

**WYRE FOREST DISTRICT COUNCIL**

**CABINET MEETING**  
**27<sup>TH</sup> SEPTEMBER 2007**

**RECOMMENDATIONS FROM THE CORPORATE SERVICE &**  
**PERFORMANCE SCRUTINY COMMITTEE**  
**18<sup>TH</sup> SEPTEMBER 2007**

**ICT Review Panel**

The Committee considered a briefing paper which updated Members on the scrutiny exercise conducted by the ICT Review Panel to look into the use of ICT services by Members, the under-use of laptops, the reduction of paper agenda copies and the option for members to have a hard copy if required.

Having considered the Panel's report, the Corporate Service and Performance Scrutiny Committee made the following recommendations to Cabinet:

**RECOMMENDED TO CABINET:**

- 1. Continued IT training be provided for Members as and when required.**
- 2. Where a Member is on a particular committee, or has been appointed as a substitute, to have the option of having a hard copy of a full agenda (including appendices) if desired.**
- 3. Members of the ICT Review Panel to trial access to Webmail, PDA/Smartphones for receiving emails, CAIRO and the internet via a web browser, which would enable them to access committee documents. If this proved successful, it would be rolled out to all members.**
- 4. The Council provide an allowance towards consumables, e.g. ink and paper for personal computers.**