

## CORPORATE SERVICES SCRUTINY COMMITTEE WORK PROGRAMME

SUBJECT	RATIONALE	LINKS TO COUNCIL PRIORITIES AND COMMUNITY STRATEGY	SUGGESTED BY	PROGRESS
Single Site	To report progress on the proposed move to Single Site.	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b>  <b>Council Priority:</b>	Andrew Dickens	<b>Start Date:</b> 10/07/08  <b>Frequency of meetings:</b> Monthly  <b>Completion Date:</b> 09/04/09
Equality & Diversity Update	Monitor progress with Single Equality Scheme	<b>Sustainable Community Strategy Theme:</b> Stronger Communities  <b>Corporate Plan Aim:</b> A well-run and responsive Council  <b>Council Priority:</b>	Peter Jones	<b>Start Date:</b> 02/10/08  <b>Frequency of meetings:</b> Quarterly  <b>Completion Date:</b> 09/04/09
Priorities progress	Monitor Progress with Corporate Plan Priorities	<b>Sustainable Community Strategy Theme:</b> N/A  <b>Corporate Plan Aim:</b> A well-run and responsive Council  <b>Council Priority:</b> Improving Efficiency & Value for Money	Peter Jones	<b>Start Date:</b> 10/07/08  <b>Frequency of meetings:</b> Monthly  <b>Completion Date:</b> 09/04/09

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Grants to Voluntary Bodies Review Panel	To agree the recommendations of the review panel	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b>  <b>Council Priority:</b>	Pauline Hayward	<b>Start Date:</b> 10/07/08  <b>Frequency of meetings:</b> 1  <b>Completion Date:</b> 10/07/08
Emergency Planning	Update Members on the Council's Emergency Planning Policy.	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b> A Well-Run and Responsive Council (Aim)  <b>Council Priority:</b>	Andrew Dickens	<b>Start Date:</b> 10/07/08  <b>Frequency of meetings:</b> 2  <b>Completion Date:</b> 10/12/08
National Indicators	Monitor progress with national set of NIs	<b>Sustainable Community Strategy Theme:</b> N/A  <b>Corporate Plan Aim:</b> A well-run and responsive Council  <b>Council Priority:</b> Improving Efficiency & Value for Money	Peter Jones	<b>Start Date:</b> 10/07/08  <b>Frequency of meetings:</b> Quarterly  <b>Completion Date:</b> 09/04/09
Section 106 Review Panel	Consider the monitoring of Section 106 monies and how to report this to Councillors.	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b> A Well Run and Responsive Council (Aim)  <b>Council Priority:</b>	Councillor J Holden	<b>Start Date:</b> 04/08/08  <b>Frequency of meetings:</b> 4  <b>Completion Date:</b> 08/01/09

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LLPG		<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b>  <b>Council Priority:</b>	Dave Bradbury	<b>Start Date:</b> 07/08/08  <b>Frequency of meetings:</b> 1  <b>Completion Date:</b> 07/08/08
No Surprises Review Panel	To review the effectiveness of current arrangements on the No Surprises Protocol	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b> A Well Run and Responsive Council (Aim)  <b>Council Priority:</b>	Councillor N J Thomas	<b>Start Date:</b> 16/09/08  <b>Frequency of meetings:</b> 4  <b>Completion Date:</b> 08/01/09
Customer Services Review	To update Members on the Wyre Forest Customer Service Centre since opening in November 2006.	<b>Sustainable Community Strategy Theme:</b>  <b>Corporate Plan Aim:</b>  <b>Council Priority:</b>	Dave Bradbury	<b>Start Date:</b> 04/09/08  <b>Frequency of meetings:</b> 1  <b>Completion Date:</b> 04/09/08
Comprehensive Area Assessment	Monitor progress with new national performance framework - CAA	<b>Sustainable Community Strategy Theme:</b> N/A  <b>Corporate Plan Aim:</b> A well-run and responsive Council  <b>Council Priority:</b> Improving Efficiency & Value for Money	Peter Jones	<b>Start Date:</b> 02/10/08  <b>Frequency of meetings:</b> 2  <b>Completion Date:</b> 08/01/09

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Website Developments	To ensure that Members are aware of developments with the Council's website and note progress towards the provision of a replacement intranet.	<p><b>Sustainable Community Strategy Theme:</b> Stronger Communities - Access to Services</p> <p><b>Corporate Plan Aim:</b> A Well Run and Responsive Council</p> <p><b>Council Priority:</b></p>	Nick Lewis	<p><b>Start Date:</b> 13/11/08</p> <p><b>Frequency of meetings:</b> 1</p> <p><b>Completion Date:</b> 13/11/08</p>
Corporate Governance Framework	Progress report for the new Framework agreed at Audit Committee (17th March 2008)	<p><b>Sustainable Community Strategy Theme:</b> N/A</p> <p><b>Corporate Plan Aim:</b> A well-run and responsive Council</p> <p><b>Council Priority:</b></p>	Peter Jones	<p><b>Start Date:</b> 13/11/08</p> <p><b>Frequency of meetings:</b> 2</p> <p><b>Completion Date:</b> 13/11/08</p>
Recommendation Tracking Forms	Review of recommendations made by Scrutiny to Cabinet.	<p><b>Sustainable Community Strategy Theme:</b></p> <p><b>Corporate Plan Aim:</b> A Well Run and Responsive Council</p> <p><b>Council Priority:</b> Improving Efficiency &amp; Value for Money</p>	Councillor G W Ballinger	<p><b>Start Date:</b> 10/12/08</p> <p><b>Frequency of meetings:</b> Quarterly</p> <p><b>Completion Date:</b> 05/03/09</p>
Base Budget Proposals	Recommendations to Cabinet on Income Service Options	<p><b>Sustainable Community Strategy Theme:</b></p> <p><b>Corporate Plan Aim:</b> A Well Run and Responsive Council</p> <p><b>Council Priority:</b></p>	David Buckland	<p><b>Start Date:</b> 10/12/08</p> <p><b>Frequency of meetings:</b> 1</p> <p><b>Completion Date:</b> 10/12/08</p>

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Use of Resources and Value for Money	Monitor progress with CPA (2008/09)	<p><b>Sustainable Community Strategy Theme:</b> N/A</p> <p><b>Corporate Plan Aim:</b> A well-run and responsive Council</p> <p><b>Council Priority:</b> Improving Efficiency &amp; Value for Money</p>	Peter Jones/David Buckland	<p><b>Start Date:</b> 13/11/08</p> <p><b>Frequency of meetings:</b> 1</p> <p><b>Completion Date:</b> 10/12/08</p>
ICT Training		<p><b>Sustainable Community Strategy Theme:</b></p> <p><b>Corporate Plan Aim:</b></p> <p><b>Council Priority:</b></p>	Dave Bradbury	<p><b>Start Date:</b> 08/01/09</p> <p><b>Frequency of meetings:</b> 1</p> <p><b>Completion Date:</b> 08/01/09</p>
Budget Strategy Proposals	Recommendations to Cabinet on initial budget strategy proposals	<p><b>Sustainable Community Strategy Theme:</b></p> <p><b>Corporate Plan Aim:</b> A Well Run and Responsive Council</p> <p><b>Council Priority:</b></p>	David Buckland	<p><b>Start Date:</b> 05/02/09</p> <p><b>Frequency of meetings:</b> 1</p> <p><b>Completion Date:</b> 05/02/09</p>

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