



2008/09 Priority Actions: Progress Report to 28 February 2009

AIM	PRIORITIES
A Better Quality of Life	More Affordable Housing
A Sustainable Environment	Reducing Waste to Landfill & Increasing Recycling
A Vibrant Local Economy	District-wide Regeneration
A Well Run & Responsive Council	Improving Efficiency & Value for Money

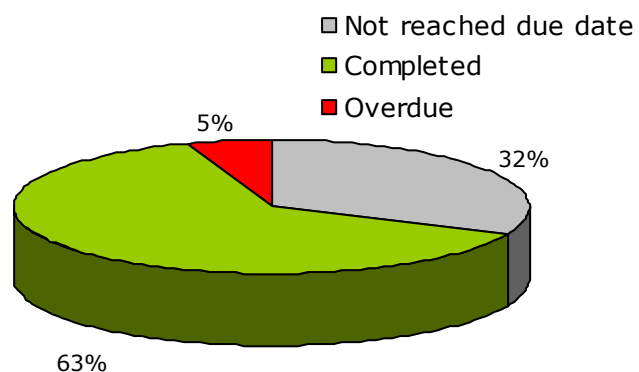






Fig. 1 Summary of Priority Target Status

Status / Forecast Key	
	Completed
	Overdue
On Target	Yet to reach target date, but on course for completion by target date
Not on Target	Yet to reach target date, and not expected to be completed by target date

Aim: A Better Quality of Life
Priority: More Affordable Housing

Code	Action	Target Date	Progress Towards Target	Status/ Forecast	Head of Service	Cabinet Member	Note	Linked PI
1 PHE BP08 34b	Complete the number of affordable homes identified in the LAA. LAA 3 year total of affordable homes units: 1225 (of which Wyre Forest District Council's anticipated contribution is 250 by 2011)	31/03/2009	<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #d3d3d3; display: flex; align-items: center; justify-content: center;">25%</div>	On Target	Mike Parker	Cllr. Anne Hingley	February 09 - Figures collected quarterly. Next report April 09. January 09 - As at 1/1/09: 222 units completed across Worcestershire (3 year target = 1225) 62 units completed in WFDC (3 year target = 250).	NI 155

Aim: A Sustainable Environment
Priority: Reducing Waste to Landfill & increasing Recycling

Code	Action	Target Date	Progress Towards Target	Status/ Forecast	Head of Service	Cabinet Member	Note	Linked PI
2 POS BP08 12a	Set up environmental awareness campaign, including roadshow and publicity on environmental health	31/07/2008	<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #4682b4; display: flex; align-items: center; justify-content: center;">100%</div>		Andrew Dickens	Cllr. Tracey Onslow	July 08 - Completed Publicity including adverts in the local media. Roadshows launched at Kidderminster Carnival and held across the District through June and July. Incentives promoted for waste minimisation, recycling and safety around waste vehicles.	NI 191
							June 08 - Publicity including adverts in the local media. Roadshows underway. November 08 - Completed in September. Business Waste Recycling will be developed and incorporated into the Herefordshire and Worcestershire Joint Municipal Waste Management Strategy and will be published next year.	NI 192 NI 193
3 POS BP08 12b	Carry out feasibility study for the introduction of business waste recycling and report recommendations	30/09/2008	<div style="border: 1px solid black; width: 50px; height: 15px; background-color: #4682b4; display: flex; align-items: center; justify-content: center;">100%</div>		Andrew Dickens	Cllr. Tracey Onslow	September 08 - Completed Feasibility report completed and further report to be provided at next meeting. November 08 - Completed Two more recycling facilities have been installed at Dog Lane car park, Bewdley and West Midlands Safari Park. Altogether 4 units now installed (incl. Hurcott Road	NI 192

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Code	Action	Target Date	Progress Towards Target	Status/ Forecast	Head of Service	Cabinet Member	Note	Linked PI
4	POS BP08 13 Provide more recycling facilities in the public areas throughout the District - introduce 3 on-street recycling points	30/11/2008	<div style="background-color: #4f81bd; color: white; padding: 2px; text-align: center;">100%</div>		Andrew Dickens	Cllr. Tracey Onslow	<p>flats and Kidderminster College, Market Street). Stourport Riverside and Brinton Park contractors have been agreed. Orders are pending due to non-essential expenditure instructions. Weavers Wharf has been rejected following lack of support from Town Centre Management, therefore a number of other suitable areas in Kidderminster are being considered such as top of High Street near the entrance to the Swan Centre and the junction of High Street and Vicar Street, near to the TJ Hughes department store. Target for agreement with Town Centre Partnership for suitable site for end of February 2009.</p> <p>October 08 – On Target for end of November Order for Stourport Riverside and Brinton Park currently being dealt with. Other two will be dealt with by the end of the month.</p> <p>July 08 - Completed Publicity including adverts in the local media. Roadshows launched at Kidderminster Carnival and held across the District through June and July. Incentives promoted for waste minimisation, recycling and safety around waste vehicles.</p>	

Aim: A Vibrant Local Economy


Priority: District-wide Regeneration

Code	Action	Target Date	Progress Towards Target	Status/ Forecast	Head of Service	Cabinet Member	Note	Linked PI
5	PHE BP08 45a Kidderminster Regeneration Prospectus - Consultation on Final draft Prospectus	19/12/2008	<div style="background-color: #4f81bd; color: white; padding: 2px; text-align: center;">100%</div>		Mike Parker	Cllr. Stephen Clee	<p>December 2008 - Completed Final consultation concluded December 2008.</p> <p>November 2008 - Target changed from 31st October to 19th December 2008. Public consultation due to conclude on 19th December 2008.</p>	
6	PHE BP08 45b Kidderminster Regeneration Prospectus - Adopt Prospectus and have action plan in place	28/02/2009	<div style="background-color: #4f81bd; color: white; padding: 2px; text-align: center;">100%</div>		Mike Parker	Cllr. Stephen Clee	<p>February 09 - Completed.</p> <p>January 09 - Consultation completed, due to be adopted by Council in February.</p>	NI 172 PHE LP14

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7	PHE BP08 46a	Rural Regeneration Strategy - carry out consultation and adopt the Final Strategy	30/11/2008	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>		Mike Parker	Cllr. Stephen Clee	December 2008 - Completed. November 2008 - Due to be considered by Council 25th November.	
8	PHE BP08 46b	Rural Regeneration Strategy - preparation of Action Plan	31/07/2009	<div style="width: 65%;"><div style="width: 65%; background-color: #4f81bd; color: white; text-align: center;">65%</div></div>	On Target	Mike Parker	Cllr. Stephen Clee	February 09 - Target amended. Due date changed from 31st January to 31st July. The preparation of the Action Plan has been delayed whilst further evidence is gathered on possible delivery mechanisms and funding opportunities such as LEADER, now anticipated in August 2009 in emerging Business Plan. January 09 - Action Plan in course of preparation.	NI 172 PHE LP14
9	PHE BP08 49a	Delivery of Stourport Pride Initiative - Finalise proposals for 'Gateways & Trials' to include 'Better Welcome'	31/03/2009	<div style="width: 85%;"><div style="width: 85%; background-color: #4f81bd; color: white; text-align: center;">85%</div></div>	On Target	Mike Parker	Cllr. Stephen Clee	February 09 - Draft designs for Panels and final locations for finger posts being considered by Working Group 1st April 2009. Brief submitted to manufacturers for finger posts - awaiting quote. Target to install panels by end of May 2009, finger posts end of July. Working Group to meet by end May to consider Gateways and Trails proposals. January 09 - Contractor selected.	
10	PHE BP08 49b	Delivery of Stourport Pride Initiative - Complete Stage 1 proposals	30/09/2008	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>		Mike Parker	Cllr. Stephen Clee	October 08 - Complete Stage 1 proposals complete; implementation ongoing. September 08 - Substantively completed.	
11	PHE BP08 50a	Progress development sites - Stourport: acquire 8 & 8a Bridge Street (Lloyds Garage & hairdressers) in accordance with the statutory compulsory purchase order timetable	31/05/2009	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>		Mike Parker	Cllr. Stephen Clee	February 09 - Complete. Landowner withdrew objection to CPO negating requirement for Public Inquiry. Government Office confirmed CPO. Council has agreed purchase of site with owner. January 09 - Public inquiry scheduled for 3rd/4th February 2009.	
12	PHE BP08 50c	Progress development sites - Bewdley: Report on options for the former Workhouse, High Street, Bewdley	30/04/2008	<div style="width: 100%;"><div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div></div>		Mike Parker	Cllr. Stephen Clee	July 08 - Completed. Site visit from Conservation Officer to progress. June 08 - Completed. Reported to Cabinet on 24 April 2008.	
13	PHE BP08 50b	Progress development sites - Stourport: report on the options for 23 / 24 Bridge Street (former Mall)	31/03/2009	<div style="width: 30%;"><div style="width: 30%; background-color: #4f81bd; color: white; text-align: center;">30%</div></div>	Not on Target	Mike Parker	Cllr. Stephen Clee	February 09 - A number of the challenges associated with this site were indirectly addressed through the installation of new shop units as part of a refurbishment January 09 - Still awaiting development options	

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14	PHE BP08 50d	Progress development sites - Prepare a design concept for a minimum of 4 important redevelopment sites	31/03/2009	<div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div>		Mike Parker	Cllr. Stephen Clee	<p>from third party, unlikely that these will be available before 31/3/09.</p> <p>February 09 - Completed. Design Concepts have now been prepared for several sites around the Town Centre including Worcester Street and Weavers Wharf.</p> <p>January 09 - Final site anticipated to come from adoption of Regeneration Prospectus.</p>	
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Aim: A Well Run & Responsive Council

Priority: Improving Efficiency & Value for Money

Code	Action	Target Date	Progress Towards Target	Status/Forecast	Head of Service	Cabinet Member	Note	Linked PI	
15	HR BP08 04	To carry out two customer surveys in June/July 08 and Jan/Feb 09	28/02/2009	<div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div>		Paul Ryder	Cllr. Nathan Desmond	<p>February 09 - Survey for Jan/Feb 09 completed 98% of customers are either satisfied or completely satisfied with the service they have received.</p> <p>January 09 - Survey currently being undertaken.</p>	HR LP10
16	HR BP08 08	New ICT Strategy adopted to support investment in ICT, including flexible working, reduced paper usage and e-procurement	31/10/2008	<div style="width: 100%; background-color: #4f81bd; color: white; text-align: center;">100%</div>		Paul Ryder	Cllr. Nathan Desmond	<p>December 08 – Completed. Fully approved by Cabinet - 18th December 2008</p> <p>November 2008 - Strategy due to be presented to Cabinet on the 18th December. Delays due to current financial situation.</p>	
17	HR BP08 27	To reduce sickness levels within the authority by 1 day per employee (10.5 days per employee)	31/03/2009	<div style="width: 75%; background-color: #4f81bd; color: white; text-align: center;">75%</div>	On Target	Paul Ryder	Cllr. Nathan Desmond	<p>February 09 – Collected quarterly. Next report in April 09.</p> <p>January 09 - Quarter 3 averaged 2.48 days per employee.</p>	BV12
18	CEO BP08 03bi	Adoption of Use of Resources Strategy	31/10/2008	<div style="width: 90%; background-color: #4f81bd; color: white; text-align: center;">90%</div>		David Buckland	Cllr. John-Paul Campion	<p>February 09 – The Council has now received the final position for 2007/08 assessment, this was presented to Audit Committee on 17 March 2009. The 2007/08 assessment included an improvement in Internal Control increasing to Level 2. A new methodology for the assessment of Use of Resources was presented to the Corporate Services Scrutiny in January 2009. Work is on-going with the Audit Commission in relation to the 2008/09 assessment which is due to start during March/April 2009.</p> <p>January 09 - It is anticipated that the 2007/08</p>	

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								results will be published on 5 March 2009. Discussion has been held with the Audit Commission on inspection for 2008/09 and an Audit Plan is in the process of being developed.	
19	CEO BP08 03bii	3% Value for Money gains (CSR 07)	31/03/2009	92%	On Target	David Buckland	Cllr. John-Paul Campion	<p>February 09 – As reported as part of the Financial Strategy approved by Council on 25th February the Council is forecast to achieve efficiency gains of at least £625,939 during 2008/09. It is likely that this figure will be exceeded following the restrictions on expenditure implemented at the Cabinet on 23 October 2008. The final efficiency figure will be reported as part of the final accounts in June 2009.</p> <p>January 09 - No change.</p>	NI 179