



**WYRE FOREST  
DISTRICT COUNCIL**

**CABINET**

**AGENDA**

**Date: Thursday, 22nd November 2007**

**Time: 6.00pm**

**Venue: The Earl Baldwin Suite  
Duke House, Clensmore Street,  
Kidderminster**

## Cabinet

The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Property & Operational Services
Councillor S J M Clew	Planning, Regeneration & Prosperity
Councillor N J Desmond	Community & Leisure Services
Councillor Mrs A T Hingley	Housing, Health & Rural Affairs
Councillor J Holden	Corporate and Customer Services

### SCRUTINY OF DECISIONS OF THE CABINET

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Service and Performance Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Tuesday 4<sup>th</sup> December 2007.*

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Committee Officer, Telephone 01562-732763 or e-mail: [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

#### For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Senior Committee Officer. Telephone : 01562-732763, e-mail [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)

**PART 1**

**Open to the Press and Public**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

**3. MINUTES**

To confirm as a correct record the minutes of the Cabinet held on the 25<sup>th</sup> October 2007. (Attached)

[Minutes 25th October 2007](#)

**4. CALL INS - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.**

**5. ITEMS REQUIRING URGENT ATTENTION**

Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.

<b>6.</b>	<b><i>LEADER OF THE COUNCIL</i></b>	<b><i>John-Paul Champion</i></b>
-----------	-------------------------------------	----------------------------------

**6.1. LEADER'S ANNOUNCEMENTS**

**6.2. BUDGET MONITORING - SECOND QUARTER 2007/2008**

To consider a report from the Head of Financial Services which enables the Cabinet to monitor the Revenue Budget and Capital Programme in accordance with Local Government Act 2003 and Comprehensive Performance Assessment (CPA) guidelines.

[Budget Monitoring](#)

[Budget Monitoring Apps 1-7](#)

[Budget Monitoring App 8](#)

**6.3. SECTION 136 GRANT AID TO STOURPORT-ON-SEVERN TOWN COUNCIL**

To consider a report from the Head of Financial Services regarding a request by Stourport-on-Severn Town Council for payment of its £20,774 Section 136 Grant Aid for 2007/2008. (Attached)

[Section 136 Grant Aid to Stourport Town Council](#)

[Section 136 Grant Aid to Stourport TC Appendix](#)

**6.4. GRANTS TO VOLUNTARY BODIES**

To consider a report from the Head of Financial Services regarding requests from KiD 15 Scouts and Far Forest Scouts for grants to assist with the purchase of equipment and renovation of Buildings. (Attached)

[Grants to Voluntary Bodies](#)

[Grants to Voluntary Bodies App 1](#)

[Grants to Voluntary Bodies App 2](#)

**6.5. BENEFITS SERVICE - VISION AND OBJECTIVES AND BENEFITS SERVICE STRATEGY UPDATES**

To consider a report from the Head of Financial Services that recommends to Council that the Vision and Objectives of the Benefits Service and the updated Benefits Service Strategy be endorsed. (Attached)

[Benefits Service - Vision and Objectives](#)

**6.6. HOUSING BENEFIT – OVERPAYMENT DEBT POSITION AS AT 30TH SEPTEMBER 2007**

To consider a report from the Head of Financial Services that informs members of the Housing Benefit Overpayment debt position as at 30<sup>th</sup> September 2007, together with details of performance against targets. (Attached)

<b>7.</b>	<b>PROPERTY AND OPERATIONAL SERVICES</b>	<b>Marcus Hart</b>
-----------	--	--------------------

**7.1 SALE OF LAND AT EAST STREET, KIDDERMINSTER**

To consider the sale of land at East Street, Kidderminster which formerly was a public open space/play area and was closed due to antisocial behaviour and nuisance to neighbouring properties. (Attached)

[Sale of Land at East Street Kidderminster](#)

[Appendix 1 Sale of Land at East Street](#)

<b>8.</b>	<b>COMMUNITY AND LEISURE SERVICES</b>	<b>Nathan Desmond</b>
-----------	---------------------------------------	-----------------------

**8.1 THE RECEIPT, AWARD AND ALLOCATION OF EXTERNAL FUNDING**

To consider a report from the Head of Community and Partnership Services regarding the receipt, award and allocation of external funding. (Attached)

[The Receipt Award and Allocation of External Funding](#)

**8.2 PROPOSED MERGER OF NORTH WORCESTERSHIRE CRIME AND DISORDER REDUCTION PARTNERSHIPS**

To consider a report from the Head of Community and Partnership Services that reports on preparatory work that has been undertaken to evidence some of the benefits and efficiencies that would be gained by merging the Crime Disorder Reduction Partnerships for the local authority areas of Bromsgrove, Redditch and Wyre Forest to create a North Worcestershire Crime Disorder Reduction Partnership. The report recommends the merger to Council, subject to consultation and the ability to meet financial safeguards. (Attached)

[Proposed Merger of N Worcs. CDR Partnerships](#)

<b>9.</b>	<b>PLANNING, REGENERATION &amp; PROSPERITY</b>	<b>Stephen Clee</b>
-----------	--	---------------------

**9.1 WYRE FOREST DISTRICT LOCAL DEVELOPMENT FRAMEWORK - ANNUAL MONITORING REPORT 2006/07**

To consider a report from the Head of Planning, Health and Environment about the production and content of the Annual Monitoring Report for 2006/07. (Attached)

***Appendix 2 to this report has been circulated electronically and a public inspection copy is available on request. See cover for contact details.***

[WF District Local Development Framework Annual Monitoring](#)

[Annual Monitoring Report App 2 Draft AMR doc](#)

[Annual Monitoring Report App 6 GP Surgeries](#)

[Annual Monitoring Report App 6 Hospitals](#)

[Annual Monitoring Report App 6 Schools](#)

[Annual Monitoring Report App 6 Retail](#)

[Annual Monitoring Report App 6 Secondary Schools](#)

**9.2 UPPER ARLEY CONSERVATION AREA - RESULTS OF CONSULTATION ON CONSERVATION AREA CHARACTER APPRAISAL**

- (i) To consider a report from the Head of Planning, Health and Environment, which details the results of the consultation on the Upper Arley Conservation Area Character Appraisal and seeks approval for the Appraisal. (Attached)

[Cabinet 22 11 07 Upper Arley Cons Area](#)

[Cabinet 22 11 07 Upper Arley CA APPENDIX 1](#)

- (ii) Recommendation from the Community and Regeneration Scrutiny Committee 7<sup>th</sup> November 2007. (Attached)

[Upper Arley Conservation Area Report](#)

**9.3 NEW DEVELOPMENT CONTROL PRACTICE NOTE 19: GUIDANCE ON RENEWABLE ENERGY 2006/07**

- (i) To consider a report from the Head of Planning, Health and Environment that seeks approval for a new Development Control Practice Note and associated guidance leaflets which will give guidance to developers and members of the public on how to incorporate technology relating to renewable energy in the design of new development. (Attached)

[Cabinet 22 11 07 Practice Note 19 Renewable Energy](#)

[Cabinet 22 11 07 APPENDIX 1 Renewable Energy](#)

[Cabinet 22 11 07 APPENDIX 2 Renewable Energy](#)

- (ii) Recommendation from the Planning (Development Control) Committee 13<sup>th</sup> November 2007 (Attached)

#### 9.4 **REVIEW OF SUB-NATIONAL ECONOMIC DEVELOPMENT AND REGENERATION**

To consider a report from the Head of Planning, Health and Environment regarding the background and emerging outcomes of the sub-national review of economic development and regeneration being undertaken by the Government and to consider the possible implications for the District Council. (Attached)

[Review of sub-national economic development and regeneration](#)

### **10. HOUSING, HEALTH AND RURAL AFFAIRS Anne Hingley**

#### **STATEMENT OF LICENSING POLICY (LICENSING ACT 2003) PERIOD 2008 - 2011**

To consider a report from the Head of Planning, Health and Environment that recommends to Council that the Draft Statement of Licensing Policy (in accordance with the Licensing Act 2003) for the Wyre Forest District, as set out in Appendix 2 of the report, be adopted as the Licensing Policy Statement for the period January 2008 - January 2011. (Attached)

[Licensing Policy Statement](#)

[Cabinet 22 11 07 Licensing APPENDIX 1 new statement](#)

[Cabinet 22 11 07 Licensing APPENDIX 2 former sment](#)

[Cabinet 22 11 07 Licensing APPENDIX 3 responses](#)

***The Appendices to this report have been circulated electronically and public inspection copies are available on request. See cover for contact details.***

### **11. RECOMMENDATIONS FROM SCRUTINY COMMITTEES**

- a) Recommendations from the Community and Regeneration Scrutiny Committee 7<sup>th</sup> November 2007 - See items 9.2(ii) above and 15.2 below.
- b) Recommendation from the Planning (Development Control) Committee 13<sup>th</sup> November 2007 – See item 9.3 (ii) above.

12. **TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**

**13. EXCLUSION OF THE PRESS AND PUBLIC:**

To consider passing the following resolution:

"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.

**PART 2**

**Not open to Press and Public**

<b>14.</b>	<b><i>PROPERTY AND OPERATIONAL SERVICES</i></b>	<b><i>Marcus Hart</i></b>
------------	---	---------------------------

**14.1. DISTRICT CEMETERY - EXTERNAL FUNDING OPTIONS**

- (i) To consider a report from the Head of Property and Operational Services on external funding options for the provision of facilities at the cemetery. ***To follow***
- (ii) Recommendations from the Community and Regeneration Policy and Scrutiny Committee 7<sup>th</sup> November 2007 (Attached)

[Cemetery Review Panel Report](#)

- 15. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN, BY REASON OF SPECIAL CIRCUMSTANCES, CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING.**