



**OPEN**

## **CABINET**

# **A G E N D A**

**Date:** Thursday, 25th October 2007

**Time:** 6.00pm

**Venue:** The Earl Baldwin Suite  
Duke House, Clensmore Street,  
Kidderminster

## Cabinet

### **The Cabinet Members and their responsibilities:-**

<b>Councillor J-P Champion</b>	<b>Leader, Strategic Overview &amp; Direction</b>
<b>Councillor M J Hart</b>	<b>Deputy Leader, Property &amp; Operational Services</b>
<b>Councillor S J Clee</b>	<b>Planning, Regeneration &amp; Prosperity</b>
<b>Councillor N J Desmond</b>	<b>Community &amp; Leisure Services</b>
<b>Councillor Mrs A T Hingley</b>	<b>Housing, Health &amp; Rural Affairs</b>
<b>Councillor J Holden</b>	<b>Finance and Corporate Affairs</b>

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution Overview and Scrutiny Procedure Rules and Standing order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Service and Performance Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Tuesday 6<sup>th</sup> November 2007.*

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the relevant Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

#### **For further information: -**

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Senior Committee Officer. Telephone : 01562-732763, e-mail [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)

**Wyre Forest District Council  
Cabinet  
25/10/2007  
Earl Baldwin Suite, Duke House, Kidderminster**

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**PART 1**

**Open to the Press and Public**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

**3. MINUTES**

To confirm as a correct record the minutes of the Cabinet held on the 27<sup>th</sup> September 2007. (Attached)  
[Minutes 27-09-07](#)

**4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.**

**5. ITEMS REQUIRING URGENT ATTENTION**

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

**6. LEADER OF THE COUNCIL *John-Paul Campion***

**6.1. LEADER'S ANNOUNCEMENTS**

**6.2. PUBLIC PARTICIPATION AT MEETINGS OF CABINET**

To consider a report from the Head of Legal and Democratic Services that recommends to Council that the public speaking scheme that is currently operational for Full Council be extended to cover Cabinet meetings. (Attached)  
[Public Speaking at Cabinet](#)

**7.1 HOUSING STRATEGY REFRESH AND ACTION PLAN UPDATE**

To consider:

1. A report from the Head of Planning, Health and Environment that reports the progress with regard to the refresh of the Council's Housing Strategy 2004-2007 and associated Action Plan. (Attached)  
[Housing Strategy Refresh and Action Plan Update](#)  
[Housing Strategy Refresh and Action Plan Update Appendix 1](#)
2. Recommendations from the Community and Regeneration Scrutiny Committee from its meeting held on 10<sup>th</sup> October 2007. (Attached)  
[Housing Recommendations](#)

**7.2 REFRESH OF FLOOD DEFENCE POLICY**

To consider a report from the Head of Planning, Health and Environment that presents a current, revised Flood Defence Policy and advises on the process to carry out a full review of this policy. (Attached)

[Refresh of Flood Defence Policy](#)  
[Refresh of Flood Defence Policy Appendix 1 WFDc Policy](#)

**8.1. REGIONAL SPATIAL STRATEGY PHASE 1 - THE BLACK COUNTRY STUDY: PROPOSED MODIFICATIONS**

To consider a report from the Head of Planning, Health and Environment that outlines the suggested response to the consultation on the Secretary of State's proposed modifications to the first phase in the review of the Regional Spatial Strategy for the West Midlands. (Attached)

[Cabinet 25 10 07 Black Country Study](#)  
[Cabinet APPENDIX 1 Black Country Study](#)

**8.2 HARVINGTON CONSERVATION AREA - DRAFT CONSERVATION AREA CHARACTER APPRAISAL**

To consider :

1. A report from the Head of Planning, Health and Environment regarding a draft Conservation Area Appraisal for the Harvington Conservation Area and to seek authority to undertake a public consultation on the proposals. (Attached)

[Harvington Conservation Area](#)  
[Appendix Harvington Conserv. Area](#)

***The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).***

2. Recommendations from the Community and Regeneration Scrutiny Committee from its meeting held on 10<sup>th</sup> October 2007. (Attached)

[Harvington Recommendations](#)

**9.1. WORCESTERSHIRE HUB UPDATE**

To consider a report from the Customer Services Manager that provides Cabinet with an update of the Wyre Forest Customer Service Centre since its opening in November 2006 and the results of the Customer Satisfaction Surveys carried out In June/July 2007. (Attached)

[Worcestershire Hub Update Report](#)

**10. RECOMMENDATIONS FROM SCRUTINY COMMITTEES (IF ANY)****11. RECOMMENDATION FROM LICENSING AND ENVIRONMENTAL COMMITTEE 22<sup>ND</sup> OCTOBER 2007 (IF ANY)**

12. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

13. **EXCLUSION OF THE PRESS AND PUBLIC:**

If necessary, to consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act.

**PART 2**

**Not open to the Press and Public**

14. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

## **RELATED DOCUMENTS**

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