



## **PLANNING (ENFORCEMENT) COMMITTEE**

### **AGENDA**

**Date:** Thursday, 3rd April 2008

**Time:** 6.00pm

**Venue:** The Earl Baldwin Suite  
Duke House, Clensmore Street,  
Kidderminster

## Planning (Enforcement) Committee

### **Members of Committee:**

**Chairman: Councillor M A W Hazlewood**

**Vice-Chairman: Councillor S J Williams**

**Councillor J-P Campion**

**Councillor P B Harrison**

**Councillor Miss S C Meekings**

**Councillor C D Nicholls**

**Councillor J Thomas**

**Councillor Mrs L Edginton**

**Councillor Miss M A Mason**

**Councillor D J Millis**

**Councillor Mrs F M Oborski**

**Councillor N J Thomas**

### **Information for Members of the Public:-**

**Part I** of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

**Delegation** - All items are presumed to be matters which the Committee has delegated powers to determine. In those instances where delegation will not or is unlikely to apply an appropriate indication will be given at the meeting.

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Mrs Sue Saunders, Scrutiny/Committee Officer, Civic Centre, Stourport-on-Severn. Telephone : 01562-732733 or email [susan.saunders@wyreforestdc.gov.uk](mailto:susan.saunders@wyreforestdc.gov.uk).

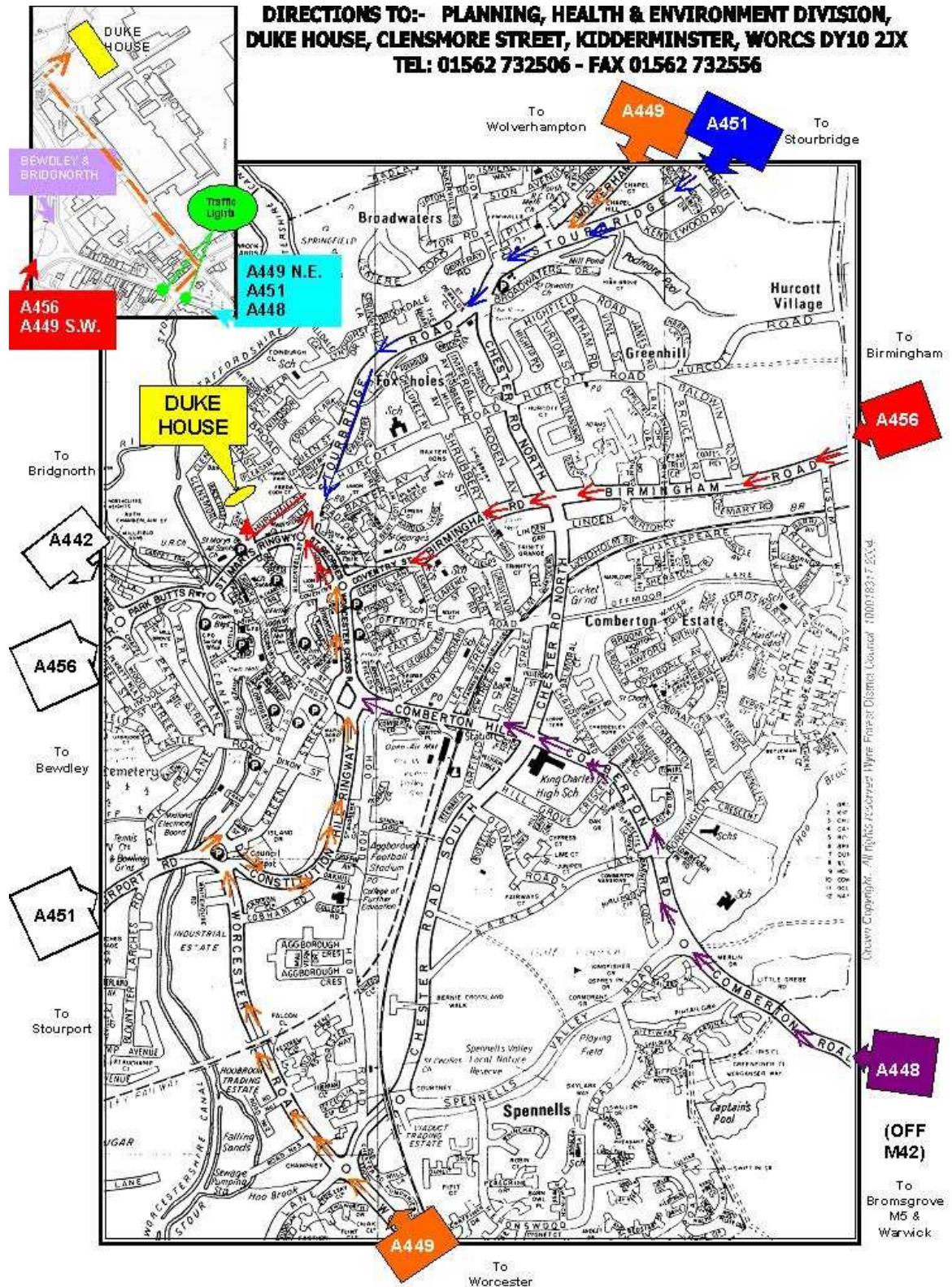
### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

**Code of Conduct** - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

**Section 106 of the Local Government Finance Act 1992** - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

# LOCATION MAP FOR DUKE HOUSE

**DIRECTIONS TO:- PLANNING, HEALTH & ENVIRONMENT DIVISION,  
DUKE HOUSE, CLENSMORE STREET, KIDDERMINSTER, WORCS DY10 2JX  
TEL: 01562 732506 - FAX 01562 732556**



# **AGENDA**

## **PART I**

### **Open to the Press and Public**

**1. APOLOGIES FOR ABSENCE**

**2. APPOINTMENT OF SUBSTITUTE MEMBERS**

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

**3. DECLARATION OF INTERESTS**

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover.)

**4. MINUTES**

To confirm as a correct record the Minutes of the meeting of the Committee held on the 31st January 2008. (Attached)  
[Minutes 31st January 2008](#)

**5. AMENDMENT TO PRO-ACTIVE ENFORCEMENT POLICY AND SCHEME OF DELEGATION**

To consider a report from the Head of Planning, Health and Environment which seeks approval for changes to the Scheme of Delegation relating to the closing of certain enforcement cases and also approval for the associated amendments to the existing Pro-Active Enforcement Policy. (Attached)

[Enf Comm 3 4 08 Proactive Enf Policy and Appendix](#)

**6. TO CONSIDER ANY OTHER BUSINESS, DETAILS OF WHICH HAVE BEEN COMMUNICATED TO THE HEAD OF LEGAL AND DEMOCRATIC SERVICES BEFORE THE COMMENCEMENT OF THE MEETING, WHICH THE CHAIRMAN BY REASON OF SPECIAL CIRCUMSTANCES CONSIDERS TO BE OF SO URGENT A NATURE THAT IT CANNOT WAIT UNTIL THE NEXT MEETING**

## **PART 2**

### **Not open to the Press and Public**

#### **7. MINUTES**

To confirm as a correct record the exempt minutes of the meeting of the Committee held on the 31st January 2008. (Attached)

#### **8. PLANNING ENFORCEMENT MATTERS**

- (a) To consider reports about new enforcement matters. (Attached)
- (b) To consider reports about existing enforcement matters. (Attached)
- (c) To note a report about matters for information. (Attached)