

CORPORATE SERVICES SCRUTINY COMMITTEE WORK PROGRAMME

SUBJECT	RATIONALE	LINKS TO COUNCIL PRIORITIES AND COMMUNITY STRATEGY	SUGGESTED BY	PROGRESS
Single Site	To report progress on the proposed move to Single Site.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Andrew Dickens	Start Date: 10/07/08 Frequency of meetings: Monthly Completion Date: 09/04/09
Equality & Diversity Update	Monitor progress with Single Equality Scheme	Sustainable Community Strategy Theme: Stronger Communities Corporate Plan Aim: A well-run and responsive Council Council Priority:	Peter Jones	Start Date: 02/10/08 Frequency of meetings: Quarterly Completion Date: 09/04/09
Priorities progress	Monitor Progress with Corporate Plan Priorities	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: A well-run and responsive Council Council Priority: Improving Efficiency & Value for Money	Peter Jones	Start Date: 10/07/08 Frequency of meetings: Monthly Completion Date: 09/04/09

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Grants to Voluntary Bodies Review Panel	To agree the recommendations of the review panel	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Pauline Hayward	Start Date: 10/07/08 Frequency of meetings: 1 Completion Date: 10/07/08
Emergency Planning (Business Continuity Plan)	Update Members on the Council's Emergency Planning Policy.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council (Aim) Council Priority:	Andrew Dickens	Start Date: 10/07/08 Frequency of meetings: 2 Completion Date: 08/01/09
National Indicators	Monitor progress with national set of NIs	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: A well-run and responsive Council Council Priority: Improving Efficiency & Value for Money	Peter Jones	Start Date: 10/07/08 Frequency of meetings: Quarterly Completion Date: 09/04/09
Section 106 Review Panel	Consider the monitoring of Section 106 monies and how to report this to Councillors.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well Run and Responsive Council (Aim) Council Priority:	Councillor J Holden	Start Date: 04/08/08 Frequency of meetings: 4 Completion Date: 08/01/09

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LLPG	To update Members on the progress of the Local Land & Property Gazetteer.	Sustainable Community Strategy Theme: Stronger Communities Corporate Plan Aim: A well run and responsive Council. Council Priority:	Dave Bradbury	Start Date: 07/08/08 Frequency of meetings: 1 Completion Date: 07/08/08
No Surprises Review Panel	To review the effectiveness of current arrangements on the No Surprises Protocol	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well Run and Responsive Council (Aim) Council Priority:	Councillor N J Thomas	Start Date: 16/09/08 Frequency of meetings: 4 Completion Date: 05/03/09
Customer Services Review	To update Members on the Wyre Forest Customer Service Centre since opening in November 2006.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Dave Bradbury	Start Date: 04/09/08 Frequency of meetings: 1 Completion Date: 04/09/08
Comprehensive Area Assessment	Monitor progress with new national performance framework - CAA	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: A well-run and responsive Council Council Priority: Improving Efficiency & Value for Money	Peter Jones	Start Date: 02/10/08 Frequency of meetings: 2 Completion Date: 04/03/09

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Website Developments	To ensure that Members are aware of developments with the Council's website and note progress towards the provision of a replacement intranet.	<p>Sustainable Community Strategy Theme: Stronger Communities - Access to Services</p> <p>Corporate Plan Aim: A Well Run and Responsive Council</p> <p>Council Priority:</p>	Nick Lewis	<p>Start Date: 13/11/08</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 13/11/08</p>
Corporate Governance Framework	Progress report for the new Framework agreed at Audit Committee (17th March 2008)	<p>Sustainable Community Strategy Theme: N/A</p> <p>Corporate Plan Aim: A well-run and responsive Council</p> <p>Council Priority:</p>	Peter Jones	<p>Start Date: 13/11/08</p> <p>Frequency of meetings: 2</p> <p>Completion Date: 09/04/09</p>
Use of Resources and Value for Money	Monitor progress with CPA (2008/09)	<p>Sustainable Community Strategy Theme: N/A</p> <p>Corporate Plan Aim: A well-run and responsive Council</p> <p>Council Priority: Improving Efficiency & Value for Money</p>	Peter Jones/David Buckland	<p>Start Date: 08/01/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 08/01/09</p>
Base Budget Proposals	Recommendations to Cabinet on Income Service Options	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well Run and Responsive Council</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 05/02/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 17/02/09</p>

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Budget Strategy Proposals	Recommendations to Cabinet on initial budget strategy proposals	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well Run and Responsive Council</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 05/02/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 05/02/09</p>
Recommendation Tracking Forms	Review of recommendations made by Scrutiny to Cabinet.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority: Improving efficiency & Value for Money</p>	Councillor G W Ballinger	<p>Start Date: 30/03/09</p> <p>Frequency of meetings: Quarterly</p> <p>Completion Date: 30/03/09</p>
Performance Management Audit	To consider recommendations and action plan following Performance Management Audit.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority:</p>	Peter Jones	<p>Start Date: 09/04/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 09/04/09</p>