

**PROTOCOL
FOR
APPROVAL OF GRANTS UNDER
PARTNERSHIP IN CONSERVATION AREAS SCHEME

WYRE FOREST DISTRICT/ ENGLISH HERITAGE**

The following protocol shall be used for the approval of grants applied for under the English Heritage/ Wyre Forest District Council "*Partnership Scheme in Conservation Areas*".

Any application for funding under the *Partnership Scheme in Conservation Areas* must be accompanied by a completed application form, together with two copies of the specification of works, and where relevant, appropriate drawings. At least two estimates based on the specification and drawings must accompany any application. All details shall be submitted to the Conservation Officer for the District Council.

Bid details with a recommendation by the Head of Planning, Health and Environment will be forwarded to the Cabinet Member for Regeneration and Enterprise on a summary sheet for consideration by the Regeneration and Enterprise Scrutiny Committee. The Recommendation of the Scrutiny Committee will inform the decision of the Cabinet Member for Regeneration & Enterprise.

The Cabinet Member for Regeneration and Enterprise will have delegated authority from Cabinet to make decisions on the allocation of financial support for grants under the PSiCA, following the consideration of the Scrutiny Committee's recommendation. Should the Cabinet Member disagree with the Scrutiny Committee's recommendation, the matter would be referred to the Cabinet for a decision

This page has been left intentionally blank.