

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN

29TH OCTOBER 2007 (6.00PM)

PRESENT:

Councillors: Ms T L Onslow (Chairman), P Dyke (Vice-Chairman), Mrs R L Akathiotis, J-P Campion, Mrs S M Hayward, Miss M A Mason, Miss S C Meekings, D R Sheppard and N J Thomas.

OBSERVER:

Councillor: Mrs H E Dyke.

MISC.59 APOLOGIES FOR ABSENCE

There were no apologies for absence.

MISC.60 APPOINTMENT OF SUBSTITUTES

No substitutes were appointed.

MISC.61 DECLARATION OF INTERESTS

No declarations of interest were made.

MISC.62 MINUTES

DECISION:

The minutes of the meeting held on 24th September 2007 be confirmed as a correct record and signed by the Chairman.

MISC. 63 REVIEW OF POLLING DISTRICT AND POLLING PLACES

The Committee considered a report from the Head of Legal and Democratic Services regarding the responses to a consultation exercise on the review of polling district and polling places, which had been carried out in accordance with Section 16 of the Electoral Administration Act 2006.

Members noted that the review was a statutory requirement for 2007. However, they queried the position regarding some schools which were used as polling places, in view of the Wyre Forest Review of Schools. The Acting Principal Elections Officer reported that the review had been carried out on the basis of the existing polling district and polling places, as the review of schools had not been completed. She reassured Members that polling places were reviewed on an ongoing basis and that she would report back as necessary.

RECOMMENDED TO COUNCIL:

The Polling Districts and Polling Places within Wyre Forest District remain as detailed in Appendix 1 of the report.

MISC.64 EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraph 3 of Part I of Schedule 12A of the Act.

MISC.65 SUMMARY OF MINUTES

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as "exempt information" would be disclosed if the minutes were published in full.

MISC.66 MINUTES

The exempt minutes of the meeting held on 24th September 2007 were confirmed as a correct record and were signed by the Chairman.

MISC.67 SUPPLY CONTRACT FOR THREE TIPPER BODIED VEHICLES

The Committee considered a report from the Head of Cultural, Leisure and Commercial Services regarding the procurement of three 3,500 kg tipper bodied vehicles.

Tenders were opened and Officers were instructed to evaluate them and report back to enable the Committee to consider the award of the contract.

MISC.68 DELIVERY OF FREE CAVITY WALL AND LOFT INSULATION TO HOUSEHOLDS REFERRED UNDER THE "WYRE 65" SCHEME

The Committee considered a report from the Head of Planning, Health and Environment regarding tenders for the delivery of free cavity wall and loft insulation to households referred under the "Wyre 65" scheme. Members noted that this was a scheme to improve the energy efficiency of the existing housing stock in the District.

Tenders were opened and Officers were authorised to award the contract to the contractor who had submitted the lowest price which complied with the Terms and Conditions of Tender.

MISC. 69 EXCEPTION TO STANDING ORDERS - CONSULTANCY SERVICE FOR ICT STRATEGY FOR SINGLE SITE

The Committee noted that, in accordance with the Council's Constitution (Part 4, Contract Procedure Rule number 10), approval had been given to the procurement of a consultancy service for the ICT Strategy for Single Site.

The meeting ended at 6.31 pm.