

## Appendix 3

# **Wyre Forest Local Development Framework** **Core Strategy Revised Issues and Options Consultation Plan –** **January 2008**

### **Background**

It is a cornerstone of the planning system that communities and stakeholders should be able to influence the matters addressed in the Core Strategy, and have their views considered explicitly in the development of the preferred strategy and the eventual adopted plan.

### **1. Adopted Statement of Community Involvement requirements**

- 1.1 The District Council adopted its Statement of Community Involvement (SCI) in April 2006. It sets out the Council's policy for involving the community in the planning process through the preparation and revision of the Local Development Framework portfolio of documents. The SCI sets out how the Council intends to involve all sections of the community and provides guidelines and minimum standards to involve the community, interest groups and stakeholders in the production of Local Development Documents.
- 1.3 The Town & Country Planning (Local Development) Regulations 2004, set out a list of specific statutory consultation bodies to be consulted. The comprehensive list of specific and general consultees is attached at Appendix 1. It should be noted that this represents a fluid list and is continuously subject to changing circumstances.

### **2. Targeting consultation and appropriate methods**

- 2.1 The District Council undertook consultation, in accordance with Regulation 25 and its own Statement of Community Involvement, on the Core Strategy Issues and Options Paper during summer 2007. These comments have been considered and where appropriate, incorporated into the Revised Issues and Options Paper. The paper focuses more specifically on the options which are available for the future development of the District. The Paper will be the subject of a six week consultation period with a focus on attracting responses from key stakeholders.
- 2.2 The consultation on the Issues and Options paper during the summer used a variety of methods and a large number of representations were received. This more focussed consultation on the Revised Issues & Options Paper will use the following methods to focus on continuing stakeholder engagement:

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Proposed Consultees (as identified in Appendix 1)	Methods of Consultation
<ul style="list-style-type: none"><li>• Specific Consultation Bodies</li><li>• Government Departments</li><li>• General Consultation Bodies</li><li>• LSP Members</li><li>• Other Consultees</li><li>• Issues and Options Respondents</li></ul>	<ul style="list-style-type: none"><li>• Press Releases</li><li>• Notification letters/e-mails</li><li>• Publication on website</li><li>• Electronic response form</li><li>• Deposit venues</li><li>• Stakeholder Workshop</li></ul>

### 4. Consultation Details

- 4.1 The consultation will run from Monday 28<sup>th</sup> January until Monday 10<sup>th</sup> March 2008. The District Council will write to all statutory consultees and those people who have registered an interest in the Core Strategy setting out the purpose of the consultation and where the papers are available to view/download. In particular all those respondents to the Issues & Options Paper will also be notified on the opportunity to make further comments on the revised Issues & Options Paper. The emphasis under Regulation 25 will remain on engaging key stakeholders at this early stage in the Core Strategy's development.
- 4.2 The consultation documents will also be available to view and download from the District Council's website at [www.wyreforestdc.gov.uk](http://www.wyreforestdc.gov.uk). They will also be placed on deposit at the following venues:
- Kidderminster Library
  - Bewdley Library
  - Stourport Library
  - Wyre Forest Hub, Kidderminster Town Hall
  - Stourport Civic Centre reception.
- 4.2 The District Council will hold a stakeholder workshop at its offices on (details to be confirmed – possibly w/c 11<sup>th</sup> or 18<sup>th</sup> Feb), to give key stakeholders the opportunity to discuss the options presented in the Revised Paper. The list of people who will be invited to this event is set out in Appendix 2.

### 5. Awareness raising – media

- 5.1 To coincide with the launch of the consultation on the Revised Issues and Options Paper press releases will be organised for the local newspapers including the Kidderminster Shuttle,

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Stourport Times and Kidderminster Chronicle. These will detail where the consultation documents are available to view/download.

### 6. Publishing on the Web

- 6.1 The Government encourages electronic submissions on Development Plan Documents. It is a Local Performance Indicator in the Planning Health and Environment Division's Business Plan to target a 20% representation response electronically. The Core Strategy Revised Issues and Options Paper will be published on the web for the opening of the consultation period. Introductory text will also be available on the Forward Planning Web Pages. The response form can be downloaded and printed or filled in and submitted online. It will contain targeted questions focussed on the revised Spatial Portrait, Vision and Spatial Objectives. It will also ask stakeholders whether any other policy options should be considered for further appraisal.

### 7. Consulting on Sustainability Appraisal

- 7.1 The Issues and Options Paper and the subsequent Revised Issues and Options paper have been fully informed by a Sustainability Appraisal Scoping Exercise. Key stakeholders were consulted for a five week period running from 19<sup>th</sup> March – 23<sup>rd</sup> April 2007. The Initial Sustainability Appraisal report, which incorporates their comments, was published in tandem with the Issues and Options Paper. Three responses to this were received and they will be incorporated into the Full SA Report to be published for consultation alongside the Preferred Options document. A summary leaflet explaining SA is available on the District Council's website.

### 8. Formally processing comments – procedures

- 8.1 All responses submitted to the District Council by fax, letter and email will be acknowledged within five working days of their receipt. The Forward Planning Section will carefully analyse all responses and prepare a summary report detailing proposals for consideration at the preferred options stage. This will be presented to and considered by the Local Development Framework Review Panel, the Community and Regeneration Scrutiny Committee and the Council's Cabinet.

### 9. Feeding back to participants in the consultation process

- 9.1 A summary of all representations received and the District Council's response to them will be made available for public viewing at Council Offices and on the website once all of the responses have been considered by Cabinet.

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### APPENDIX 1: LIST OF CONSULTEES

#### **Specific Consultation Bodies (E1) (Adapted from Planning Policy Statement 12, Annex E.)**

- West Midlands Regional Assembly
- Bridgnorth District Council
- Bromsgrove District Council
- Malvern Hills District Council
- Shropshire County Council
- South Shropshire District Council
- South Staffordshire District Council
- Staffordshire County Council
- Worcestershire County Council
- Wychavon District Council
- Local Parish and Town Councils (within & adjoining Wyre Forest District)
- Natural England
- The Environment Agency
- Highways Agency
- The Historic Buildings and Monuments Commission for England
- Office of Rail Regulation
- Network Rail
- Advantage West Midlands
- Relevant telecommunications companies
- West Midlands South Strategic Health Authority.
- Relevant electricity and gas companies
- Relevant sewerage and water undertakers

#### **Government Departments (E2a)**

- Home Office (GOWM)
- Government Office for the West Midlands (GOWM)
- Department for Education and Skills (GOWM)
- Department for Environment, Food and Rural Affairs (DEFRA) (GOWM)
- Department of Health (GOWM)
- Department for Transport Rail
- Department of Trade and Industry (GOWM)
- Ministry of Defence
- Department of Work and Pensions
- Department for Cultural , Media and Sport (GOWM)

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- Office of Government Commerce (property Advisers to the Civil Estate)

### General Consultation Bodies (E2b)

- Kidderminster, Stourport-on-Severn and Bewdley Civic Societies
- Bewdley Chamber of Trade
- Bewdley Town Centre Management Forum
- Disability Action Wyre Forest
- Federation of Small Businesses, Herefordshire & Worcestershire
- Herefordshire & Worcestershire Chamber of Commerce
- Kidderminster Town Centre Partnership
- Local and adjoining MPs
- National Farmers Union
- Bewdley Development Trust
- Stourport Business Association
- Stourport on Severn Town Centre Forum
- Stourport Forward
- Worcestershire Racial Equality Council

### Other Consultees (E3)

- Aggborough and Spennells Community Action Group
- Arts Council West Midlands
- British Horse Society
- British Waterways
- Wyre Forest Citizens Advice Bureau
- Civil Aviation Authority
- Commission for Racial Equality
- Community Action new Towns
- Community Spirit Broadwaters
- Council for British Archaeology
- Council for the Protection of Rural England (CPRE)
- Country Landowners Association
- Crown Estate Office
- Culture West Midlands
- Developers and Business Representatives
- Diocesan Schools Commission
- Disabled Persons Transport Advisory Committee
- Fire & Rescue Services
- Forestry Commission

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- Freight Transport Association
- Friends of Broadwaters
- Friends of the Earth
- Health & Safety Executive
- HM Prison Service
- Independent Schools Council (Central)
- Local Landowners and Farmers
- Local NHS Trusts
- Local Resident Associations / Tenant Consultative Committees
- Local Transport Operators – Centro/WMPTE, Severn Valley Railway, Train Operating Companies (TOCs) and Local Bus Operators.
- Midlands Architecture and the Designed Environment (MADE)
- Museums, Libraries and Archives
- National Air Traffic Services (NATS)
- National Playing Fields Association
- National Trust
- Warwickshire Primary Care Trust
- Ramblers Association
- Registered Social Landlords
- Royal Society for the Protection of Birds (RSPB)
- Royal Town Planning Institute (RTPI)
- SHA Estates (Midlands)
- Sport England
- Stourport Rail project
- Sustainability West Midlands
- The Diocese of Worcester
- The Home Builders Federation
- The Housing Corporation
- The Inland Waterways Association
- The Theatres Trust
- Tourism West Midlands
- West Mercia Constabulary
- West Midlands Planning Aid
- Worcestershire Acute NHS Hospitals Trust
- Worcestershire Mental Health Partnership NHS Trust
- Worcestershire Wildlife Trust
- Herefordshire and Worcestershire Earth Heritage Trust
- Wyre Forest Cycle Forum
- Wyre Forest Local Strategic Partnership

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- Worcestershire Primary Care Trust
- Issues and Options Respondents

### Hard to Reach Groups (E4)

- Age Concern
- ASHA Wyre Forest
- Buddhist Community
- Church Commissioners
- Disability Rights Commission
- Horsefair, Broadwaters, Greenhill Partnership
- Independent Advisory Group for Black and Ethnic Minority Issues
- Islamic Mosque
- Kidderminster Polish Club
- Local Schools and Youth Groups
- Offmore, Comberton Action Group
- Oldington & Foley Park Neighbourhood Management Pathfinder
- Our Lady of Ostra Brama Church
- The Gypsy Council
- The Showmen's Guild of Great Britain
- Ulkranian Club
- Wyre Forest Action Group for Older People
- Wyre Forest Bangladeshi Forum
- Wyre Forest and District Race Relations Council



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### **APPENDIX 2: LIST OF CONSULTEES TO BE INVITED TO STAKEHOLDER WORKSHOP**

#### **Specific Consultation Bodies (E1) (Adapted from Planning Policy Statement 12, Annex E.)**

- West Midlands Regional Assembly
- Natural England
- English Heritage
- The Environment Agency
- Network Rail
- Advantage West Midlands
- West Midlands South Strategic Health Authority.
- Severn Trent Water plc

#### **Government Departments (E2a)**

- Government Office for the West Midlands (GOWM)

#### **General Consultation Bodies (E2b)**

- Kidderminster Town Centre Partnership
  - Bewdley Development Trust
  - Stourport Forward
- Worcestershire County Council  
British Waterways  
Wyre Forest Community Housing  
Herefordshire & Worcestershire Earth Heritage Trust

#### **Other Consultees (E3)**

- Sport England
- The Home Builders Federation
- West Mercia Constabulary
- Worcestershire Wildlife Trust
- Wyre Forest Local Strategic Partnership
- Worcestershire Primary Care Trust

#### **Hard to Reach Groups (E4)**

- Oldington & Foley Park Neighbourhood Management Pathfinder
- Horsefair Broadwaters Greenhill Partnership
- The Gypsy Council