

WYRE FOREST DISTRICT COUNCIL

ETHICS AND STANDARDS COMMITTEE

29th July 2008

OPEN	
Responsible Officer	Monitoring Officer
Contact Officer	C S Newlands Ext. 2715
Appendices	None.

Member Activity Reports

1. Purpose of the Report

To advise Members of the Committee that four members of The Council have failed to submit Member Activity Reports to Annual Council the year 2007/2008

2. Recommendation

The Committee is asked to consider **RECOMMENDING:**

That the Chairman write to the Members who omitted to submit a Member Activity Report to request details of the work they had done during the municipal year 2007/2008

3. Background

At its meeting on the 6th March 2006 the Ethics and Standards Committee considered a report that outlined the recommendations of the Members Independent Remuneration Panel and recommended to Council that Members should produce an annual report that detailed their activities during the municipal year. On the 19th April 2006 a recommendation from the Ethics and Standards Committee was agreed by Council that member activity reports from all Councillors included in the Agenda of annual meetings of the Council. The Principal Committee Officer wrote to all members reminding them of the requirement of Council to produce activity reports. When the annual Council Agenda was printed five members had not produced a member activity report. However following the Council meeting, one of these five members submitted their report which has now been included on the Council's website.

4. Conclusion

Thirty eight Members have submitted an annual activity report in accordance with the recommendation of the Independent Remuneration Panel to Council. Four Members have not produced a

report and therefore the committee has been asked to determine what further action should be taken.

5. Financial Implications

There are no financial implications as the action can be met through the budget framework.

6. Legal And Policy Implications

Council agreed at its meeting on 19th April 2006 that Members should produce activity reports and this echoed the recommendations of the Independent Remuneration Panel.

7. Conclusion

It is important that Members abide by decisions made at Council and this Committee endorsed the requirement for Members to produce an activity report each year. The Independent Remuneration Panel suggested in its report to the Council that Members should be required to produce an Activity Report as this is a transparent way for the electorate to see what their Ward Member has been doing for their Ward.

8. Consultees

Chairman/Vice Chairman of Ethics & Standards Committee

9. Background Papers

Reports to the Independent Remuneration Committee
2002/2004 – report to Ethics & Standards Committee 6th March
2006 – publicity of Member Activity Reports.
Recommendation to Council 19th April 2006 from Ethics &
Standards Committee – Publicity of Member Activity Reports.
Publicity of Members Annual Reports – Ethics & Standards
Committee 31st July 2007.