



ETHICS AND STANDARDS COMMITTEE

A G E N D A

Date: Tuesday, 31st July 2007

Time: 6 pm

Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster

(PLEASE NOTE CHANGE OF VENUE)

Ethics and Standards

Members of Committee:

Chairman: Mr C J Brighton*

Vice- Chairman : Rev J Cox*

Councillor P Dyke

Councillor Mrs L Edginton

Councillor G H Eeles

Councillor M J Hart

Councillor Mrs S M Hayward

Councillor M B Kelly

Mrs C A Noons*

Councillor Miss A Mace¹

Councillor Mr R Hobson¹

Councillor J C Simmonds

* = Independent Member

¹ = Parish/Town Council Representative

Information for Members of The Public:-

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

A matter referred by an Ethical Standards Officer under the provisions of section 64(2) of the Local Government Act 2000. (Ethical standards officers investigate cases for the Standards Board for England)

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest if appropriate in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:- If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Mrs Diana Glendenning, Committee Officer, Civic Centre, Stourport-on-Severn.
Telephone : 01562-732763 or email diana.glendenning@wyreforestdc.gov.uk.

Attendance Record:

Member	31/07/07	06/09/07	29/11/07	06/03/08						
P Dyke	-	-	-	-	-	-	-	-	-	-
Mrs L Edginton	-	-	-	-	-	-	-	-	-	-
G H Eeles	-	-	-	-	-	-	-	-	-	-
M J Hart	-	-	-	-	-	-	-	-	-	-
Mrs S M Hayward	-	-	-	-	-	-	-	-	-	-
M B Kelly	-	-	-	-	-	-	-	-	-	-
J C Simmonds	-	-	-	-	-	-	-	-	-	-

Key: ✓ = Present ✕ = Absent (No Substitute) * = Absent (Substituted)

A G E N D A

PART 1

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. APPOINTMENT OF SUBSTITUTE MEMBERS

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

3. DECLARATION OF INTERESTS

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

4. MINUTES

To confirm as a correct record the Minutes of the meeting held on 8th March 2007.
(Attached)

[Minutes Ethics and Standards 14th February 2007](#)

5. CHAIRMAN'S ANNOUNCEMENTS

6. WELCOME AND INTRODUCTION - COUNCILLOR MISS A MACE, TOWN COUNCIL REPRESENTATIVE

To welcome Councillor Miss A Mace Town Council representative to the Committee as a replacement for Councillor T Whatmore.

7. FEEDBACK ON WEST MERCIA INDEPENDENT MEMBERS' FORUM 26TH JANUARY 2007

To receive verbal feedback from Mrs C A Noons regarding the West Mercia Independent Members' Forum held on 26th January 2007.

8. PUBLICITY OF MEMBERS' ANNUAL REPORTS

To consider a report from the Monitoring Officer on Member Activity reports for the Municipal Year 2006/07. (Attached)

[Publicity of Members Annual Reports](#)

9. PROTOCOL FOR THE DISCLOSURE OF CONFIDENTIAL INFORMATION

To consider a report from the Monitoring Officer that recommends to Council the adoption of a protocol regarding the disclosure of confidential information. (Attached)

[Protocol on Disclosure of Confidential Information](#)

10. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

11. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the relevant paragraph(s) of Part 1 of Schedule 12A to the Act”

PART 2

Not open to the Press and Public

12. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.