



Statement of Licensing Policy

Licensing Act 2003

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A. INTRODUCTION

- 1.1 Wyre Forest District lies at the northern most tip of Worcestershire, to the south and west of the West Midland conurbation. It is bounded by the councils of South Staffordshire, Dudley, Bromsgrove, Wychavon, Malvern Hills, Herefordshire, and South Shropshire.
- 1.2 The district covers a large rural area. About 98,000 people live in the district. The largest town and urban area is Kidderminster, which has 55,182 residents, with the other market towns being Stourport-on-Severn and Bewdley.
- 1.3 Within the district there are approximately 300 licensed premises. A large proportion of these are situated in the town centres of Kidderminster, Stourport-on-Severn and Bewdley. The remainder are situated in surrounding villages and outlying rural areas. In addition, there are approximately 150 other licensed outlets made up of off-licences, restaurants, private members' clubs etc. There are presently two nightclubs in Kidderminster.
- 1.4 The licensed trade within the district has a positive impact on the local economy, tourism and cultural development. There is some negative impact including noise, nuisance and public disorder.

B. FOUR STATUTORY LICENSING OBJECTIVES

The Council is responsible for carrying out the licensing function under the Licensing Act 2003. The Act regulates the sale of alcohol, the provision of entertainment and late night refreshment. In discharging its function the council must promote the four licensing objectives which are:

- Prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Each of the licensing objectives has equal weight

Fundamental Principles

2.1 This Statement of Licensing Policy has been prepared in accordance with the provisions of the Licensing Act 2003 and the Guidance issued by the Secretary of State under Section 182 of the Act. The Council's Policy will take effect on 7th February 2005. The Statement of Licensing Policy is a live document, subject to continuous review, to meet the changing needs of the community, business circumstances and legislation. A formal review of the policy and further consultation will be carried out by February 2008.

2.2 Various groups have an interest in the licensing of premises under the Licensing Act 2003, in addition to the licensed trade. These may be residents, businesses and enforcement agencies. All have views and concerns that require consideration as part of the licensing function. Before publishing this Statement of Licensing Policy the Council has consulted with:

- West Mercia Police
- Hereford and Worcestershire Fire and Rescue Service

- Persons or bodies representing local holders of personal licences, premises licences and club premises certificates; and
- Persons or bodies representing local businesses and residents in the district.

In addition, the Council has also consulted with other local bodies and agencies as appropriate. A full list of Consultees is attached at (**Appendix B.**)

The Council's licensing function and the licensing objectives

- 3.1 The Council's aim is to facilitate well-run and managed premises with licence holders displaying sensitivity to the impact of the premises on local residents. The objective of the licensing process is for a unified system of regulation of licensable activities so that such activities are carried out in a way that ensures public safety but is not detrimental to residents and does not give rise to loss of amenity. To this end, (when the Licensing Authority can impose terms and conditions) such terms and conditions will be focused on matters within the control of the individual licensees and others granted relevant permissions. Nothing in the policy will undermine the right of any individual to apply for a variety of permissions and to have any such application considered on its individual merits.
- 3.2 The Council will consider the impact of extended hours on its public services and will take steps to ensure that they are appropriately managed to meet additional demands in respect of street lighting, the opening of public conveniences and the emptying of litter bins, etc.
- 3.3 Licensing law is not a mechanism for the general control of anti-social behaviour by individuals once they are beyond the direct control of the individual, club or business holding the licence, certificate or permission concerned. Nonetheless it is a key aspect of such control and licensing law will always be part of an holistic approach to the management of the evening and night-time economy in town and city centres. As a matter of policy, the Council expects every holder of a licence, certificate or permission to be responsible for minimising the impact of their activities and anti-social behaviour by their patrons within the immediate vicinity of their premises.

The Council's approach to applications for premises licences, club premises certificates and temporary event notices

- 4.1 The Council has delegated its Licensing function to its Licensing Committee, Sub Committees, and Licensing Officers. In the remainder of this Statement of Licensing Policy they are referred to collectively as the "Licensing Authority "
- 4.2 Every application for a licence will be considered on its own merits in line with the Statutory Guidance and this Statement of Licensing Policy. The Licensing Authority will seek to balance the needs of the wider community, local community, and commercial premises and activities, against the needs of those who may be adversely affected by such activities. The views of vocal minorities will not usually predominate over the general interests of the community. Where it is necessary to depart from the guidance, either in this policy statement or at any other time, the Licensing Authority will give clear and sound reasons for doing so.
- 4.3 The Licensing Authority will not attach blanket standard conditions to premises licences when relevant representations have been made. Rather it will tailor conditions to suit the individual style and characteristics of each premises.
- 4.4 The Licensing Authority will consult with its Wyre Forest Licensing Forum made up of representatives from licensed premises, personal licensees, businesses, residents and other appropriate bodies, and will meet with such bodies annually, or as and when required, to discuss and keep under review matters relating to licensing.

Cumulative Impact

- 5.1 The Licensing Authority will work in partnership with other local authorities, statutory bodies and agencies, particularly those located in Worcestershire, as appropriate, to

ensure that a consistent approach is taken to licensing matters whilst respecting the differing needs of individual communities. The Statutory Guidance refers to “cumulative impact” and defines it as “the potential impact on the promotion of the licensing objectives of a significant number of licensed premises concentrated in one area”. The Licensing Authority has not currently identified any areas in its District where it would be appropriate to apply such a policy, but reserves the right to do so if circumstances change.

Licensing hours

6.1 When dealing with licensing hours each application will be dealt with on its individual merits. The Licensing Authority recognises that longer licensing hours with regard to the sale of alcohol is important to ensure that the concentrations of customers leaving premises simultaneously are avoided. Premises for which licences will be sought vary one from another and the Licensing Authority will have a flexible approach to licensing hours. The Licensing Authority will expect stricter conditions with regard to noise control in areas that have denser residential accommodation. This should not limit opening hours without regard to the individual merits of any application.

Off sales

7.1 Generally the Licensing Authority will consider licensing shops, stores, supermarkets and other premises selling alcohol for consumption off the premises during the normal hours that they are open for shopping purposes. The Licensing Authority may however consider that there are good reasons for restricting those hours especially where the police recommend this in the case of some shops known to be a focus of disorder and disturbance because youths gather there.

Types of Licence

8.1 The Licensing Authority is responsible under the Act for granting licences for any licensable activities, namely:

- The sale by retail of alcohol
- The supply of alcohol by or on behalf of a club or, to the order of a member of the club
- The provision of regulated entertainment and
- The provision of late night refreshment.

Regulated Entertainment

9.1 Regulated entertainment is entertainment provided in the presence of an audience for the purpose of entertaining that audience, which consists of:

- The performance of a play;
- The exhibition of a film;
- An indoor sporting event;
- Outdoor boxing or wrestling;
- A performance of live or recorded music;
- A performance of dance.

Late Night Refreshment

9.2 Late night refreshment means the sale of hot food or drink to members of the public between the hours of 11 p.m. and 5 a.m.

C. THE PREVENTION OF CRIME AND DISORDER

- 10.1 Licensed premises, especially those offering late night / early morning entertainment, alcohol and refreshment for large numbers of people, can sometimes, if not properly managed, become a source of crime and disorder problems.
- 10.2 The Licensing Authority will expect licensees of premises to develop Operating Schedules that satisfactorily address these issues from the lay out of the premises, through to the daily operation of the business.
- 10.3 In developing such Operating Schedules, applicants should take notice of this policy, and where appropriate are recommended to seek advice from either the Licensing Authority's Officers or the West Mercia Police Licensing Officer.
- 10.4 In addition to the requirements for the Licensing Authority to promote the Licensing Objectives, it also has a duty under Section 17 of the Crime and Disorder Act 1988 to do all it can to prevent crime and disorder in the District. The Licensing Authority will expect applicants to consider what actions they can take in the management of their premises that will contribute towards the reduction of crime and disorder and their responsibilities to the community in general when engaged in their activities and trading as licensed premises. Applicants should include information on how they intend to address these issues within the Operating Schedule for the premises.
- 10.5 The Licensing Authority will consider the actions that are appropriate for the premises that the applicant has taken, or is proposing to take with regard to the following:
- The training given to staff regarding crime prevention, (e.g. training relating to public safety, conflict management, and drug related issues);

- Physical security features installed in the premises, (e.g. position of cash registers, gaming machines, CCTV, toughened drinking glasses etc.
- In areas and at times risk assessed by the Licensing Authority as high risk e.g. town centres and late night opening, the Licensing Authority will normally expect licensed premises to have CCTV installed both internally and externally and linked to appropriate recording equipment).
- The Licensing Authority expects reasonable Management attitudes, (e.g. responsible pricing promotions, willingness to stagger trading and willingness to limit sales of bottles or canned alcohol for immediate consumption.
- That where appropriate, door supervisors approved, trained, and registered, with the Security Industry Authority are employed to regulate entry, and prevent disorderly behaviour, at premises or events.

D. PUBLIC SAFETY

- 11.1 The Licensing Act 2003 covers a wide range of premises that require licensing including cinemas, night-clubs, public houses, village and community halls, schools, cafes, restaurants and fast food outlets/takeaways. Each of these types of premises present a mixture of risks to public safety, some of which may be common to most premises whilst others will be unique to specific operations.
- 11.2 The Licensing Authority will expect Operating Schedules to satisfactorily address these issues. The conditions that are necessary for the promotion of the licensing objectives should emerge initially from a prospective licensee's or certificate holder's risk assessment which should be undertaken by applicants or clubs before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule that it is proposed to take to promote the licensing objectives.

E. THE PREVENTION OF PUBLIC NUISANCE

12.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can sometimes cause a range of nuisances impacting on communities and people living, working or sleeping in the vicinity of the premises, e.g. noise and odour.

“In the vicinity”

12.2 The Licensing Authority is keen to protect the amenity of residents and businesses in the vicinity of licensed premises. For these purposes the Licensing Authority proposes that “vicinity” is taken to mean the immediate area around licensed premises, and the natural thoroughfares leading to and in the immediate vicinity of such premises.

Local economy and culture

13.1 The Licensing authority is aware of the importance of the licensed trade to the local economy and its culture and leisure aspirations. The Licensing Authority will, therefore, work together with all interested parties, statutory agencies and licensed businesses to ensure a mutual co-existence.

Nuisance / anti-social behaviour

14.1 In each individual case that arises, following relevant representation, the Licensing Authority will take an objective view as to the potential for nuisance and anti-social behaviour, and will attach appropriate and proportionate conditions to licences and certificates where necessary, in order to prevent it. These may include conditions drawn from the guidance notes and the pool of model conditions. Any such conditions imposed will be tailored to the style and characteristics of the premises and the type of activities expected to take place there. The Council will consider the following appropriate action:

- Prevention of noise and vibration escaping from the premises, including music, noise from ventilation equipment and human voices. Such measures may include the installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices and limitation of times of use of outside areas;

- Preventing disturbance by customers coming to, leaving or loitering near the premises, particularly between the hours of 11.00 p.m. and 7.00 a.m.;
- Preventing queuing by prospective customers, or vehicular traffic, or if some queuing is inevitable, then ensuring that queues are diverted away from neighbouring premises, or are otherwise managed, to prevent disturbance or obstruction by pedestrians or traffic
- Ensuring staff leave the premises quietly;
- Arrangements for parking by patrons and staff, and the effect of the parking on local residents;
- Provision for public transport (including taxis and private hire vehicles) for patrons;
- The installation of any special measures where licensed premises are, or are proposed to be, located near sensitive premises such as nursing homes, hospitals, hospices or places of worship;
- The use of gardens and other open-air areas;
- The location of external lighting, including security lighting:
- Other appropriate measures to prevent nuisance, such as the employment of registered door supervisors or the use of CCTV;
- Preventing the consumption or supply of illegal drugs, including search procedures;
- Refuse storage or disposal problems or additional litter (including fly posters and illegal placards) in the vicinity of the premises;
- The history of previous nuisance complaints proved against the premises, particularly where statutory notices have been served on the current licensees;
- The use of effective means of reducing disorder by communicating with other licensees and the Police in communicating information regarding the potential for anti-social or criminal behaviour, (e.g. radios, pagers, ring rounds, membership of Pubwatch, etc.).

Other mechanisms

15.1 Whilst the licensing function is a key aspect in controlling anti-social behaviour there are other mechanisms for addressing such behaviour that occurs away from licensed premises. These include:

- Planning controls;
- Positive measures to create a clean and safe town centre environment in partnership with local businesses, transport operators and other divisions of the Council;
- The provision of CCTV surveillance in town centres, ample taxi ranks, provision of public conveniences open late at night, street cleaning and litter patrols;
- Powers to designate parts of the District as places where alcohol may not be consumed publicly and the confiscation of alcohol from adults and children in such areas;
- Police enforcement of the general law concerning disorder and anti-social behaviour, including the issuing of fixed penalty notices;
- The prosecution of any personal licence holder or member of staff at such premises who is selling alcohol to people who are drunk;
- Police powers to close down instantly for up to 24 hours any licensed premises or temporary event on grounds of disorder or noise emanating from the premises causing a nuisance;
- The power of the police, other responsible authorities or a local resident or business to seek a review of the licence or certificate in question;
- The above measures may also be supplemented by other local initiatives that similarly address such problems.

F. THE PROTECTION OF CHILDREN FROM HARM

16.1 The Licensing Authority recognises that there are a range of activities for which licences may be sought, meaning that children can be expected to visit many of these premises, often on their own, for food and/or other entertainment.

16.2 The Licensing Act 2003 allows access by children to licensed premises subject to certain statutory restrictions. The Licensing Authority recognises that limitations may have to be considered where it is deemed necessary to protect children from harm (whether physical, moral or psychological). The following are examples of premises that may raise concerns:

- Where entertainment or services of an adult or sexual nature are commonly provided;
- Where there have been convictions of members of the current staff at the premises for serving alcohol to minors or with a reputation for under-age drinking;
- Where there is a known association with drug taking or dealing;
- Where there is a strong element of gambling on the premises;
- Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises.

This list is not meant to be seen as an exhaustive list but gives applicants examples of the conditions the Licensing Authority may seek to impose in meeting its obligation towards the protection of children from harm.

16.3 Venue operators seeking premises licences and club premises certificates may volunteer such prohibitions and restrictions in their Operating Schedules. Where no relevant representations are made such volunteered prohibitions and restrictions will become conditions attached to the licence or certificate and will be enforceable as such.

- 16.4 The Licensing Authority will not impose any conditions that specifically require the access of children to the premises.
- 16.5 The Portman Group operates on behalf of the alcohol industry a Code of Practice on the Naming, Packaging and Promotion of Alcoholic Drinks. It is an important weapon in protecting children from harm because it addresses the naming, marketing and promotion of alcohol products sold in licensed premises in a manner which may appeal to or attract minors. The Licensing Authority commends the Code to applicants for personal licences, premises licences, club premises certificates and persons operating under the authority of a temporary event notice.
- 16.6 Films cover a vast range of subjects some of which deal with adult themes and/or contain, for example scenes of horror or violence that may be considered unsuitable for children within certain age ranges. Where a premises is used for film exhibitions, the Licensing Authority will expect licensees or clubs to include in their Operating Schedules arrangements for restricting children from viewing age restricted films, classified according to the recommendations of the British Board of Film Classification or the Licensing Authority itself.

Live music and dancing

- 17.1 The Licensing Authority recognises the need to encourage and promote a broad range of entertainment for the wider cultural benefit of the community. The Licensing authority will monitor the impact of licensing on the provision of regulated entertainment, and particularly live music and dancing. Only necessary, proportionate and reasonable licensing conditions will impose any restrictions on such events when relevant representations have been made.

Temporary Event Notices

18.1 No permission is required from the Licensing Authority in relation to temporary event notices. The Licensing Authority will promptly acknowledge receipt of a temporary event notice.

18.2 The Licensing Authority cannot seek to attach any terms, limitations or restrictions on the licensable activities at such events other than those set down in the 2003 Act and subordinate legislation made under it. However, the Licensing authority will endeavour where possible to provide local advice about proper respect for the concerns of local residents;

- of other legislation requirements regarding health and safety, noise pollution, or the building of temporary structures;
- of other necessary permissions for example with regard to road closures or the use of pyrotechnics in public places; with regard to local bye laws;
- and the need to prevent anti-social behaviour by those attending.

18.3 On each occasion at least ten working days notice must be given. This is the minimum possible notice and the licensing authority would encourage givers to provide at least twenty working days notice of events likely to take place.

Integrating strategies

19.1 The Licensing Authority will secure the proper integration of its licensing policy with other strategies adopted by the Council.

19.2 Where relevant representations have been made, any Conditions attached to premises licences and club premises certificates will reflect, so far as possible, local crime prevention strategies and will take account of any input of the local Crime and Disorder Reduction Partnership.

19.3 The Licensing Authority will identify and take action where necessary to ensure that effective local transport strategies include provision of nighttime and evening services.

19.4 The Licensing Authority will ensure that planning, building control and licensing functions will be properly separated to avoid duplication and inefficiency.

19.5 The Licensing Authority will conduct its licensing function in a way that will promote good race relations and with due regard to the need to eliminate unlawful discrimination.

Annual reports

20.1 The Licensing Authority will learn about relevant county and local strategies by an annual report. The report may include information relating to:

- Local crime prevention strategies
- Needs of the local tourist industry
- Cultural strategy for Worcestershire
- Employment issues in the area
- Local relevant partnerships and their objectives

Enforcement

21.1 The Licensing Authority intends to establish protocols with the local police and other relevant authorities on enforcement of the Licensing Act 2003.

21.2 The protocols will provide for the targeting of agreed problem and high risk premises which require greater attention while providing a lighter touch in respect of low risk premises which are well run.

Public open space

22.1 The Licensing Authority will encourage the granting of premises licences for public open spaces for the promotion of cultural activities but having regard to the impact such activities may cause.

Issue of licences

23.1 The Licensing Authority is responsible for making licensing decisions but may delegate some of its powers to authorised officers. The table shows how it is proposed decisions will be made.

24.0 Scheme of Delegation

Matter to be dealt with:	Decision to be made by:		
	Full Committee	Sub-Committee	Head of Planning, Health and Environment
Application for personal licence		If a police objection	If no objection made
Application for personal licence with unspent convictions		All cases	
Application for premises licence/ club premises certificate		If a relevant representation made	If no relevant representation made
Application for provisional statement		If a relevant representation made	If no relevant representation made
Application to vary premises licence/club premises certificate		If a relevant representation made	If no relevant representation made
Application to vary designated premises supervisor		If a police objection	All other cases
Request to be removed as designated premises supervisor			All cases
Application for transfer of premises licence		If a police objection	All other cases
Applications for Interim Authorities		If a police objection	All other cases
Application to review Premises licence/club Premises certificate		All cases	
Decision on whether a complaint is irrelevant, frivolous, vexatious, etc.			All cases
Decision to object when local authority is a consultee and not the relevant authority considering the application		All cases	
Determination of a police objection to a temporary event notice		All cases	

APPENDIX A

CONTACT LIST

Hereford and Worcester Fire & Rescue
North District
Amphlett Court
Windsor Street
BROMSGROVE
B60 2BN
Tel: 01527 576633

The Licensing Officer
Police Station
West Mercia Constabulary
Habberley Road
KIDDERMINSTER
DY11 6AN
Tel: 01562 826113

Child Protection Planning and Review Unit
Director of Social Services
County Hall
Spetchley Road
WORCESTER
WR5 2NP
Tel: 01905 763763

Environmental Health and Licensing Section
Planning, Health and Environment Division
Duke House
Clensmore Street
KIDDERMINSTER
Worcestershire
DY10 2JX
Tel: 01562 820505
Foodandhealthandsafety@wyreforestdc.gov.uk
Pollution@wyreforestdc.gov.uk
Licensing@wyreforestdc.gov.uk
Licensing Hotlines: 01562 732594/01562 732595

Worcestershire County Council
Trading Standards Service
28-30 Foregate Street
WORCESTER
WR1 1DS
Tel: 01905 765375
Fax: 01905 765393

APPENDIX B

LICENSING ACT 2003

WYRE FOREST DISTRICT COUNCIL

CONSULTEES

Wyre Forest District Council have consulted with other Government Departments, executive agencies and Advisory Groups comprising representatives of the following organisations.

Members Of The Wyre Forest District Council – 2004/05.

Corporate Performance Advisor,
Wyre Forest District Council.

Strategy, Partnerships and Communications Manager,
Wyre Forest District Council.

Economic Development and Tourism Manager,
Wyre Forest District Council.

Head of Human Resources,
Wyre Forest District Council.

Head of Legal and Democratic Services,
Wyre Forest District Council.

Head of Financial Services,
Wyre Forest District Council.

Principal Revenues Officer, Revenues Section, Council Tax,
Wyre Forest District Council.

Principal Benefits Officer, Financial Services – Benefits Section,
Wyre Forest District Council.

Head of Planning Health and Environment,
Wyre Forest District Council.

Head of Cultural Leisure and Commercial Services,
Wyre Forest District Council.

Town Clerk and Clerk to the Charter Trustees, Kidderminster.

Town Council, Stourport on Severn.

Town Council, Bewdley.

Parish Clerk,
Rushock Parish Council.

Police Licensing Officer, Kidderminster, West Mercia Constabulary.

Licensing Committee, Severnminster P.S.D.

Chairperson, Bewdley Licensees Association.

Chairperson, Stourport on Severn, Licensees Association.

Chairperson, Kidderminster Licensees Association.

Stourport on Severn Business Association.

Stourport on Severn Town Centre Forum.

Bewdley Chamber of Trade.

Wyre Forest Business Club.

Chamber of Commerce.

Kidderminster Town Centre Partnership.

Rowland Hill Shopping Centre, Kidderminster.

Swan Centre, Kidderminster.

Wyre Forest Taxi Drivers Association.

Talbots Solicitors.

Lumsdon Grindley Solicitors.

Painters Solicitors.

Thursfields Solicitors.

Morton Fisher Solicitors.

John Gaunt and Partners Solicitors.

Poppleston Allen, Licensing Solicitors.

Messrs Berwin Leighton Paisner, Solicitors.

Blake Laphorn Linnell Solicitors

Cobbetts Solicitors

Lockett and Co. Licensing Consultants.

Mr J. Humphreys, BII., Licensing Consultant.

L and R Consulting.

All Justices Liquor Licencees located within the
Wyre Forest District.

All Registered Clubs located within the
Wyre Forest District.

Wharton Park Golf Club,
Bewdley, Worcestershire.

Little Lakes Golf Club,
Bewdley, Worcestershire.

Bathams Brewery.

Enterprise Inns.

WDB Brands,
The Wolverhampton and Dudley Breweries, Plc.

Bargain Booze.

Miss Jeanette Badham
Hope and Anchor, New Street, Stourport on Severn

Alcohol Advisory Service.

Alcohol Concern.

British Beer and Pub Association, Midland Counties.

Business in Sport and Leisure.

Jazz Services Ltd.

Arts Council England.

The British Institute of Innkeeping.

The British Marine Federation.

Kemps
Reeds Business Information.

TMA
Theatrical Management Association.

BEDA
Bar, Entertainment and Dance Association.

Alan Ferguson
Child Protection Planning and Review Unit.

RESIDENTS

Wyre Forest Neighbourhood Watch Co-ordinators.

Mrs Tracey Weaver,
2, Southcliffe House, Mill Street, Kidderminster.

Mr R. Eaton, Whitegable, Yew Tree Lane, Bewdley.

Mr J. Henshaw,
Squirrell Cottage, Heighington, Bewdley.

Mr Swaffield,
40, Park Lane, Kidderminster.

CHIP SHOP PROPRIETOR

Mr Louis Costas,
13, Bridge Street, Stourport on Severn.

The Environmental Health and Licensing Section, Planning Health and Environment Division, Wyre Forest District Council have completed the following presentations in respect of the Licensing Act 2003 the Licensing Policy Statement and the impact upon those persons employed by the Licensing profession and those in the community residing within Wyre Forest District.

Bewdley Licensees Association,
Tuesday July 20th, 2004.

Wyre Forest Licensing Forum,
Wednesday August 18th, 2004.

Stourport on Severn Licensees Association,
Wednesday August 25th, 2004.

Enterprise Inns,
Friday August 27th, 2004.

Kidderminster Licensees Association,
Wednesday September 1st, 2004.

Bewdley Town Council,
Thursday September 2nd, 2004.

Kidderminster Town Centre Partnership,
Monday September 6th, 2004.

Licensing Committee, Severnminster P.S.D
Thursday September 9th, 2004.

Stourport on Severn Town Centre Forum,
Wednesday September 15th, 2004.

Cultural Leisure and Commercial Services
Wyre Forest District Council
Friday September 17th, 2004.

Wyre Forest Licensing Forum.
Registered Clubs
Tuesday September 21st, 2004.

Chartered Institute of Environmental Health,
Thursday September 23rd, 2004.

Kidderminster Licensees Association,
Wednesday September 29th, 2004.

Kidderminster Town Centre Partnership,
Tuesday October 5th, 2004.

Hereford and Worcester Building Control Inspectors,
Monday October 11th, 2004.

Stourport on Severn Town Council,
Tuesday November 9th, 2004.

Hereford and Worcester Fire Rescue Chief Officers,
Monday November 22nd, 2004.