

Scrutiny Committee & Review Panel Scoping of Scrutiny Exercises

Preliminary Information	
Title of Exercise	Driving Standards Agency
Lead Committee	Community Services
Chair of Review Panel	
Client Officer Support	Ken Harrison
Aims and Objectives	
Terms of Reference Purpose of group/strategic objectives.	<p>To ascertain the way in which the Driving Standards Agency came to the decision to progress Multi Purpose Test Centres and the areas in which they should be placed.</p> <p>To identify potential sites within the Wyre Forest District that would be suitable for the development of a 'Multi Purpose Test' Centre.</p> <p>To gauge public option of the proposed closure of the Castle Road Test Centre and seek public support for a test centre remaining the District.</p>
Rational Key issues and/or reasons for doing the review.	The Driving Standards Agency are developing Multi Purpose Test Centres across the country to replace motorcycle test centres and some car test centres. This impacts significantly on the district as it is proposed that the Castle Road Test Centre in Kidderminster will close.
Review Objectives Specify exactly what the review should achieve.	<p>To identify potential sites that could be put forward to the Driving Standards Agency for a Multi Purpose Test Centre, or car testing centre in the District.</p> <p>To gauge public opinion of the proposed closure of the Kidderminster Test Centre, and to gauge public support for a test centre remaining in the District.</p>
Barriers, Dangers and Risks Identify any weaknesses and potential pitfalls.	Review is reliant on information being submitted from a third party, the Driving Standards Agency.

<p>Financial Implications How much money is needed and where will the money likely to come from?</p>	<p>Not applicable.</p>
<p>Methodology</p>	
<p>Approach What methods will be used to gather evidence and why?</p>	<p>Seek information from the DSA regarding their plans to move towards Multi Purpose Test Centres and the future role of smaller test centres once this programme is delivered.</p> <p>Gauge public opinion by using local media to inform the public of proposals and seek their comments.</p>
<p>Co-opted Members and Expert Witnesses Who will be able to inform the process and when?</p>	<p>DSA Officials, general public.</p>
<p>Evidence Sources for Documents Could CfPS Review Library help?</p>	<p>No similar review completed by other local authorities.</p>
<p>Specify if any sites visits are required? Where and when?</p>	<p>Castle Road Test Centre, Kidderminster. Potential sites for the development of a multi test centre.</p>
<p>Specify evidence sources for views of stakeholders Could the Councils Youth On-line facility be used? Could the County Council's Consultation Facility "Ask Me" be used?</p>	<p>Youth on line could be consulted as to their views regarding the development of a multi purpose test centre in the District , to support an application going forward.</p>
<p>Publicity Requirements What is needed – fliers, leaflets, radio broadcast, press-release etc.</p>	<p>In order to gauge public opinion items, be put forward to the local media. Also potential for local radio broadcast.</p>
<p>Deadlines</p>	
<p>Anticipated Start Date:</p>	<p>02-07-08</p>

Number of Meetings:	2
Feedback to Scrutiny:	06-08-08
Projected Completion Date:	06-08-08