

**WYRE FOREST DISTRICT COUNCIL**

**MISCELLANEOUS FUNCTIONS COMMITTEE**

**THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN**

**19TH JUNE 2007 (6.00PM)**

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**PRESENT:**

Councillors: Ms T L Onslow (Chairman), P Dyke (Vice-Chairman), J-P Campion, Mrs S M Hayward, Miss M A Mason, Miss S C Meekings, D R Sheppard and N J Thomas.

**OBSERVERS:**

There were no members present as observers.

**MISC.1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Mrs R L Akathiotis.

**MISC.2 APPOINTMENT OF SUBSTITUTES**

No substitute members were appointed.

**MISC.3 DECLARATION OF INTERESTS**

No declarations of interest were made.

**MISC.4 MINUTES**

**DECISION:**

**The minutes of the meeting held on 30th April 2007 be confirmed as a correct record and signed by the Chairman.**

**MISC.5 EXCLUSION OF THE PRESS AND PUBLIC**

**DECISION:**

**Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraph 3 of Part I of Schedule 12A of the Act.**

**MISC.6 SUMMARY OF MINUTES**

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these

items has been made as “exempt information” would be disclosed if the minutes were published in full.

**MISC.7**     **MINUTES**

The exempt minutes of the meeting held on 30th April 2007 were confirmed as a correct record and were signed by the Chairman.

**MISC.8**     **SUPPLY CONTRACT FOR THREE REFUSE VEHICLES (2 X 18 TONNE GVW AND 1 X 26 TONNE GVW)**

A report was considered from the Head of Cultural, Leisure and Commercial Services regarding the receipt of tenders for the supply of three refuse vehicles.

Six tenders had been received and these were opened and would be evaluated against a previously agreed tender evaluation model. The result of the evaluation would be reported to the next appropriate meeting of the Committee.

**MISC.9**     **CONTRACT TO SUPPLY AND TRANSPORT WASTE SKIPS**

A report was considered from the Head of Cultural, Leisure and Commercial Services regarding the procurement of services of a contractor to provide transport waste skips relating to the disposal of commercial and domestic waste.

Two tenders had been received and these were opened and would be evaluated by the Head of Legal and Democratic Services and the Head of Cultural, Leisure and Commercial Services.

**MISC.10**    **COMMISSIONING CONSULTANTS TO UNDERTAKE WYRE FOREST DISTRICT OPEN SPACE, SPORT AND RECREATION AUDIT**

A report was considered from the Head of Planning, Health and Environment that apprised Members of submissions received in response to an invitation to submit a quotation for undertaking the Wyre Forest District Open Space, Sport and Recreation Audit.

In total five quotations were received and the contract was awarded to the company that best met the previously agreed tender evaluation model.

**MISC.11    EXCEPTION TO STANDING ORDERS RELATING TO CONTRACTS :  
PURCHASE OF TWO MODULES FOR THE REVENUES AND BENEFITS  
COMPUTER SYSTEM**

The Committee noted that in accordance with the Council's Constitution (Part 4, Contract Procedure Rule number 8); approval had been given to the purchase of two modules to enhance the management reporting facilities and data analysis of the Revenues and Benefits computer system.

The meeting ended at 6.22 pm.,