

**WYRE FOREST
DISTRICT COUNCIL**

OPEN

CABINET

A G E N D A

Date: Thursday, 27th September 2007

Time: 6.00pm

**Venue: The Earl Baldwin Suite
Duke House, Clensmore Street,
Kidderminster**

Cabinet

The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader, Strategic Overview and Direction
Councillor M J Hart	Deputy Leader, Property and Operational Services
Councillor S J M Clee	Planning, Regeneration and Prosperity
Councillor J Holden	Corporate and Customer Services
Councillor N J Desmond	Community and Leisure Services
Councillor Mrs A T Hingley	Housing, Health and Rural Affairs

SCRUTINY OF DECISIONS OF THE CABINET

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing order B4, any item on this agenda may be scrutinised by the Cabinet Scrutiny Committee if it is "called in" by the Chairman or Vice-Chairman of the Corporate Service and Performance Scrutiny Committee and any three other non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Tuesday 9th October 2007.

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Cabinet Scrutiny Committee Chairman must be obtained. If the Cabinet Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

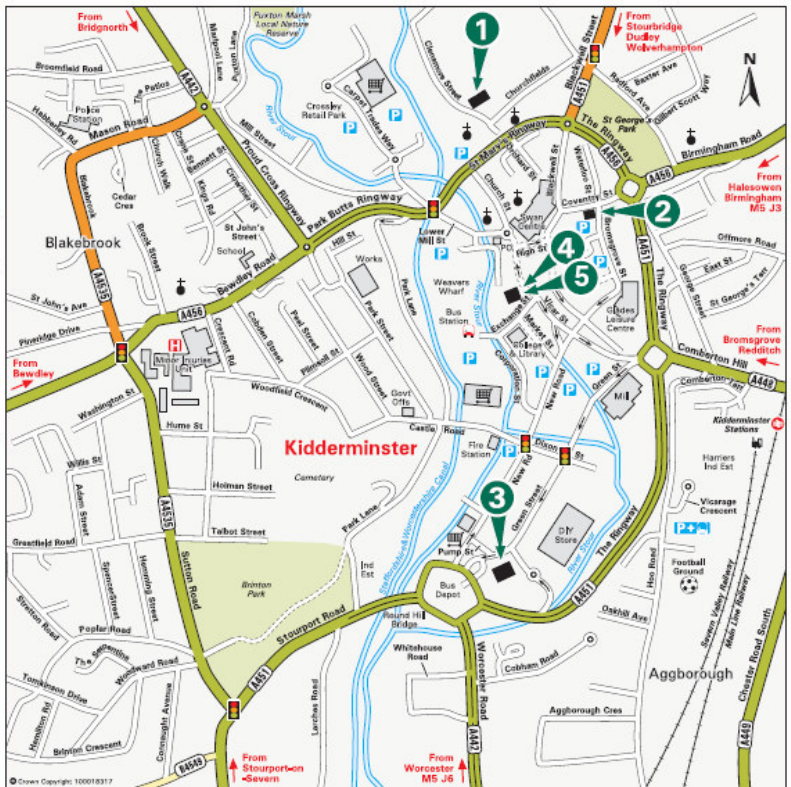
For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Senior Committee Officer. Telephone : 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm



- 1 Duke House & Earl Baldwin Suite**
Glenismore Street
Kidderminster
Worcestershire DY10 2JX
- 2 Coventry Street**
99 Coventry Street
Kidderminster
Worcestershire DY10 2BL
- 3 Green Street**
Kidderminster
Worcestershire DY10 1HA
- 4 Worcestershire Hub**
Vicar Street
Kidderminster
Worcestershire DY10 1DB
- 5 Kidderminster Town Hall**
Vicar Street
Kidderminster
Worcestershire DY10 1DA



PART 1

Open to the Press and Public

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

3. MINUTES

To confirm as a correct record the minutes of the Cabinet held on the 30th August 2007. (Attached)

[Cabinet Minutes 30th August 2007](#)

4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.

5. ITEMS REQUIRING URGENT ATTENTION

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

6. LEADER OF THE COUNCIL *John-Paul Campion*

6.1. LEADER'S ANNOUNCEMENTS

6.2 TREASURY MANAGEMENT SERVICE AND ACTUAL PRUDENTIAL INDICATORS 2006/2007

To consider a report from the Head of Financial Services that requests the Cabinet to approve the following:

- The Prudential Indicators
- The Treasury Management Service Report 2006/07
- The revised Counterparty List for Investment Purposes. (Attached)

[Treasury Management Report](#)

•

6.3. **SCHEME OF VOTING RIGHTS FOR CO-OPTED MEMBERS**

To consider a report from the Head of Legal and Democratic Services that recommends to Council that the Scheme for co-opted Members to have voting roles be agreed. (Attached)

[Scheme of Voting Rights for Co-opted Members](#)

7. PROPERTY & OPERATIONAL SERVICES *Marcus Hart*

7.1. **DISTRICT CEMETERY**

To consider a report from the Head of Cultural, Leisure and Commercial Services regarding options for the development of a District Cemetery at land the District Council has acquired off Stourport Road, between Kidderminster and Stourport-on-Severn. ***(To follow)***

8. CORPORATE & CUSTOMER SERVICES *John Holden*

8.1. **DATA QUALITY POLICY**

To consider a report from the Head of Chief Executive's Office that recommends to Council that the Data Quality Policy be adopted with immediate effect. (Attached)

[Data Quality Policy](#)

[Data Quality Appx A](#)

[Data Quality Appx B](#)

8.2. **NEW NATIONAL CONCESSIONARY BUS TRAVEL SCHEME**

To consider a report from the Head of Financial Services that recommends to Council a new national Concessionary Travel Scheme with effect from 1st April 2008. (Attached)

[New National Concessionary Bus Travel Scheme](#)

9. HOUSING, HEALTH AND RURAL AFFAIRS *Anne Hingley*

9.1 **REVIEW OF THE PROVISION OF SANITARY FACILITIES**

To consider:

1. A report from the Head of Planning, Health and Environment to propose updated standards of provision of sanitary accommodation in premises where Wyre Forest District council has an enforcement role. (Attached)

[Review of the Provision of Sanitary Facilities](#)

[Appendix 1 Sanitary Report](#)

The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details)

2. Recommendation from the Licensing and Environmental Committee. (Attached)

[Sanitary Recommendations](#)

9.2 **WORCESTERSHIRE HOMELESSNESS STRATEGY**

To consider a report from the Head of Planning, Health and Environment that recommends to Council that the Worcestershire County Homelessness Strategy be adopted. (Attached)

[Cabinet 27 9 97 Worcs Homelessness Strategy](#)

The appendix to this report is available electronically and a public inspection copy is available on request. (See front cover for details)

9.3. **REVIEW OF HACKNEY CARRIAGE AND PRIVATE HIRE LICENCE CONDITIONS FOLLOWING CONSULTATION ON THE DEPARTMENT FOR TRANSPORT'S 'BEST PRACTICE GUIDANCE'**

1. To consider a report from the Head of Planning, Health and Environment that recommends to Council that the revised Hackney Carriage and Private Hire Licence Conditions for the District of Wyre Forest be adopted. (Attached)

[Review of Hackney Carriage and PH Licence Conditions](#)

The appendices to this report have been circulated electronically and a public inspection copy is available on request.

2. Recommendation from the Licensing and Environmental Committee. (Attached)

[Hackney Carriage Recommendations](#)

10. PLANNING, REGENERATION & PROSPERITY

Stephen Clee

10.1 **BLACK COUNTRY JOINT CORE STRATEGY ISSUES AND OPTIONS CONSULTATION RESPONSE**

To consider:

1. A report from the Head of Planning, Health and Environment that seeks the endorsement of the representations submitted on the Issues and Options Consultation Paper for the Joint Black Country Core Strategy. (Attached)

[Cabinet 27 9 07 Black Country Core Strategy](#)

[Cabinet 27 9 07 APPENDIX 2 Black Country](#)

The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).

10.2 BUSINESS IMPROVEMENT DISTRICTS (BIDS) SANDY LANE INDUSTRIAL ESTATE, STOURPORT-ON-SEVERN

To consider a report from the Head of Planning, Health and Environment that seeks approval to work with the Sandy Lane Business Association, Stourport-on-Severn, to develop a BID project in partnership with the District Council. (Attached)

[Business Improvement Districts Sandy Lane Industrial Estate](#)

10.3. WYRE FOREST LANDSCAPE PARTNERSHIP SCHEME "GROW WITH WYRE"

To consider a report from the Head of Planning, Health and Environment that seeks approval for the Economic Development and Tourism Manager to represent Wyre Forest District Council on the Wyre Forest Landscape Partnership Board formed to manage the "Grow with Wyre" Landscape Partnership Conservation Strategy. (Attached)

[Wyre Forest Landscape Partnership Scheme Grow with Wyre](#)

10.4. PROPOSED KIDDERMINSTER REGENERATION PROSPECTUS

To consider:

1. A report from the Head of Planning, Health and Environment that advises Members of the purpose and scope of a 'regeneration prospectus' for Kidderminster and seeks agreement for a process and timetable for implementation. (Attached)

[Proposed Kidderminster Regeneration Prospectus](#)

2. Recommendations from the Community and Regeneration Scrutiny Committee 5th September 2007. (Attached)

[Comm & Regeneration Recommendations](#)

11. RECOMMENDATIONS FROM SCRUTINY COMMITTEES

11.2. CORPORATE SERVICE AND PERFORMANCE SCRUTINY COMMITTEE 18TH SEPTEMBER 2007

- (i) Recommendations from ICT Review Panel. (Attached)

[CP S Recommendations ICT Review Panel](#)

- (ii) Progress on Branding Strategy (Attached)

[CP S Recommendations Brand Strategy](#)

- 12.1. (i) Statement of Licensing Policy. (Attached)
[Statement of Licensing](#)

TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.

13. EXCLUSION OF THE PRESS AND PUBLIC:

To consider, if necessary, passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraphs of Part 1 of Schedule 12A to the Act.

PART 2

Not open to the Press and Public

14. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**