

## Scrutiny Committee & Review Panel Scoping of Scrutiny Exercises

<b>Preliminary Information</b>	
<b>Title of Exercise</b>	Review into the Joint Municipal Waste Management Strategy and the future method of domestic waste and recycling service.
<b>Lead Committee</b>	Community Services Scrutiny Committee
<b>Chair of the Review Panel</b>	
<b>Client Officer Support</b>	David Buckland Keith Burgess Steve Brant

<b>Aims and Objectives</b>	
<b>Terms of Reference</b> Purpose of group/strategic objectives	<p>To consider the County Council Joint Municipal Waste Management Strategy.</p> <p>To investigate and consider the potential methods of future collection method for waste and recycling following the opportunity of collection of co-mingled recycling with the provision of the EnviroSort facility, with the view of achieving cost reductions of £300k as required within the Financial Strategy 2009/12.</p> <p>To recommend which of these options should be implemented at Wyre Forest District Council.</p>
<b>Rationale</b> Key issues and/or reasons for doing the review.	<p>The rationale was detailed in the report to Cabinet on 23 October 2008, which identified improved facilities which are available to the Council which will allow consideration of collection methods which were previously unavailable.</p> <p>In addition the Council has approved the Financial Strategy which incorporates an assumed reduction of £300k in the cost of providing the service.</p>
<b>Review Objectives</b> Specify exactly what the review should achieve.	<p>To recommend the preferred method of domestic waste and recycling collection with a view of:</p> <ul style="list-style-type: none"> <li>• Maintaining or increasing the current recycling rate of 28%;</li> <li>• Meeting the overall vision of the Joint Municipal Waste Management Strategy</li> <li>• Providing a reduction in cost for the provision of the service of at least £300k pa</li> </ul>

<b>Aims and Objectives (Cont.)</b>	
<p><b>Barriers, Dangers and Risks</b> Identify any weaknesses and potential pitfalls.</p>	<p>The Council's financial strategy approved in February 2009 identified the current risks which are affecting the long term sustainability of the Council's budgets.</p> <p>A huge cost to local authorities is the issue of waste collection and disposal. Within Worcestershire this has led to the development of the Joint Municipal Waste Management Strategy, which will be considered as part of the review.</p> <p>Waste Minimisation and increasing recycling is one of the Council's key priorities. This review will give the opportunity for an objective review of the options available in meeting competing demands of reducing cost whilst maintaining/increasing recycling targets.</p> <p>There is the risk that the options which meet the objectives identified above do not achieve the necessary political support, however, this risk is being mitigated through the establishment of this review panel.</p>
<p><b>Financial Implications</b> How much money is needed and where will the money is likely to come from?</p>	<p>To be determined as part of the review. However, it is a prerequisite of the new collection method that revenue savings of at least £300k pa are achieved. In addition to the revenue savings there are likely to be capital implications for any new method of collection which will include the potential procurement of new wheelie bins and refuse vehicles.</p>

<b>Methodology</b>	
<p><b>Approach</b> What methods will be used to gather evidence and why?</p>	<p>Research with other Local Authorities Review of the Joint Municipal Waste Management Strategy Understanding of the opportunities that the new EnviroSort facilities will offer the Council.</p>
<p><b>Co-opted Members and Expert Witnesses</b> Who will be able to inform the process and when?</p>	<p>The necessary support will be required from officers of the Council in relation to the Waste, Legal and Finance functions Representatives from the County Council Potentially representatives from other Worcestershire District Council's who have experience on implementing new arrangements</p>
<p><b>Evidence Sources for Documents</b> Could CfPS Review Library help?</p>	<p>Yes, there are a significant number of examples within the CfPS Review Library in relation to Waste and Recycling which could assist the review</p>
<p><b>Specify if any site visits are required?</b> Where and when?</p>	<p>This will be determined by the Review Group</p>

<b>Methodology (Cont.)</b>	
<p><b>Specify evidence sources for views of stakeholders</b>            Could the Councils Youth On-line facility be used? Could the County Council's Consultation Facility "Ask Me" be used?</p>	<p>This will be determined by the Review Group</p>
<p><b>Publicity Requirements</b>            What is needed – fliers, leaflets, radio broadcast, press release etc.</p>	<p>Not required at this stage, however, publicity will be a crucial element of communicating with the public.</p>
<b>Deadlines</b>	
<b>Anticipated Start Date:</b>	May 2009
<b>Number of Meetings</b>	5
<b>Feedback to Scrutiny</b>	September 2009
<b>Projected Completion Date</b>	September 2009