

**Open**

# **Community Services Scrutiny Committee**

## **Agenda**

**6pm**  
**19<sup>th</sup> June 2008**  
The Earl Baldwin Suite,  
Duke House,  
Clensmore Street,  
Kidderminster.

## Community Services Scrutiny Committee

### Members of Committee:

<b>Chairman: Councillor Mrs H E Dyke</b>	
<b>Vice-Chairman: Councillor J Phillips</b>	
<b>Councillor J Baker</b>	<b>Councillor Mrs P V Hayward</b>
<b>Councillor A J Buckley</b>	<b>Councillor Mrs S M Hayward</b>
<b>Councillor G H Eeles</b>	<b>Councillor C D Nicholls</b>
<b>Councillor Mrs J Fairbrother-Millis</b>	<b>Councillor G C Yarranton</b>

*Would Members please note that, to ensure continuity in scrutiny, substitutes should only be appointed for the Scrutiny Committee in exceptional circumstances.*

### **Information for Members of the Public:**

**Part I** of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

### **Declarations of Interest – Guidance Note**

#### ***Code of Conduct***

Members are reminded that under the Code of Conduct, it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda if appropriate. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### **Co-opted Members**

In order to promote a sense of ownership and partnership in the decision making process, and achieve continuity in scrutiny, a maximum of two co-opted members will be appointed to each scrutiny committee, at Annual Council, for the municipal year.

Scrutiny Committees will also be able to appoint ad-hoc Co-opted Members for the duration of a particular item.

In addition to this, when agreeing the scoping for a Review Panel, the Scrutiny Committee will be able to approve the participation of Co-opted Members in the Review Process.

The following will apply:

- i) The total number of voting co-opted members on any Scrutiny Committee will not exceed 25% at any one time. Should the number of Co-opted Members exceed this limit, preference will be given to those Co-opted Members appointed at Annual Council.
- ii) The total number of voting Co-opted Members on any Review Panel will not be limited.
- iii) Co-opted Members will exercise their voting rights in accordance with the principals of decision making set out in the constitution.

#### **For Further information:**

**If you have any queries about this Agenda or require any details of background papers, further documents or information, you should contact Sarah Sprung, Asst. Scrutiny / Committee Officer, Civic Centre, Stourport-on-Severn. Telephone number: 01562 732736 or email [sarah.sprung@wyreforestdc.gov.uk](mailto:sarah.sprung@wyreforestdc.gov.uk)**

# A G E N D A

## PART I

### Open to the Press and Public

#### 1. Apologies for Absence

#### 2. Appointment of Substitute Members

To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.

#### 3. Declaration of Interests

In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.

Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.

(See guidance note on cover)

#### 4. Minutes

To note the Minutes of the meeting of the Community & Regeneration Scrutiny Committee on 5<sup>th</sup> March 2008 and the Corporate Service and Performance Scrutiny Committee held on 1<sup>st</sup> April 2008. (Attached)

[Minutes 05-03-08](#)

[Minutes 01-04-08](#)

#### 5. Performance of the Wyre Forest Community Safety partnership 2007/08

To consider a briefing paper from the Community Safety and Partnerships Officer on the performance of the Wyre Forest Community Safety Partnership on reducing crime, disorder and anti social behaviour in the Wyre Forest District.

[Performance of Wyre Forest Community Safety Partnership 2007-08](#)

#### 6. Recommendations from the Fixed Penalty Notices for Litter Dropping Review Panel

To consider a briefing paper from the Assistant Scrutiny / Committee Officer detailing the recommendations of the Fixed Penalty Notice for Litter Dropping Review Panel, following its scrutiny of the policies relating to fixed penalty notices for litter dropping. (Attached)

[Recommendations from the Fixed Penalty Notices for Litter](#)

#### 7. Work Programme

To review the work programme for the current municipal year with regard to the Community Strategy, Corporate Plan, Annual Priorities and the Forward Plan. (Attached)

[Work Programme 19-06-08](#)

## **8. Press Involvement**

To consider any future items for scrutiny that might require publicity.

- 9. To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.**

## **10. Exclusion of the Press and Public**

To consider passing the following resolution:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”

## **PART 2**

### **Not open to the Press and Public**

## **11. Exempt Minutes**

To note the Exempt Minutes of the meeting of the Corporate Services & Performance Scrutiny Committee held on the 1<sup>st</sup> April 2008. (Attached)

[Exempt Minutes 01-04-08](#)

- 12. To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.**