

CORPORATE RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME

SUBJECT	RATIONALE	LINKS TO COUNCIL PRIORITIES AND COMMUNITY STRATEGY	SUGGESTED BY	PROGRESS
Corporate Plan Priorities and Performance Indicators for 2009/10	Part of the Council's Performance Management Framework	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: A well run and responsive Council Council Priority:	Jo Payne	Start Date: 11/06/09 Frequency of meetings: 1 Completion Date: 11/06/09
Corporate Performance Clinics	Part of the Council's Performance Management Framework	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: A well run and responsive Council Council Priority:	Alison Braithwaite	Start Date: 11/06/09 Frequency of meetings: 1 Completion Date: 11/06/09
Single Site	To report progress on the proposed move to Single Site.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Caroline Newlands	Start Date: 11/06/09 Frequency of meetings: Monthly Completion Date: 15/04/10

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No Barriers Review Panel	To receive an update from the No Barriers Review Panel for the awards for 2009.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Alison Braithwaite	Start Date: 11/06/09 Frequency of meetings: 1 Completion Date: 11/06/09
Directorate Business Plans	Part of Council's Performance Management Framework	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive Council. Council Priority:	Alison Braithwaite	Start Date: 09/07/09 Frequency of meetings: 1 Completion Date: 09/07/09
Budget Review Panel	To set the process and establish the membership of the Budget Review Panel for 2009/10.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	David Buckland	Start Date: 09/07/09 Frequency of meetings: 1 Completion Date: 14/01/10
Annual Report (2008/09)	Part of Council's Performance Management Framework	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive Council. Council Priority:	Jo Payne	Start Date: 09/07/09 Frequency of meetings: 1 Completion Date: 09/07/09

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Comprehensive Area Assessment (CAA)	Part of National Performance Management Framework for Councils.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority:</p>	Alison Braithwaite	<p>Start Date: 09/07/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 09/07/09</p>
Sickness Monitoring	Following a request from the Corporate Services Scrutiny Committee last year, to monitor the sickness for the Council	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority: Improving Efficiency and Value for Money.</p>	Alison Braithwaite	<p>Start Date: 09/07/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 09/07/09</p>
Equality & Diversity Update	Monitor progress with Single Equality Scheme	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council</p> <p>Council Priority:</p>	Alison Braithwaite	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: Quarterly</p> <p>Completion Date: 15/04/10</p>
Exception Reporting from Performance Management Clinic	To monitor the work of the Performance Management Clinics	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority:</p>	Alison Braithwaite	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: Quarterly</p> <p>Completion Date: 18/03/10</p>

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Domestic Waste & Recycling Review Panel	To receive recommendations from the Domestic Waste & Recycling Review Panel	<p>Sustainable Community Strategy Theme: A sustainable environment.</p> <p>Corporate Plan Aim: Reducing waste to landfill and increasing recycling.</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 10/09/09</p>
Equality Framework	New policy	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim:</p> <p>Council Priority:</p>	Alison Braithwaite	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 10/09/09</p>
Value for Money Policy		<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A well run and responsive Council.</p> <p>Council Priority: Improving efficiency and value for money.</p>	David Buckland	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 10/09/09</p>
Joint Municipal Waste Structure	Review into the Joint Municipal Waste Management Strategy and the future method of domestic waste and recycling service.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim:</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 10/09/09</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 10/09/09</p>

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Recommendation Tracking Forms	To review the recommendations made by Scrutiny to Cabinet.	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive Council Council Priority:	Councillor G W Ballinger	Start Date: 15/10/09 Frequency of meetings: 1 Completion Date: 15/10/09
Local Authority Mortgage Review Panel	To receive the recommendations from the Local Authority Mortgage Review Panel	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	David Buckland	Start Date: 15/10/09 Frequency of meetings: 1 Completion Date: 15/10/09
Homeworking Policy	New Human Resource Policy	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Alison Braithwaite	Start Date: 12/11/09 Frequency of meetings: 1 Completion Date: 12/11/09
Business Continuity Plan (Emergency Planning)	Update Members on the Council's Business Continuity Plan	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	David Buckland	Start Date: 14/01/10 Frequency of meetings: 1 Completion Date: 14/01/10

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Base Budget Proposals	Recommendations to Cabinet on Income Service Options	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive Council Council Priority:	David Buckland	Start Date: 14/01/10 Frequency of meetings: 1 Completion Date: 14/01/10
Budget Strategy Proposals	Recommendations to Cabinet on initial budget strategy proposals	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive council Council Priority:	David Buckland	Start Date: 11/02/10 Frequency of meetings: 1 Completion Date: 11/02/10
Workforce Development Plan	New Human Resource Policy	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Alison Braithwaite	Start Date: 11/02/10 Frequency of meetings: 1 Completion Date: 11/02/10
ICT	Update on the ICT strategy	Sustainable Community Strategy Theme: Corporate Plan Aim: A well run and responsive Council. Council Priority: Improving efficiency and value for money.	David Buckland	Start Date: 18/03/10 Frequency of meetings: 1 Completion Date: 18/03/10

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Flexible Retirement Policy	New Human Resources Policy	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority:	Alison Braithwaite	Start Date: 18/03/10 Frequency of meetings: 1 Completion Date: 18/03/10