

**Exempt**

## **Cabinet**

## **Agenda**

**6 pm**  
**Thursday 26<sup>th</sup> June 2008**  
The Earl Baldwin Suite,  
Duke House,  
Clensmore Street,  
Kidderminster.



## Cabinet

### The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader, Strategic Overview & Direction
Councillor M J Hart	Deputy Leader, Leisure Services
Councillor S J M Clew	Regeneration and Enterprise
Councillor N J Desmond	Community and Corporate Services
Councillor Mrs A T Hingley	Housing, Health & Rural Affairs
Councillor Mrs T A Onslow	Operational Services

### SCRUTINY OF DECISIONS OF THE CABINET

The Council has three Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Service Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Tuesday 8<sup>th</sup> July 2008*

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Principal Committee Officer, Telephone 01562-732763 or e-mail: [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

### Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

**For further information: -**

**If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer. Telephone : 01562-732763, e-mail [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)**

**Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)**

**(MAP OF VENUE)**

**Wyre Forest District Council  
Cabinet  
Thursday 26<sup>th</sup> June 2008  
The Earl Baldwin Suite, Duke House, Kidderminster**

**PART 1**

**Open to the Press and Public**

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
<b>1.</b>	<b>Apologies For Absence</b>	
<b>2.</b>	<p><b>Declarations Of Interest</b> In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.</p> <p>Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.</p> <p>(See guidance note on cover.)</p>	
<b>3.</b>	<p><b>Minutes</b> To confirm as a correct record the minutes of the Cabinet held on the 24<sup>th</sup> April 2008. (Attached) <a href="#">Open Minutes 24th April 2008</a></p>	<b>1- 12</b>
<b>4.</b>	<b>Call Ins</b> - a verbal update will be given on any decisions which have been "called in" since the last meeting of the cabinet.	
<b>5.</b>	<p><b>Items Requiring Urgent Attention</b> Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.</p>	
<b>6.</b>	<p><b>Public Participation</b>  In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Monday 23<sup>rd</sup> June 2008.</p>	

<b>7.</b>	<b>LEADER OF THE COUNCIL</b>	<b>John-Paul Campion</b>
<b>7.1.</b>	<b>Leader's Announcements</b>	
<b>7.2.</b>	<b>Honorary Alderman</b> To consider a report from the Chief Executive that asks the Cabinet to consider nominations for the title of Honorary Alderman in accordance with the procedure adopted by the Council. (Attached) <a href="#">Hon Alderman</a>	<b>13 - 16</b>
<b>7.3.</b>	<b>Final Accounts 2007/2008</b>  To consider a report from the Head of Financial Services that asks the Cabinet to decide that the Pre-Audit Statement of Accounts 2007/2008 be approved. <a href="#">Final Accounts 2007-08</a> <a href="#">Final Accounts 2007-08 Appendix 2</a> <b>(Note : Appendices 1 and 3 to follow)</b>	<b>17 - 22</b>
<b>7.4</b>	<b>Housing Benefits – Overpayments Position As At 31st March 2008</b> To consider a report from the Head of Financial Services informing members of the Housing Benefit Overpayment debt position as at 31 <sup>st</sup> March 2008. (Attached) <a href="#">Housing Benefit Overpayment debt position as at 31st March 2008</a>	<b>23 - 28</b>
<b>7.5</b>	<b>Section 136 Grant Aid to Bewdley Town Council</b> To consider a report from the Head of Financial Services asking the Cabinet to consider a request from Bewdley Town Council for payment of their £11,666 Section 136 Grant Aid for 2008/09. (Attached) <a href="#">Section 136 Grant Aid Bewdley TC</a> <a href="#">Appendix 1 Section 136 Grant</a> <a href="#">Appendix 2 Section 136 Grant</a>	<b>29 - 31</b>
<b>7.6</b>	<b>Policy for Sundry/Property Debtor Management</b> To consider a report from the Head of Financial Services that recommends to Council that the Sundry/Property Debtor Management Policy – June 2008 be adopted. (Attached) <a href="#">Policy for Sundry Property Debtors Management</a> <a href="#">Policy for Sundry Property Debtors Management Appendix</a>	<b>33 - 38</b>
<b>7.7.</b>	<b>Amendment to Capital Programme – Stourport Sports Club</b> To consider a report from the Head of Property and Operational Services that asks the Cabinet to give consideration to amending the Capital Programme in order to provide grant aid for Stourport Sports club Limited for the rebuilding of the Clubhouse and storage facilities. (Attached) <a href="#">Amendment to Capital Programme Stourport Sports Club</a>	<b>39 - 40</b>
<b>7.8</b>	<b>Grants to Voluntary Bodies</b> To consider a report from the Head of Financial Services that asks the Cabinet to consider a request from Ferndale Youth Football Club to assist in the funding of new kit. <a href="#">Grants to Voluntary Bodies</a> <a href="#">Agenda Item 7.8 Grants to Voluntary Bodies Appendix A</a>	<b>41 - 44</b>

<b>8.</b>	<b>COMMUNITY AND CORPORATE SERVICES</b>	<b>Nathan Desmond</b>
<b>8.1</b>	<p><b>Performance of the Wyre Forest Community Safety Partnership 2007/08</b></p> <p>(1) To consider a report from the Head of Community and Partnership Services on the performance of the Wyre Forest Community Safety Partnership (WFCSP) in reducing crime, disorder and anti social behaviour in the Wyre Forest District against its three year crime reduction targets that were concluded on 31<sup>st</sup> March 2008. (Attached)</p> <p>(2) To consider recommendations from the Community Services Scrutiny Committee 19<sup>th</sup> June 2008  <a href="#">Performance of Wyre Forest Community Safety Partnership 2007-08</a></p>	<b>45 - 48</b>
<b>8.2</b>	<p><b>Wyre Forest Community Safety Partnership Plan 2008-11</b></p> <p>To consider a report from the Head of Community and Partnership Services that recommends to Council:</p> <ol style="list-style-type: none"> <li>1. The Wyre Forest Community Safety Partnership Plan 2008-2011 be adopted.</li> <li>2. The Council in its role as a 'Responsible Authority' fully support the Wyre Forest community Safety Partnership in the delivery of the Wyre Forest Community Safety Partnership Plan 2008-2011. (Attached)</li> </ol> <p><a href="#">Wyre Forest Community Safety Partnership Plan 2008-11</a></p>	<b>49 - 52</b>
<b>8.4</b>	<p><b>Best Value Performance Plan 2008</b></p> <p>To consider a report from the Head of the Chief Executive's Office that recommends to Council that the Best Value Performance Plan for 2008 be approved. (Attached)</p> <p><a href="#">Best Value Performance Plan 2008</a>  <a href="#">Appendix Best Value Performance Plan</a></p>	<b>53 - 68</b>
<b>8.4</b>	<p><b>Community Leadership Fund Review and 2008/9 Process</b></p> <p>To consider a report from the Head of Community and Partnership Services that provides a review of the expenditure and range of projects supported by the Community Leadership fund in 2007/08. (Attached)</p> <p><a href="#">Community Leadership Fund Review</a>  <a href="#">Appendix 1 Community Leadership Fund</a>  <a href="#">Appendix 2 Community Leadership Fund</a>  <a href="#">Appendix 3 Community Leadership Fund</a></p> <p><b><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></b></p>	<b>69 – 72</b>

<b>9.</b>	<b>HOUSING, HEALTH AND RURAL AFFAIRS</b>	<b>Anne Hingley</b>
<b>9.1</b>	<p><b>Private Sector Housing Assistance Policy 2008</b></p> <p>To consider a report from the Head of Planning, Health and Environment that recommends to Council the adopted of the Wyre Forest Private Sector Assistance Policy 2008. (Attached)</p> <p><a href="#">Cabinet 26 6 08 Amended Private Sector Housing Policy</a></p>	<b>73 – 80</b>

<b>10.</b>	<b>LEISURE SERVICES</b>	<b>Marcus Hart</b>
<b>10.1</b>	<p><b>Play Builders Funding</b></p> <p>To consider a report from the Head of Community and Partnership Services outlining the playbuilder Government funding and potential applications for year 1 funding from the Worcestershire Play Partnership for Wyre Forest. (Attached)</p> <p><a href="#">Play Builder Funding</a></p>	<b>81 - 84</b>
<b>11.</b>	<b>REGENERATION AND ENTERPRISE</b>	<b>Stephen Clee</b>
<b>11.1</b>	<p><b>The List of Buildings of Local Architectural and/or Historic Interest (The Local List) – Bewdley Parish</b></p> <p>(i) To consider a report from the Head of Planning, Health and Environment asking the Cabinet to consider the responses arising from the public consultation and seeks approval of the proposed list of buildings of local interest (the local list) for Bewdley. (Attached)</p> <p>(ii) To consider the recommendations from the Regeneration and Enterprise Scrutiny Committee 25<sup>th</sup> June 2008. (<b>To follow</b>)</p> <p><a href="#">Cabinet 26 6 08 Local List Bewdley Parish</a>  <a href="#">Appendix 3 Bewdley Local List</a>  <a href="#">Appendix 4 Bewdley Local List</a></p> <p><b><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></b></p>	<b>85 – 96</b>
<b>11.2</b>	<p><b>Prosperous Places: Taking forward the Review of sub National Economic Development and Regeneration – CLG Consultation</b></p> <p>To consider a report from the Head of Planning, Health and Environment on the Council's response to the latest Department for Communities &amp; Local Government consultation on the Sub National Review implementation.</p> <p><a href="#">Prosperous Places Taking forward Review of Sub National Economic Development and Regeneration</a></p>	<b>97 - 102</b>
<b>11.3</b>	<p><b>Black Country Joint Core Strategy Preferred Options Consultation Response</b></p> <p>To consider a report from the Head of Planning, Health and Environment seeking the Cabinet's endorsement of representations submitted on Local Development Framework documents for the Black County and Dudley. (Attached)</p> <p><a href="#">Black Country Joint Core Strategy Preferred Options Consultation Responses</a></p>	<b>103 - 108</b>
<b>12.</b>	<p><b>Recommendations from Scrutiny Committees</b></p> <p><b>Recommendations from Community Services Scrutiny Committee 19<sup>th</sup> June 2008</b></p> <p>Re : Recommendations from the Fixed Notices for Litter Review Panel. (<b>To follow</b>)</p>	
<b>13.</b>	<p><b>To consider any other business, details of which have been communicated to the head of legal and democratic services before the commencement of the meeting, which the chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	



14.	<p><b>Exclusion Of The Press And Public:</b> To consider passing the following resolution:</p> <p>"That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following items of business on the grounds that they involve the likely disclosure of "exempt information" as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.</p>	
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**PART 2**

**Not open to the Press and Public**

Agenda Item	Subject	Page Number
15.	<p><b>Minutes</b> To confirm as a correct record the Exempt minutes of the Cabinet held on 24<sup>th</sup> April 2008. (Attached) <a href="#">Exempt Minutes 24-04-08</a></p>	109 - 110

16.	<b>LEADER OF THE COUNCIL</b> <span style="float: right;"><b>John-Paul Campion</b></span>	
16.1	<p><b>Centralised Office Accommodation</b> To consider a report from the Head of Property and Operational Services. <i>(To follow)</i></p>	
17	<p><b>To consider any other business, details of which have been communicated to the head of legal and democratic services before the commencement of the meeting, which the chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	

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