

# COUNCIL MEETING 27<sup>TH</sup> FEBRUARY 2008

## AGENDA

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### PART I

#### Open to Press and Public

1. **PRAYERS**

To be said by the Reverend Alan Norkett of Saint Michael and All the Angels, Little Witley.

2. **APOLOGIES FOR ABSENCE**

3. **DECLARATIONS OF INTEREST**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on first page.)

4. **MINUTES**

To confirm as a correct record the minutes of the Council meeting held on 28<sup>th</sup> November 2008. (Attached)

[Open Minutes Council 28th November 2007](#)

5. **PUBLIC PARTICIPATION**

In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9am, Monday 25<sup>th</sup> February 2008. (See front cover for contact details.)

Petition - Harriers Car Park / Park and Ride - Hoo Road, Kidderminster

To receive a petition, submitted by mfg Solicitors of Worcester Street, Kidderminster, containing 96 signatures urging the Council to retain the Kidderminster Park and Ride Scheme.

Petition - Horsefair - Local Parking for Local Businesses

To receive a petition, submitted by Mr S Sidhu, containing 173 signatures urging the Council to reinstate parking places on the Horsefair triangle area

## 6. **QUESTIONS**

To receive questions submitted in accordance with Standing Order A5 by Members of the Council, details of which have been received by 9am, Monday 25<sup>th</sup> February 2008, and the replies of the Leader of the Council, or appropriate Cabinet Member.

## 7. **CHAIRMAN'S COMMUNICATIONS**

To receive a list of functions attended by the Chairman and Vice-Chairman since the previous meeting of the Council (attached) and such verbal communications as the Chairman of the Council may desire to put before the Council, which are not already included within the agenda.

[Engagements of Chairman](#)

## 8. **LEADER'S ANNOUNCEMENTS AND REPORT**

To receive announcements and any matters for report from the Leader of the Council. (Verbal report)

## 9. **POLICY AND BUDGET FRAMEWORK – MATTERS WHICH REQUIRE A DECISION BY COUNCIL**

### a) **Recommendations from the Cabinet – 20<sup>th</sup> December 2007** (Attached)

[Recommendations from Cabinet 20-12-07](#)

- Benefits Service - Discretionary Housing Payments Policy

[Discretionary Housing Payments Policy](#)

- Risk Management Policy and Strategy - Update

[Risk Management Policy and Strategy - Update](#)

[Appendix 2 Risk Management policy and strategy update](#)

- Revised Consultation Strategy 2008-2011

[Revised Consultation Strategy - Recommendation from Scrutiny](#)

[Revised Consultation Strategy 2008-2011](#)

[Appendix A - Consultation Strategy for WFDC 2008-2011](#)

- Draft Wyre Forest Matters Sustainable Community Strategy 2008 - 2014

[WF Matters Draft Sustainable Comm Strat Recommendations](#)

[WFM Draft Sustainable Com Strategy Report](#)

[Draft Sustainable Community Strategy Document](#)

**b) Recommendations from the Cabinet – 24<sup>th</sup> January 2008** (Attached)

[Recommendations from Cabinet 24-01-08](#)

- Corporate Procurement Strategy - Update

[Corporate Procurement Strategy](#)

[Corporate Procurement Strategy Appendix 1](#)

**c) Recommendations from the Cabinet – 21<sup>st</sup> February 2008**  
(Attached)

[Recommendations from Cabinet 21-02-08](#)

*As this agenda has been issued before the Cabinet meets on 21<sup>st</sup> February 2008, the recommendations, which have been included, are as proposed in the relevant reports to the Cabinet. An update will be given at the Council meeting.*

- Benefits Service – Local Housing Allowance - Safeguard And Direct Payment Policy

[Benefits Service - Local Housing Allowance](#)

- Scheme of Delegation to Officers – Amendment Regarding the Instituting of Form N322 in Routine Matters for the Recovery of Housing Benefit Overpayments

[Scheme of Delegation to officers -](#)

- Traffic Management Act 2004, Part VI

[Traffic Management Act 2004 Part VI](#)

- Proposed Local Nature Reserve At Moorhall Marsh

[Proposed Local Nature Reserve at Moorhall Marsh](#)

[Proposed Local Nature Reserve at Moorhall Marsh Appendix A](#)

[Proposed Local Nature Reserve at Moorhall Marsh Appendix B](#)

[Proposed Local Nature Reserve at Moorhall Marsh Appendix c](#)

- Corporate Plan from 2008

[Corporate Plan Briefing Paper](#)

[Corporate Plan - Appendix 1](#)

[Corporate Plan - Appendix 2](#)

- No Barriers Award Scheme

[No Barriers Briefing paper](#)

[Appendix A - No Barriers](#)

[Appendix B - No Barriers](#)

[Appendix C - No Barriers](#)

[Appendix D - No Barriers](#)

- Bewdley Museum Management Committee proposed amendments to Constitution and Terms of Reference.

[Bewdley Museum Report](#)

The reports and associated documents, referred to above, have been circulated electronically to Members and posted on the Council's website under the following web link

<http://www.wyreforest.gov.uk/council/meetings/com60.htm#mt6131>

Public inspection copies are available on request. (Please see front cover for contact details)

## **10. THE BUDGET PROPOSALS 2008/2011**

To approve the Council's Budget for 2008/2011 having considered the proposed decision and budget reports recommended to Council by the Cabinet on 21st February 2008. (To follow)

Members are requested to bring to the meeting their Financial Strategy 2008 – 2011, as printed in the cream budget book. A public inspection copy is available on request.

[Financial Strategy of Cabinet 2008-2011](#)

[IHC Amendment to Financial Strategy 2008-2011](#)

[Labour Amendment to Financial Strategy 2008-2011](#)

**11. COUNCIL TAX 2008/2009**

To consider and approve the formal resolution for setting the Council Tax for 2008/2009. This will be subject to the formal setting of precepts by Worcestershire County Council, West Mercia Police Authority and the Hereford and Worcester Fire Authority. **As the County Council's precept setting takes place after the issue of this agenda, the proposed resolution will follow.**

[Proposed Council Tax Resolution](#)

**12. MOTIONS SUBMITTED UNDER STANDING ORDER NO. D1 (1)**

No motions have been received in accordance with Standing Order No. D1(1).

**13. URGENT MOTIONS SUBMITTED UNDER STANDING ORDER NO. D1 (7)**

To consider any motions in the order in which they have been received which, by reason of special circumstances, should be considered as a matter of urgency, in accordance with Standing Order No. D1(7).

**14. REVIEW OF TWO POLLING DISTRICTS AND POLLING PLACES**

To consider a report from the Head of Legal and Democratic Services regarding responses to a consultation exercise which has been carried out in accordance with Section 16 of the Electoral Administration Act 2006, to alter the boundaries of two polling districts within Wyre Forest. (Attached)

[Review of Two Polling Districts and Places](#)

[Review of Two Polling Districts and Places App 1](#)

[Review of Polling Districts and Places App 2](#)

**15. ROYAL GARDEN PARTIES**

To note the Council's four nominations to the Royal Garden Parties to be held at Buckingham Palace on 8<sup>th</sup>, 15<sup>th</sup>, and 22<sup>nd</sup> July 2008.

**16. INDEPENDENT MEMBER OF ETHICS AND STANDARDS COMMITTEE**

Following the expiry of Mr C J Brighton's term of office as an Independent Member of the Ethics and Standards Committee, and the required selection process, to consider reappointing Mr Brighton for a further four year term of office.

**17. EXCLUSION OF THE PRESS AND PUBLIC**

To consider passing the following resolution to exclude the press and public from the meeting during consideration of items containing "exempt" information:

**"DECISION:**

Under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of “exempt information” as defined in the paragraph 3 of Part 1 of Schedule 12A of the Act.”

## PART 2

### Not Open to Press and Public

#### 18. POLICY AND BUDGET FRAMEWORK – MATTERS WHICH REQUIRE A DECISION BY COUNCIL

##### a) Recommendations from the Cabinet – 20<sup>th</sup> December 2007 (Attached)

##### [Exempt Recommendations from Cabinet 20-12-08](#)

- Council Tax - Application for a Local Discount

##### [Council Tax Discount](#)

##### [Appendix 1 Council Tax Discount](#)

- District Cemetery – Provision of a Crematorium

##### [District Cemetery](#)

##### b) Recommendations from the Cabinet – 21<sup>st</sup> February 2008

- Community Assets – Sale of Land at Bewdley (*To follow*)

##### [Exempt Recommendations from Cabinet 21-02-08](#)

##### [Land at Lax Lane Bewdley British Red Cross Lease](#)

##### [Land at Lax Lane Bewdley British Red Cross Lease Appendix A](#)

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| <b>TO: ALL MEMBERS OF WYRE FOREST DISTRICT COUNCIL</b> |
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