

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

THE COUNCIL CHAMBER, CIVIC CENTRE, STOURPORT-ON-SEVERN

17TH DECEMBER 2007 (6.00PM)

PRESENT:

Councillors: Ms T L Onslow (Chairman), Mrs R L Akathiotis, J-P Campion, Mrs S M Hayward, Miss M A Mason, Miss S C Meekings, D R Sheppard and N J Thomas.

OBSERVERS:

There were no members present as observers.

MISC.74 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor P Dyke.

MISC.75 APPOINTMENT OF SUBSTITUTES

No substitutes were appointed.

MISC.76 DECLARATION OF INTERESTS

No declarations of interest were made.

MISC.77 MINUTES

DECISION:

The minutes of the meeting held on 29th October 2007 be confirmed as a correct record and signed by the Chairman.

MISC.78 EXCLUSION OF THE PRESS AND PUBLIC

DECISION:

Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraph 3 of Part I of Schedule 12A of the Act.

MISC.79 SUMMARY OF MINUTES

The following proceedings were considered after the press and public had been excluded from the meeting. A summary of the minutes relating to these items has been made as "exempt information" would be disclosed if the minutes were published in full.

MISC.80 MINUTES

The exempt minutes of the meeting held on 29th October 2007 were confirmed as a correct record and were signed by the Chairman.

MISC.81 COLLABORATIVE STATIONERY TENDER

A report was considered from the Head of Financial Services regarding the outcome of Worcestershire County Council's recent collaborative stationery tender exercise.

The Council's Procurement Officer outlined the benefits of economies of scale by collaborating with Worcestershire County Council to buy stationery. The Committee noted that this would save the Council a considerable amount of money each year.

MISC.82 CONTRACT FOR THE PROPOSED ALTERATION TO PREMISES AT 6/6A LOAD STREET TO PROVIDE A SATELLITE FACILITY TO THE WORCESTERSHIRE HUB

A report was considered from the Head of Property and Operational Services which asked the Committee to note the revised tenders for the proposed conversion work to 6/6a Load Street, Bewdley in order to facilitate disabled access and the provision of satellite facilities in the town.

MISC.83 CONTRACT FOR THE PROPOSED NEW TOILET FACILITIES AT MARKET STREET, KIDDERMINSTER

A report was considered from the Head of Property and Operational Services regarding progress on the procurement of a new public toilet facility at Market Street, Kidderminster. The Committee considered a short list of tenderers and the tender timetable was noted.

MISC.84 SUPPLY CONTRACT FOR THREE TIPPER BODIED VEHICLES

A report was considered from the Head of Property and Operational Services regarding the procurement of three 3,500 kg tipper bodied vehicles. The Committee noted the award of the contract.

MISC.85 SUPPLY CONTRACT FOR THE SUPPLY AND INSTALLATION OF A MAPA AND PLAY AREA AT WHITE WICKETS, KIDDERMINSTER

A report was considered from the Head of Property and Operational Services

regarding the procurement of a MAPA (Multi Activity Play Area) and Play Area.
The Committee noted the short list of tenderers and the tender timetable.

The meeting ended at 6.12 pm.