

Open

Cabinet

Agenda

6 pm
Thursday 21st August 2008
The Earl Baldwin Suite,
Duke House,
Clensmore Street,
Kidderminster.



Cabinet

The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader of the Council
Councillor M J Hart	Deputy Leader, Leisure Services
Councillor S J M Clew	Regeneration & Enterprise
Councillor N J Desmond	Community & Corporate Services
Councillor Mrs A T Hingley	Housing, Health & Rural Affairs
Councillor Mrs T L Onslow	Operational Services

SCRUTINY OF DECISIONS OF THE CABINET

The Council has three Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Services Scrutiny Committee and any other three non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Wednesday 3rd September 2008.

Councillors wishing to "call in" a decision on this agenda should contact Mrs Diana Glendenning, Principal Committee Officer, Telephone 01562-732763 or e-mail: diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer. Telephone : 01562-732763, e-mail diana.glendenning@wyreforestdc.gov.uk

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

Wyre Forest District Council

Cabinet

Thursday 21st August 2008

The Earl Baldwin Suite, Duke House, Kidderminster

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Declarations Of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	-
3.	Minutes To confirm as a correct record the Minutes of the meeting held on the 24 th July 2008. Minutes 24th July 2008	1 – 8
4.	Call Ins a verbal update will be given on any decisions which have been “called in” since the last meeting of the Cabinet.	-
5.	Items Requiring Urgent Attention Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	-
6.	Public Participation In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on 18 th August 2008. (See front cover for contact details).	-

Agenda item	Subject	Page Number
7.	<i>Leader of the Council</i>	<i>John--Paul Campion</i>
7.1	Leader's Announcements	-
7.2.	Budget Monitoring – First Quarter 2008/2009 To consider a report from the Head of Financial Services regarding the monitoring of the Revenue Budget and Capital Programme in accordance with the Local Government Act 2003 and Comprehensive Performance Assessment (CPA) guidelines. Budget Monitoring Report 1st Quarter budget monitoring report 1st quarter apps 1-6	9 - 24
7.3.	Sundry/Property Debt Position as at 31st March 2008 To consider a report from the Head of Financial Services that informs Members of the Sundry/Property debt position as at 31 st March together with details of performance against the targets. Sundry Property Debtors Position 31st March 2008 Sundry Property Debtors Position 31st March 2008 App	25 - 32
8.	<i>Community and Corporate Services</i>	<i>Nathan Desmond</i>
8.1	The Place Survey 2008 To consider a report from the Head of Community and Partnership Services that advises Members of the process that will be under taken in order to satisfy the requirements of the statutory 2008 'Place Survey.' The Place Survey 2008	33 - 36
9.	<i>Housing, Health and Rural Affairs</i>	<i>Anne Hingley</i>
9.1	Review of Travel Token Conditions To consider a report from the Head of Financial Services that recommends to Council that the rules of the current Transport Token Scheme be amended to remove the car use condition. Review of Travel Token Conditions	37 - 40
9.2.	Wyre Forest Affordable Warmth Strategy and Action Plan To consider a report from the Head of Planning, Health and Environment that updates Members of the Cabinet on progress made in delivering the Wyre Forest Affordable Warmth Strategy in 2007/08 and asks Cabinet to endorse the actions planned for 2008/09. Cabinet 21 8 08 Affordable Warmth Appendix A Affordable Warmth Appendix B Affordable Warmth	41 - 50

Agenda item	Subject	Page Number
10.	<i>Leisure Services</i>	<i>Marcus Hart</i>
10.1	<p>Safeguarding Children Policy To consider a report from the Head of Community and Partnership Services that recommends to Council that the Safeguarding Children Policy be adopted by Council for 2008 – 2011, with a formal review of the policy to be carried out in 2011.</p> <p>Safeguarding Children Policy Appendix A Safeguarding Children Policy 2008-2001 Appendix B Safeguarding Children Implementation Plan</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p>	51 - 54
11.	<i>Regeneration and Enterprise</i>	<i>Stephen Clee</i>
11.1.	<p>Kidderminster Empty Shops Strategy To consider a report from the Head of Planning, Health and Environment that requests the Cabinet to agree an Empty Shops Strategy to encourage businesses to take up vacant retail units within the District's town centres.</p> <p>Wyre Forest District Empty Shops Strategy</p>	55 - 60
12	<i>Recommendations from Scrutiny Committees</i>	
12.1.	<p>Recommendations from Community Services Scrutiny Committee – 6th August 2008</p> <p>Re : Driving Standards Agency Review Panel Recommendations. DSA Recommendations</p>	61 - 62
12.2.	<p>Recommendations from Corporate Services Scrutiny Committee – 7th August 2008</p> <p>Re : The Local Land and Property Gazetteer. Corporate Services Recommendations</p>	63 - 64
13.	<p>Any Other Business To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	-

Part 2

Not open to the Press and Public

15.	Any Other Business To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	-
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