

**Wyre Forest District Council**

**Annual Council Meeting**

**Wednesday 20<sup>th</sup> May 2009**

**The Council Chamber, Stourport on Severn**

**Part 1**

**TO: ALL MEMBERS OF WYRE FOREST DISTRICT COUNCIL**

**Open to the Press and Public**

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
<b>1.</b>	<b>Prayers</b> Prayers to be said by Reverend Pam Garrud from Foley Park Methodist & Cookley Methodist Churches.	-
<b>2.</b>	<b>Election of Chairman</b> To elect a Chairman of the Council for the ensuing Municipal Year.	-
<b>3.</b>	<b>Chairman – Investiture and Declaration of Acceptance of Office</b> To invest the Chairman of the Council with the Chain of Office after which the Chairman will make his or her Declaration of Acceptance of Office.	-
<b>4.</b>	<b>Chairman’s Response</b> The Chairman of the Council will express thanks for his or her election.	-
<b>5.</b>	<b>Retiring Chairman</b> The Leader of the Council to thank the retiring Chairman of the Council.	-
<b>6.</b>	<b>Retiring Chairman and Consort – Presentation of Badges</b> To present the retiring Chairman of the Council with a Past Chairman’s Badge and his Consort with a Past Chairman’s Consort’s Badge. The retiring Chairman may wish to respond.	-
<b>7.</b>	<b>Appointment of Vice-Chairman</b> To appoint a Vice-Chairman of the Council for the ensuing Municipal Year.	-

8.	<p><b>Vice-Chairman – Investiture and Declaration of Acceptance of Office</b> To invest the Vice-Chairman of the Council with his or her Badge of Office after which the Vice-Chairman to make a Declaration of Acceptance of Office.</p>	-
9.	<p><b>Vice-Chairman’s Response</b> The Vice-Chairman of the Council to express his or her thanks for his or her appointment.</p>	-
10.	<p><b>Apologies for Absence</b> To receive apologies for absence.</p>	-
11.	<p><b>Declarations of Interest</b> In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.</p> <p>Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (Please see guidance note on first page).</p>	-
12.	<p><b>Minutes</b> To approve as a correct record the minutes of the meeting held on 25<sup>th</sup> February 2009. <a href="#">Agenda Item 12 minutes 25.02.09</a></p>	11
13.	<p><b>Public Participation</b> In accordance with the Council’s Scheme for Public Speaking at Meetings of Full Council, to allow Members of the public to present petitions, ask questions or make statements, details of which have been received by 9 am, Monday 18<sup>th</sup> May 2009. (Please see front cover for contact details).</p>	-
14.	<p><b>Questions</b> To receive questions submitted in accordance with Standing Order A5 by Members of the Council, details of which have been received by 9 am, Monday 18<sup>th</sup> May 2009 and the replies of the Leader of the Council, or appropriate Cabinet Member.</p>	-
15.	<p><b>Chairman’s Communications</b></p> <p>a) To note the engagements of the outgoing Chairman of the Council since the Council’s last meeting. <a href="#">Agenda Item No 15 a Chairmans Communications</a></p> <p>b) To receive such communications from the new Chairman of the Council including details of the Chairman’s charity. (To follow)</p>	29  -

16.	<p><b>Members' Annual Activity Report/Outside Body Reports 2008/09</b></p> <p>To note the schedule of Members' Annual reports giving details of their activities in their role as District Councillors for the 2008/09 municipal year that have been received. These reports have been circulated electronically and are available on request. (Please see front cover for contact details).</p> <p><a href="#">Agenda Item 16 Member Activity Index</a>  <a href="#">Agenda Item 16 Members Activity Reports</a></p>	33
17.	<p><b>Members' Attendance 2008/2009</b></p> <p>To receive a record of Members' attendance at Council, Cabinet, Committees, Panels and other meetings for the 2008/09 municipal year in accordance with Standing Order No. C5 (3).</p> <p><a href="#">Agenda Item 17 Members Attendance List</a></p>	35
18.	<p><b>Annual Reports for the Municipal Year 2008/09</b></p> <p>To consider the following annual reports</p> <p>a) Cabinet  <a href="#">Agenda Item 18a Cabinet (Leaders Report)</a></p> <p>b) Regeneration and Enterprise Scrutiny Committee  <a href="#">Agenda Item 18b Regen and Enterprise Annual Report</a></p> <p>c) Corporate Services Scrutiny Committee  <a href="#">Agenda Item 18c Corporate Services Annual Report</a></p> <p>d) Community Services Scrutiny Committee  <a href="#">Agenda Item 18d Community Services Annual Report</a></p>	<p>47</p> <p>49</p> <p>55</p> <p>61</p>
19.	<p><b>Political Management and Committee Structure 2009/2010</b></p> <p>a) To appoint a Leader of the Council and Deputy Leader of the Council for the ensuing Municipal Year.</p> <p>b) To receive details of the Cabinet from the Leader (To follow).</p> <p>c) To consider a report from the Director of Legal and Corporate Services on the proposed political management structure for 2009/2010. (To Follow)</p> <p>d) In accordance with the provision of the Local Government and Housing Act 1989.</p> <p>i) To determine the allocation of seats to the different political groups on committees. (To follow)</p> <p>ii) To appoint Members to serve on committees for the ensuing municipal year (Standing orders B1 and C11). (To follow)</p> <p>iii) To appoint Chairmen and Vice-Chairman of</p>	-

	committees for the ensuing Municipal Year. (Standing Order B6(1)). (To follow)	
20.	<b>Calendar of Meetings 2009/2010</b> To approve a calendar of meetings for the ensuing municipal year, taking account of the decisions taken at agenda item 19 above. (To follow)	-
21.	<b>Appointment of Representatives on Outside Organisations 2009/2010</b> To appoint/nominate representatives to serve on outside organisations as detailed in the schedule. <a href="#">Agenda Item 21 Appt of Representatives on Outside organisations</a> <b>Note: If you are aware of any organisation on this list which is no longer in existence, or where the details have changed, please inform the Democratic Services Section before the meeting. (See front cover for details).</b>	70
22.	<b>Policy and Budget Framework – Matters which require a Decision by Council</b>	
	<p>a) <b>Recommendations from Cabinet 26<sup>th</sup> March 2009</b></p> <ul style="list-style-type: none"> <li>• Revised Data Protection Policy 2009 – 2011.</li> <li>• Revised Freedom of Information Policy 2009-2011.</li> </ul> <p><a href="#">Agenda Item 22 a Recs from Cabinet March 09</a></p>	73
	<p>b) <b>Recommendations from Cabinet 23<sup>rd</sup> April 2009</b></p> <ul style="list-style-type: none"> <li>• Wyre Forest Climate Change Strategy and Action Plan 2009/2010.</li> </ul> <p><a href="#">Agenda Item 22 b Recs from Cabinet April 09</a></p>	74
	<p>c) <b>Licensing Matters</b></p> <p>(i) Guidance relating to the Licensing of Hackney Carriage/Private Hire Vehicles, Drivers and Operators Published in a Handbook. <a href="#">Agenda item 22 c (i)Taxi Handbook report</a> <a href="#">Agenda item 22 c (i) APPENDIX 1 Taxi handbook</a> <a href="#">Agenda item no 22 (c) (i) APPENDIX 2 Taxi handbook</a></p>	75
	<p>(ii) Amendment to Taxi Licensing Conditions. <a href="#">Agenda item 22 (c) (ii) Amendment to licensing conditions</a></p>	78
	<p>(iii) The Right to Work and Enhanced Criminal Records Checks for Foreign Nationals – Taxi Drivers. <a href="#">Agenda item no 22 c (iii) Right to work for Foreign Nationals</a> <a href="#">Agenda Item 22c iii Right to work app 1</a> <a href="#">Agenda Item 22c iii Right to work app 2</a></p>	81
	<p>d) <b>Recommendations from the Licensing and Environmental Committee 27<sup>th</sup> April 2009</b></p> <p>(i) Private Hire Vehicle – Identification Plate Exemption</p>	86

	<p>Policy</p> <p><a href="#">Agenda Item No. 22 d i Private Hire Vehicle Identification Plate Exemption policy</a></p> <p><a href="#">Agenda Item 22d i Plate Exemption App 1</a></p> <p><a href="#">Agenda Item 22d i Plate Exemption App 2</a></p> <p>The appendices to the reports contained within C and D have been circulated electronically and are available on request. (Please see front cover for contact details).</p>	
23.	<p><b>Right to Buy Proposal from the Community Housing Group</b></p> <p>To consider a proposal from the Community Housing Group (CHG) in relation to future Right to Buy receipts in respect of the Neighbourhood Warden Service, operated by the CHG</p> <p><a href="#">Agenda Item 23 Right to Buy</a></p>	90
24.	<p><b>The Wyre Forest District Council(Off Street Parking Places) (Consolidation) Order 2009</b></p> <p>To consider a report from the Director of Planning and Regulatory Services that recommends to Council that the Wyre Forest (Off Street Parking Places) (Consolidation) Order 2009 is agreed and recommends that the Director of Planning and Regulatory Services publicise the proposed Order and that delegated authority be given to the Cabinet to consider any responses from the consultation and agree the adoption of the Order.</p> <p>The appendices to this report have been circulated electronically and are available on request. (Please see front cover for contact details).</p> <p><a href="#">Agenda Item 24 The Wyre Forest (Off-Street Parking) Consolidation Order 2009</a></p> <p><a href="#">WFDC Off-Street Parking Places Consolidation Order 2009 Appendix 1</a></p>	94
25.	<p><b>Motions submitted under Standing Order D1(1)</b></p> <p>Four motions have been received in accordance with Standing Order D(1)</p> <p><a href="#">Agenda Item 25 Notice of Motion D1</a></p>	96
26.	<p><b>Urgent Motions Submitted Under Standing order No. D1(7)</b></p> <p>To consider any motions in the order in which they have been received which, by reason of special circumstances, should be considered as a matter of urgency, in accordance with Standing order No. D1(7).</p>	-
27.	<p><b>Ethics and Standards Committee</b></p> <p>a) To consider a report from the Director of Legal and Corporate Services that recommends to Council that Mr R Reynolds be appointed as an Independent member of the Council's Ethics and Standards Committee.</p> <p><a href="#">Agenda Item No 27a Independent Member</a></p>	98

	b) Annual Report <a href="#">Agenda Item 27 b Annual Report Ethics and Standards</a>	99
28.	To consider any business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
29.	<b>Exclusion of the Press and Public</b> To consider passing the following resolution to exclude the press and public from the meeting during consideration of an item containing “exempt” information  <b>Decision: Under Section 100A(4) of the Local Government Act, 1972, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of “exempt information” as defined in paragraphs 2 and 3 of Part 1 of Schedule 12A of the Act.”</b>	

Part 2

Not open to the press and public

Agenda Item No.	Subject	Page Number
30.	<b>Exempt Minutes</b> To approve as a correct record the exempt minutes of the meeting held on 25 <sup>th</sup> February 2009. <a href="#">Agenda Item 30 Exempt minutes 25.02.09</a>	103
31.	<b>Policy and Budget Framework – Matters which require a Decision by Council:</b>  <b>Recommendations from Cabinet 26<sup>th</sup> March 2009</b>  • Property Matters <a href="#">Agenda item 31 Policy &amp; Budget Framework recs</a>	107
32.	To consider any business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	