

Exempt

Miscellaneous Functions Committee

Agenda

6:00 pm
Monday, 16th February 2009
The Council Chamber
Civic Centre
Stourport-On-Severn



Miscellaneous Functions Committee

Members of Committee:

Chairman: Councillor M A W Hazlewood	
Vice-Chairman: Councillor M W Partridge	
Councillor Mrs R L Akathiotis	Councillor P Dyke
Councillor B T Glass	Councillor Mrs T L Onslow
Councillor D R Sheppard	Councillor G C Yarranton

Information for Members of the Public:

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

A matter referred by an Ethical Standards Officer under the provisions of section 64(2) of the Local Government Act 2000. (Ethical Standards Officers investigate cases for the Standards Board for England)

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For Further Information

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Committee/Scrutiny Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732733 or email susan.saunders@wyreforestdc.gov.uk

Wyre Forest District Council

Miscellaneous Functions Committee

Monday, 16th February 2009

The Council Chamber, Civic Centre, Stourport-On-Severn

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Appointment of Substitute Members To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Head of Legal and Democratic Services, together with the name of the Councillor for whom he/she is acting.	
3.	Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
4.	Minutes To confirm as a correct record the Minutes of the meeting held on the 12th January 2009. Minutes 12.1.09	5
5.	To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
6.	Exclusion of the Press and Public To consider passing the following resolution: "That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of "exempt information" as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act".	

Part 2

Not open to the Press and Public

7.	<p>Exempt Minutes</p> <p>To confirm as a correct record the Exempt Minutes of the meeting held on 12th January 2009. Exempt Minutes 12.1.09</p>	7
8.	<p>Collaborative Insurance Contract</p> <p>To receive a report from the Head of Financial Services which seeks approval of the tender evaluation criteria for the Collaborative Procurement of Insurances and confirms the revised timetable. Collaborative Insurance Contract Collaborative Insurance Contract Appendix</p>	8
9.	<p>Delivery of Free Cavity Wall and Loft Insulation to Households referred under the “Wyre 60” Scheme</p> <p>To receive a report from the Head of Planning, Health & Environment which provides Members with information relating to tenders for the delivery of free cavity wall and loft insulation to households referred under the “Wyre 60” scheme. Wyre 60 Report Wyre 60 Specification</p>	13
10.	<p>Exception to Standing Orders – Monitoring of CCTV Cameras in Kidderminster, Bewdley and Stourport-on-Severn Town Centres</p> <p>To note that in accordance with the Council’s Constitution (Contract Procedures Part 4, Rule 10.1) approval has been given to the proposed Service Level Agreement relating to the monitoring of the CCTV camera system the three town centres. Exception CCTV</p>	26
11.	<p>Exception to Standing Orders – Consultancy Agreement relating to design work for Bewdley Museum</p> <p>To note that in accordance with the Council’s Constitution (Contract Procedures Part 4, Rule 10.5) approval has been given to the proposed extension of a Consultancy Agreement relating to design work for Bewdley Museum. Exception Bewdley Museum</p>	28
12.	<p>To consider any other business, details of which have been communicated to the Head of Legal and Democratic Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	