

OPEN

Cabinet

Agenda

6:00 pm
Thursday, 23rd October 2008
The Earl Baldwin Suite
Duke House, Clensmore Street, Kidderminster



Cabinet

The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader of the Council
Councillor M J Hart	Deputy Leader, Leisure Services
Councillor S J M Clee	Regeneration & Enterprise
Councillor N J Desmond	Community & Corporate Services
Councillor Mrs A T Hingley	Housing, Health & Rural Affairs
Councillor Mrs T L Onslow	Operational Services

SCRUTINY OF DECISIONS OF THE CABINET

The Council has three Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of a Scrutiny Committee and any other three non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Tuesday 4th November 2008.

Councillors wishing to "call in" a decision on this agenda should contact Diana Glendenning, Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

FOR FURTHER INFORMATINO: -

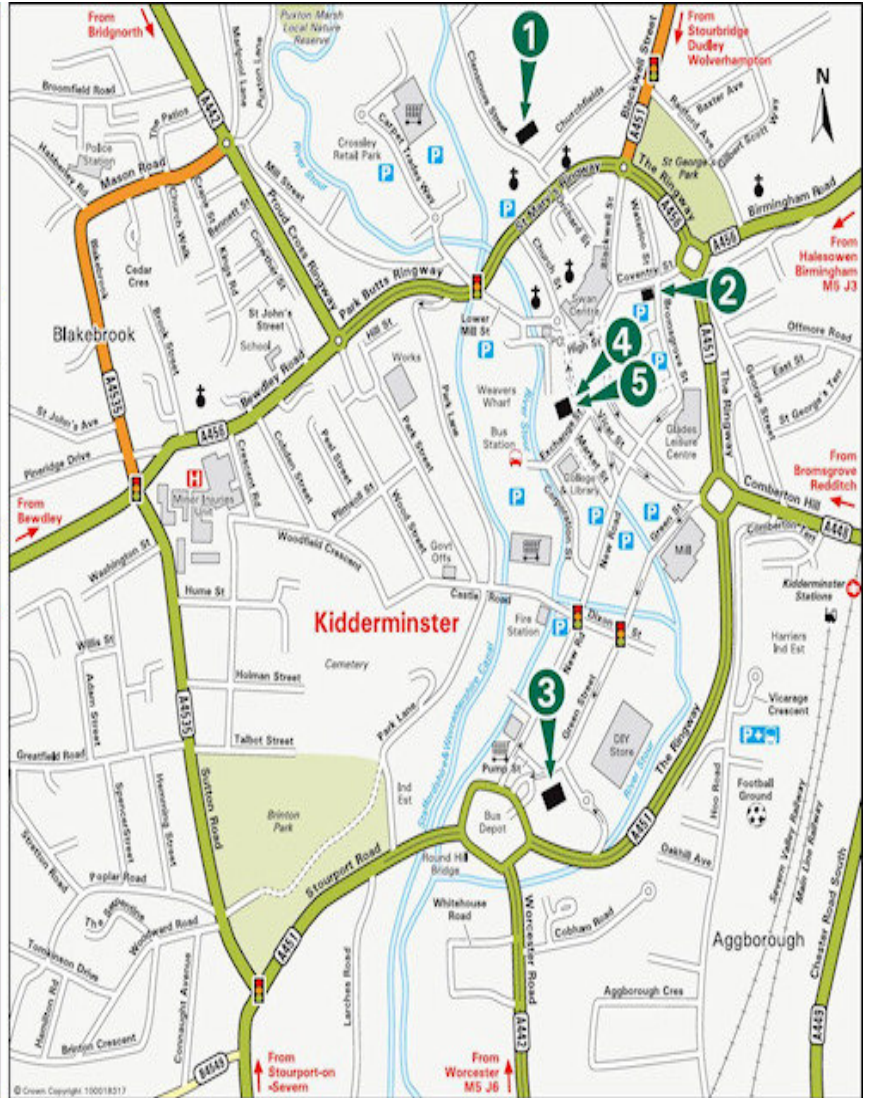
If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email diana.glendenning@wyreforestdc.gov.uk

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

LOCATION MAP FOR DUKE HOUSE



- 1** Duke House & Earl Baldwin Suite
Clensmore Street
Kidderminster
Worcestershire DY10 2JX
- 2** Coventry Street
99 Coventry Street
Kidderminster
Worcestershire DY10 2BL
- 3** Green Street
Kidderminster
Worcestershire DY10 1HA
- 4** Worcestershire Hub
Vicar Street
Kidderminster
Worcestershire DY10 1DB
- 5** Kidderminster Town Hall
Vicar Street
Kidderminster
Worcestershire DY10 1DA



Wyre Forest District Council

Cabinet

Thursday, 23rd October 2008

The Earl Baldwin Suite Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Declarations Of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
3.	Minutes To confirm as a correct record the Minutes of the meeting held on the 25th September 2008.	1 - 8
4.	CALL INS A verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet.	
5.	Items Requiring Urgent Attention Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	
6.	Public Participation In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on . (See front cover for contact details).	

7.	<i>Leader of the Council</i>	<i>John Paul Campion</i>
7.1	Leader's Announcements	

7.2.	<p>Report on Treasury Management Service and Actual Prudential Indicators 2007/2008</p> <p>To consider a report from the Head of Financial Services that requests that Cabinet:</p> <ol style="list-style-type: none"> 1. Approves the Prudential Indicators. 2. Approves the Treasury Management Service Report. 	9 - 18
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8.	<i>Housing, Health and Rural Affairs</i>	<i>Anne Hingley</i>
8.1.	<p>Houses in Multiple Occupation Policy Refresh</p> <p>To consider a report from the Head of Planning, Health and Environment that recommends to Council that the Wyre Forest District Council Houses in Multiple Occupation Policy 2008 be adopted.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p>	19 – 22
8.2.	<p>Review of Model Residential Caravan Site Licence Model Conditions</p> <p>To consider a report from the Head of Planning, Health and Environment that presents Members with recommended model residential caravan site licence conditions for residential sites, to be adopted and applied to the residential sites in the District.</p>	23 – 34

9.	<i>Operational Services</i>	<i>Tracey Onslow</i>
9.1	<p>Refuse and Recycling Collection</p> <p>To consider a report from the Head of Property and Operational Services on the changes Worcestershire County Council will be making to the way recyclable materials are collected and processed and to consider the implications for the method of collection within the District.</p>	35 - 38

10.	<i>Regeneration and Enterprise</i>	<i>Stephen Clee</i>
10.1	<p>Church Street Conservation Area – Draft Conservation Area Character Appraisal</p> <ol style="list-style-type: none"> 1. To consider a report from the Head of Planning, Health and Environment that requests that the draft Conservation Area Character Appraisal be supported and that officers be authorised to undertake a public consultation on the Appraisal before reporting back with a further recommendation. <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p> <p>To consider recommendations from the Regeneration and Enterprise Scrutiny Committee from its meeting held on 15th October 2008. <i>(To follow)</i></p>	39 - 42

10.2	<p>Building Control Business Plan 2008 – 2011</p> <p>To consider a report from the Head of Planning, Health and Environment that asks the Cabinet to agree the Building Control Business Plan for 2008 – 2011.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p>	43 - 44
10.3.	<p>Regeneration and Economic Prosperity Work Programme</p> <p>To consider a report from the Head of Planning, Health and Environment that reports on the work carried out by the Regeneration and Economic Prosperity Team during its first year and to agree an Action Plan for future areas of work.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p>	45 - 52
10.4	<p>Kidderminster Regeneration Prospectus Update</p> <p>1. To consider a report from the head of Planning, Health and Environment that informs the Cabinet of progress on the development of the consultation draft Kidderminster Prospectus and seeks agreement for the consultation arrangements and the next steps.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p> <p>To consider recommendations from the Regeneration and Enterprise Scrutiny Committee from its meeting held on 15th October 2008. <i>(To follow)</i></p>	53 - 58
10.5	<p>Wyre Forest District Rural Economic Strategy</p> <p>1. To consider a report from the Head of Planning, Health and Environment that recommends to Council that the Wyre Forest District Rural Economic Strategy be adopted by Council.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p> <p>To consider recommendations from the Regeneration and Enterprise Scrutiny Committee from its meeting held on 15th October 2008. <i>(To follow)</i></p>	59 - 62

11.	<i>Leisure Services</i>	<i>Marcus Hart</i>
11.1	Bewdley Museum Annual Report To consider and endorse the Annual Report of the Bewdley Museum Management Committee for the year ending.	63 – 68

12.	<i>Recommendations from Scrutiny Committees (if any)</i>	69 - 70
12.1	Recommendations from Corporate Services Scrutiny Committee 2nd October 2008 Single Equality Scheme (<i>recommendations to follow</i>)	
13.	To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
14.	Exclusion of the Press and Public To consider passing the following resolution: “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.	

Part 2

Not open to the Press and Public

15.	<i>Housing, Health and Rural Affairs</i>	<i>Anne Hingley</i>
15.1	Wyre Forest Community Housing Services Contract Renewal To consider a report from the Head of Planning, Health and Environment that recommends to Council that a revised Contract and Service Level Agreement for the provision of homelessness prevention, housing options and housing advice services are agreed and that the Head of Planning, Health and Environment and Head of Legal and Democratic Services finalise the contract arrangements. <i>The appendix to this report has been circulated electronically and an inspection copy is available on request. (See front cover for details).</i>	71 - 74

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