

**COUNCIL MEETING
WEDNESDAY 28th NOVEMBER 2007**

**MATTERS WHICH REQUIRE A DECISION BY COUNCIL –
RECOMMENDATIONS FROM THE CABINET 27TH SEPTEMBER 2007**

Purpose of Report

To consider recommendations from the Cabinet on matters outside the policy framework or approved budget of the Council.

SUPPORTING INFORMATION

Would Councillors please note that the reports and related documents have not been included in the Council Book as they have already been sent to Members via the Cabinet agenda and copies have been included in the electronic circulation of the Council agenda. Copies of the reports and documents have been posted on the Council's website under the following web link: <http://www.wyreforest.gov.uk/council/meetings/main.htm>. Public inspection copies are available on request. Please see front cover for contact details).

ITEM	RECOMMENDATIONS TO COUNCIL	CABINET MEMBER
1. <u>SCHEME OF VOTING RIGHTS FOR CO-OPTED MEMBERS</u>	<p>The Cabinet considered a report from the Head of Legal and Democratic Services, which proposed the adoption of a scheme to allow the appointment of co-opted Members, with voting rights, to scrutiny committees.</p> <p>This would enable scrutiny committees to widen their expertise. It would also promote exclusivity in the decision making process and encourage a partnership approach to scrutiny.</p> <p>RECOMMENDED TO COUNCIL:</p> <ol style="list-style-type: none">1. The Scheme for co-opted members to have voting rights, as set out in Appendix 1 to the report to the Cabinet on 27th September 2007, be approved.2. Authority be delegated to the Scrutiny Committees to appoint co-opted members with voting rights	John-Paul Campion

	<p>in accordance with the Scheme, as and when they consider necessary.</p> <p>The report is at Item 6.3 of the Cabinet Agenda of 27th September 2007.</p>	
<p>2. <u>DATA QUALITY POLICY</u></p>	<p>The Cabinet considered a report from the Head of the Chief Executive's Office that recommended the adoption of a Data Quality Policy.</p> <p>The production of the policy was required by the Audit Commission, as part of the Comprehensive Performance Assessment process. The policy would ensure that internal procedures and systems produced high quality data which could be relied upon to provide an accurate picture of Council performance.</p> <p>RECOMMENDED TO COUNCIL:</p> <p>The Data Quality Policy, attached to the report to the Cabinet on 27th September 2007, be adopted with immediate effect.</p> <p>The report is at Item 8.1 of the Cabinet Agenda of 27th September 2007.</p>	<p>John-Paul Campion</p>
<p>3. <u>NEW NATIONAL CONCESSIONARY BUS TRAVEL SCHEME</u></p>	<p>The Cabinet considered a report from the Head of Financial Services regarding the new national Concessionary Bus Travel Scheme, which took effect from 1st April 2008, under the requirements of the Concessionary Bus Travel Act 2007.</p> <p>The report sought approval for criteria for free bus travel above the statutory minimum.</p> <p>RECOMMENDED TO COUNCIL:</p> <p>1 Following the Concessionary Bus Travel Bill receiving Royal Assent on 19th July 2007, it be noted that a new national Concessionary Bus Travel Scheme will replace the current Wyre Forest Concessionary Travel Scheme</p>	<p>John Holden</p>

	<p>with effect from 1st April 2008.</p> <p>2 The new statutory scheme be enhanced to include :-</p> <ul style="list-style-type: none"> • Free Travel at any time for journeys commencing within Worcestershire. • Companion passes for qualifying disabled persons for journeys commencing Worcestershire. <p>3 Existing local arrangements in respect of Transport Tokens and Dial-a-Ride continue.</p> <p>4 It be noted that procurement and issue of the new National Bus Pass (smartcards) will be through a National Framework Agreement awarded following a Department of Transport bidding process. Worcestershire County Council will co-ordinate procurement on behalf of the Worcestershire Concessionary Travel Partnership.</p> <p>The report is at Item 8.2 of the Cabinet Agenda of 27th September 2007.</p>	
<p><u>4.</u> <u>REVIEW OF THE</u> <u>PROVISION OF</u> <u>SANITARY</u> <u>FACILITIES</u></p>	<p>The Cabinet considered a report from the Head of Planning, Health and Environment, which proposed updated standards of provision of sanitary accommodation in premises where the Council had an enforcement role. It was noted that adoption of the new British Standard would bring the Council into line with current best practice.</p> <p>The Cabinet also considered a recommendation from the Licensing and Environmental Committee of 3rd September 2007 before making the recommendation below.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>1 Tables 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 of British Standard Sanitary Installations BS 6465 – 1:2006 Part 1,</p>	<p>Anne Hingley</p>

	<p>set out in Appendix 1 of the report to the Cabinet on 27th September 2007, be adopted as the Council's standard for provision of sanitary facilities in premises where the Council has an enforcement role.</p> <p>2 Authority be delegated to the Head of Planning, Health and Environment and the Environmental Health and Licensing Manager, in conjunction with the Head of Legal and Democratic Services, to serve notices under Section 20 of the Local Government (Miscellaneous Provisions) Act 1976 and to have discretion in the application of the British Standard in small premises holding less than 20 persons when it is deemed appropriate.</p> <p>3 The Scheme of Delegation to Officers contained in the Council's Constitution be amended to include the delegation at 2 above.</p> <p>The report is at Item 9.1 of the Cabinet Agenda of 27th September 2007.</p>	
<p>5. <u>THE WORCESTERSHIRE COUNTY HOMELESSNESS STRATEGY</u></p>	<p>The Cabinet considered a report from the Head of Planning, Health and Environment which sought the adoption of the Worcestershire County Homelessness Strategy.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>The Worcestershire County Homelessness Strategy, as set out in Appendix 1 to the report to Cabinet on 27th September 2007, be adopted.</p> <p>The report is at Item 9.2 of the Cabinet Agenda of 27th September 2007.</p>	<p>Anne Hingley</p>
<p>6. <u>REVIEW OF HACKNEY CARRIAGE AND</u></p>	<p>The Cabinet considered a report from the Head of Planning, Health and Environment that recommended changes to the Hackney</p>	<p>Anne Hingley</p>

<p><u>PRIVATE HIRE LICENCE CONDITIONS FOLLOWING CONSULTATION ON THE DEPARTMENT FOR TRANSPORT'S 'BEST PRACTICE GUIDANCE'</u></p>	<p>Carriage and Private Hire Licence Conditions for the District, following consultation with stakeholders.</p> <p>The Cabinet also considered a recommendation from the Licensing and Environmental Committee of 3rd September 2007 before making the recommendation below.</p> <p>RECOMMENDED TO THE COUNCIL</p> <p>The revised Hackney Carriage and Private Hire Vehicle Licence Conditions for the District of Wyre Forest , as set out in Appendices 13 to 16 of the report to the Cabinet on 27th September 2007, be adopted.</p> <p>The report is at Item 9.3 of the Cabinet Agenda of 27th September 2007.</p>	
<p><u>7. PROGRESS ON BRAND STRATEGY</u></p>	<p>The Cabinet considered recommendations from the Corporate Performance and Scrutiny Committee on the implementation of the Council's Brand Strategy (2007-2009). These included proposals for the Council to sign up to the Local Government Association's Reputation Campaign, aimed at helping local authorities improve the reputation of local government; and for the Council to hold an annual Red Carpet Citizens' Award event to engage residents in developing the distinctiveness of the District.</p> <p>RECOMMENDED TO THE COUNCIL</p> <ol style="list-style-type: none"> 1. The proposed refreshed corporate identity, as set out in Appendix A to the briefing paper to the Corporate Service and Performance Scrutiny Committee on 18th September 2007, be approved for a phased implementation from 1st December 2007. 2. The Council sign up to the Local Government Association's 	<p>John Holden</p>

	<p>Reputation Campaign, as detailed at Appendix B to the briefing paper to the Corporate Service and Performance Scrutiny Committee on 18th September 2007.</p> <p>3. The Council host a Wyre Forest District Red Carpet Citizens' Award evening during 2008.</p> <p>The report is at Item 11.2 (ii) of the Cabinet Agenda of 27th September 2007.</p>	
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