE (11)**

*(7 Councillors/3 Independent Members/1 Parish Representative)*

Chairman: C J Brighton, Independent Chairman  
Vice-Chairman: Reverend J Cox, Independent Member

Councillor P Dyke  
Councillor Mrs L Edginton  
Councillor G H Eeles  
Councillor M J Hart

Councillor Mrs S M Hayward  
Councillor M B Kelly  
Councillor J C Simmonds

Mrs C A Noons - Independent Member  
R Hobson, Parish Council representative  
Miss A Mace, Town Council representative

\*District Council substitutes: All members of the District Council except the Leader of the Council.

### **HEARINGS SUB-COMMITTEE (5)**

5 members of the Ethics and Standards Committee, comprising 3 District Councillors, 1 Parish Councillor and 1 Independent Member, appointed by rotation on an alphabetical basis.

A Chairman to be elected by the Sub-Committee for each hearing.

*Substitution: A Member who is not on the Ethics and Standards Committee may not act as a substitute at an Ethics and Standards Hearing Sub-Committee where the Sub-Committee has been asked to determine complaints submitted against District Councillors or Parish Councillors.*

\*Members appointed as substitutes must be members of the same political group. An Independent District Councillor can only substitute for another Independent District Councillor. (Standing Order C11).

#### **WYRE FOREST NO BARRIERS REVIEW PANEL**

Councillor G W Ballinger  
Councillor P Dyke  
Councillor Mrs J Greener

Councillor Mrs L Hyde  
Councillor H J Martin

#### **LOCAL DEVELOPMENT FRAMEWORK CORE STRATEGY REVIEW PANEL**

Councillor Mrs H E Dyke  
Councillor M A W Hazlewood  
Councillor Mrs F M Oborski

Councillor J C Simmonds  
Councillor K J Stokes

#### **SINGLE SITE PROJECT BOARD – KIDDERMINSTER HEADQUARTERS/DEPOT**

Councillor J Aston  
Councillor Mrs H E Dyke  
Councillor M J Hart

Councillor M B Kelly  
Councillor H J Martin  
Councillor Mrs F M Oborski

#### **SINGLE SITE PROJECT BOARD – STOURPORT CIVIC FACILITIES**

Councillor G W Ballinger  
Councillor N J Desmond  
Councillor P Dyke

Councillor Mrs J Fairbrother-Millis  
Councillor J Holden  
Councillor M B Kelly

**WYRE FOREST DISTRICT COUNCIL**

**REPRESENTATIVES ON OUTSIDE ORGANISATIONS 2007/2008**

<b><u>Organisation</u></b>	<b><u>Representatives 2007/08</u></b>
1. Active Communities Project	Councillor K J Stokes
2. Age Concern	Councillor M Salter
3. Bewdley Development Trust	Councillor S J M Clee Economic Development & Tourism Manager
4. Bewdley Museum Management Committee	Councillor Mrs J Greener Councillor S J M Clee Councillor N J Desmond
5. Carpet Museum Trust	Councillor J Baker Councillor Mrs F M Oborski
6. Centre For Public Scrutiny – Champions Network	Councillor Mrs F M Oborski
7. Children’s Fund Board	Head of Cultural, Leisure & Commercial Services (or his authorised representative)
8. Citizens’ Advice Bureau - Management Committee	Councillor Mrs J Fairbrother-Millis
9. Clare Witnell’s and Blount’s Charity	Councillor Mrs A T Hingley
10. The Community Housing Group	Councillor Mrs H Dyke Councillor Mrs L Hyde Councillor Mrs F M Oborski Councillor M J Shellie Councillor J C Simmonds Councillor S J Wiliams
11. Council for the Protection of Rural England (Worcestershire Branch)	Councillor M A W Hazlewood
12. Court of the University of Birmingham	Councillor Mrs F M Oborski
13. Dudley Group of Hospitals' Council of Governors	Councillor Mrs A T Hingley

14. Horsefair and Greenhill & Broadwaters Community Neighbourhood Partnership	Councillors from Greenhill & Broadwaters  Community Development Officer, Community Safety & Partnerships Officer, Wyre Forest Community Safety Partnership Support Officer, Economic Development and Tourism Manager, Street Scene Supervisor
15. Kidderminster - Town Centre Partnership	Councillor J Baker Councillor Mrs S M Hayward Councillor Mrs F M Oborski  Economic Development & Tourism Manager
16. Kidderminster and District Youth Trust	Councillor Mrs L Hyde Councillor M B Kelly Councillor K J Stokes
17. Kinver Edge Committee - National Trust	Councillor C D Nicholls Councillor M A W Hazlewood
18. Local Government Association – General Assembly	Councillor J P Campion
19. Local Safeguarding Children Board Executive Group	Head of Cultural, Leisure and Commercial Services
20. Midland Joint Advisory Council for Environmental Protection	Nomination outstanding Councillor R Whewey
21. National Parking Adjudication Service Joint Committee	Councillor Mrs F M Oborski
22. National Society for Clean Air and Environmental Protection	No appointments made
23. North Worcestershire Care and Repair Agency Advisory Board.	Councillor Mrs A T Hingley
24. Oldington and Foley Park Community Network	Councillor N J Desmond Councillor Miss S C Meekings
25. Oldington and Foley Park Neighbourhood Management Pathfinder Board	Councillor N J Desmond
26. RELATE - Executive Committee	Councillor B T Glass
27. Stourport First (Town Centre Forum)	No representative needed for 2007/08

28. Stourport Forward Board	Councillor M A Salter Economic Development & Tourism Manager
29. Stourport Social Day Centre Management Committee	Councillor D R Sheppard
30. Stourport Sports Club Managing Director Financial Director	Head of Cultural, Leisure and Commercial Services  Management Accountant, Cultural Leisure and Commercial Division
31. Surestart	Councillor Miss S C Meekings
32. West Mercia Local Resilience Forum, Communications Group	Media and Marketing Officer and Project Officer
33. West Midlands Local Government Association - Council	Councillor J P Campion
34. West Midlands Local Government Association - Improvement and Efficiency Member Network	Councillor J P Campion
35. West Midlands Local Government Association: - Provincial Council	Councillor M J Hart
36. West Midlands Local Government Association: - Rural Commission	Councillor M A W Hazlewood
37. West Midlands Local Government Association: - Urban Commission	Councillor Mrs F M Oborski and Councillor H J Martin
38. West Midlands Regional Assembly	Councillor J P Campion
39. West Midlands Regional Assembly – Regional Housing Partnership	Councillor Mrs A T Hingley
40. West Midlands Regional Assembly – Regional Planning Partnership	Councillor Mrs A T Hingley
41. West Midlands Regional Home and Leisure Safety Council	Councillor Mrs P V Hayward
42. West Midlands Reserve Forces' and Cadets' Association and Hereford and Worcs. Reserve Forces and Cadets Association	Councillor M B Kelly
43. Wilden Village Hall Management Committee	Councillor M Salter



44. Wolverley Playing Fields Committee	Nominated by Parish Council
45. Worcestershire Building Preservation Trust Ltd.	No appointments made
46. Worcestershire Corporate Parent Steering Group	Councillor Mrs H E Dyke
47. Worcestershire County Communications Group	Media and Marketing Officer (group includes all media/marketing/communications officers in the Worcestershire districts including County head of communications.
48. Worcestershire County Council Health Overview and Scrutiny Committee	Cllr Mrs F M Oborski
49. Worcestershire County Waste Forum	Councillor M J Hart
50. Worcestershire Hub Board	Councillor J-P Campion
51. Worcestershire Partnership Board	Councillor J-P Campion Councillor M J Hart Walter Delin
52. Wyre Forest Arts Forum	Councillor S J M Clee Councillor K J Stokes
53. Wyre Forest Arts Partnership	Councillor S J M Clee Councillor M B Kelly
54. Wyre Forest Transport Technical Group	Councillor S J M Clee
55. Wyre Forest Community Leisure Association Ltd., Local Partnership Board	Councillor G W Ballinger Councillor M B Kelly Head of CLACS & Cultural Services Manager
56. Wyre Forest Cycle Forum	Councillor R Wheway
57. Wyre Forest District Youth Strategy Group	Councillor N Desmond Councillor Mrs F M Oborski Principal Housing Officer
58. Wyre Forest Highways Partnership Forum	Councillor H J Martin Councillor Mrs F M Oborski Councillor J Aston
59. Wyre Forest Matters Strategic Board	Councillor J-P Campion Chief Executive

60. Wyre Forest Matters Theme Working Group: Economic Wellbeing	Councillor J P Campion
61. Wyre Forest Matters Theme Working Group: Health and Wellbeing	Councillor Mrs A T Hingley
62. Wyre Forest Matters Theme Working Group: Community Safety - this is also known as Wyre Forest Community Safety Partnership	Councillor N J Desmond  Strategy, Partnerships & Communications Manager, Community Safety and Partnerships Officer, Wyre Forest Community Safety Partnership Support Officer
63. Wyre Forest Matters Theme Working Group: Learning and Participation	Councillor N J Desmond
64. Wyre Forest Memorial Holocaust Committee	Councillor Mrs A T Hingley
65. Wyre Forest Nightstop and Mediation Service Management Committee	Councillor Mrs A T Hingley and Councillor J Holden  Research and Policy Officer,
66. Local Access Forum (Wyre Forest District Council, Bromsgrove District Council and Redditch Borough Council nominate a Councillor on a rota basis.	Redditch to nominate in 2007/08 Bromsgrove 2008/09 Wyre Forest 2009/10