

Annual Governance Statement 2007/08 –Action Plan as at 31 March 2009

Issue:	Action No:	Action:	By when?	Person(s) Responsible	Update:
Implementation of the new Corporate Plan	1	Council Priorities identified and progress monitored by Cabinet, Scrutiny Committee and CMT.	From April 2008 Complete	Chief Executive	Adopted by Council May 2008. Monthly progress reports on Corporate Priorities taken to Cabinet, Corporate Services Scrutiny Committee and CMT.
Implementation of the Single Equality Scheme	2	Consult on draft scheme prior to adoption of final scheme late in 2008.	December 2008 Complete	Chief Executive	Draft scheme adopted in May 2008 for consultation. Final scheme, including action plan, to be considered by cabinet (October 2008) and Council (November 2008) for implementation.
Continuing to ensure a consistent approach to be followed regarding the identification, recording and review of operational risks	3	Audit Commission to monitor progress. Monitoring reports to be received every 6 months	March 2009 On-going	Director of Resources	On – Course. Meetings held of the Risk management Working Group and standing item on DMTs. All risks to be reviewed during 2009/10.
Plan for the implementation of the Comprehensive Area Assessment and the revised Use of Resources assessment	4	Monitor Audit Commission proposals and brief Members and officers. Produce an action plan when final proposals agreed.	As / when published by Audit Commission Jan / Feb 2009 On-going	Chief Executive & Director of Resources	Preparations for the implementation of CAA well progressed. In relation to Use of Resources position presented to Corporate Service Scrutiny.

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Implementation of the Data Quality Policy.	5	To be reviewed and implemented including detailed action plan	March 2010 On-going	Chief Executive	Progress with implementation on-going, review to be undertaken by Audit Commission during 2009/10.
Review of the governance arrangements surrounding partnerships to ensure that they are within the Council's own policy and those of the Local Area Agreement	6	Partnership Framework to be updated to capture contributions partnerships make to Council policy and LAA priorities	September 2008 Complete	Head of Community Partnership Services	Review completed August 2008
Ensure that the potential risks surrounding shared services are examined and addressed where necessary	7	Development and adoption of Shared Services strategy	June 2008 Complete	Chief Executive	Approved by Council July 2008
Implementation of the actions contained in the Audit & Inspection Letter	8	Mid-year review to be reported to Corporate Services Scrutiny Committee	December 2008 On-going	Chief Executive	Any outstanding issues to be considered within the Annual Governance Statement 2008/09.