

**Exempt**

# **Cabinet**

# **Agenda**

**6:00pm**  
**Tuesday, 21st July 2009**  
**The Earl Baldwin Suite**  
**Duke House, Clensmore Street, Kidderminster**



## Cabinet

### **The Cabinet Members and their responsibilities:-**

<b>Councillor J-P Campion</b>	<b>Leader of the Council</b>
<b>Councillor M J Hart</b>	<b>Deputy Leader, Community &amp; Partnership Services</b>
<b>Councillor S J M Clee</b>	<b>Planning &amp; Economic Regeneration</b>
<b>Councillor N J Desmond</b>	<b>Resources</b>
<b>Councillor Mrs A T Hingley</b>	<b>Legal and Corporate Services</b>
<b>Councillor Mrs T L Onslow</b>	<b>Housing and Environmental Services</b>

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has three Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Services Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Wednesday 29<sup>th</sup> July 2009.*

Councillors wishing to "call in" a decision on this agenda should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

#### **For further information: -**

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)

Wyre Forest District Council

Cabinet

Tuesday, 21st July 2009

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.  Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.  (See guidance note on cover.)	
3.	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 23rd June 2009.	8
4.	<b>CALL INS</b> a verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet.	
5.	<b>Items Requiring Urgent Attention</b>  Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	
6.	<b>Public Participation</b>  In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Friday 17 <sup>th</sup> July 2009. (See front cover for contact details).	

<b>7.</b>	<b><i>Leader of the Council</i></b>	<b><i>John-Paul Campion</i></b>
<b>7.1</b>	<b>Leader's Announcements</b>	
<b>7.2.</b>	<b>Worcestershire Enhanced Two Tier Programme</b> To consider a report from the Chief Executive that reports on the progress of the newly formed Worcestershire Enhanced Two Tier (WETT) Programme Management Group which examines the opportunities for enhanced two tier working between Worcestershire County Council and its District Councils.	17

<b>8.</b>	<b><i>Resources</i></b>	<b><i>Nathan Desmond</i></b>
<b>8.1</b>	<b>Comprehensive Spending Review 2007 – Value for Money Efficiency Gains Achieved in 2008/09</b> To consider a report from the Director of Resources that informs Member of the actual total net value of ongoing cash-releasing value for money gains for 2008/09 and further efficiency gains required under the Comprehensive Spending Review 2007 (CSR07).	24
<b>8.2.</b>	<b>Consultation Paper – Future Administration of Concessionary Travel</b> To consider the proposed response in relation to the Government's consultation paper in view of changes to the administration of concessionary travel.	28
<b>8.3.</b>	<b>Treasury Management Update</b> To consider a report from the Director of Resources that recommends to Council that the Revised Lending Criteria as detailed in the report be agreed.	33
<b>8.4</b>	<b>Section 136 Grant Aid to Stourport-on-Severn Town Council 2009/2010</b> To consider a report from the Director of Resources which seeks approval for a request from Stourport-on-Severn Town Council for payment of Section 136 Grant Aid for 2009/2010.	54

<b>9. Housing and Environmental Services</b>		<b>Tracey Onslow</b>
<b>9.1.</b>	<b>Holiday and Touring Caravan Sites Model Conditions</b>  To consider a report from the Director of Planning and Regulatory Services that presents Members with recommended model holiday and touring caravan site licence conditions for caravan sites, to be adopted and applied to the holiday and touring sites in the District.	58
<b>9.2.</b>	<b>Air Quality Management Consultation</b>  To consider a report from the Director of Planning and Regulatory Services that recommends to Council the results of the consultation on the proposed air quality management declarations following the completion of a detailed air quality assessment in Radford Avenue/Coventry Street, Kidderminster, and recommend a management proposal.	74
<b>9.3.</b>	<b>Department for Communities for Local Government (DCLG) Funding for the Prevention of Mortgage and Landlord Repossession</b>  To consider a report from the Director of Planning and Regulatory Services that provides details on the additional funding allocated to Wyre Forest District Council by the Department of Communities and Local Government (DCLG) for the purpose of preventing Mortgage and Landlord Repossession and to agree the proposed expenditure of the grant.	79
<b>9.4.</b>	<b>Proposed Bewdley Town Market</b>  To consider a report from the Director of Planning and Regulatory Services that asks the Cabinet to give authority to Bewdley Development Trust to grant permission to hold a weekly market on the Quayside, Bewdley for a period of 12 months.	84

<b>10. Community &amp; Partnership Services</b>		<b>Marcus Hart</b>
<b>10.1.</b>	<b>Proposal to Launch Wyre Forest Community Forums</b>  To consider a report from the Director of Community and Partnership Services that recommends to Council, to take forward the proposal to launch Wyre Forest Community Forums.	99

<b>11 Regeneration and Enterprise</b>		<b>Stephen Clee</b>
<b>11.1(a)</b>	<b>The List of Buildings of Local Architectural and/or Historic Interest (The Local List) – Wolverley and Cookley Parish</b>  To consider a report from the Director of Planning and Regulatory Services that asks the Cabinet to consider the responses arising	103

	<p>from the public consultation and seeks approval of the proposed List of Buildings of Local Interest (The Local List) for Wolverley and Cookley.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request.</i></p>	
11.1.(b)	<p><b>Recommendations from Community &amp; Regeneration Scrutiny Committee 13<sup>th</sup> July 2009</b></p> <p><b>Local List</b></p>	107

<b>12. Recommendations from Committees</b>		
12.1.	<p><b>Recommendations from Corporate Resources Scrutiny Committee 9<sup>th</sup> July 2009</b></p> <p>1. <b>Annual Report 2008/09</b> 2. <b>Directorate Business Plans 2009/10</b></p>	108
12.2.	<p><b>Recommendations from Community and Regeneration Scrutiny Committee 18<sup>th</sup> June 2009</b></p> <p><b>Hurcott Road Local Lettings Policy</b></p>	109
12.3	<p><b>Recommendations from Community and Regeneration Scrutiny Committee 13<sup>th</sup> July 2009</b></p> <p><b>Cultural Strategy and Action Plan</b></p>	110
13.	<p><b>Recommendations from Audit Committee 29<sup>th</sup> June 2009</b></p> <p><b>Annual Report from the Section 151 Officer 2008/2009</b></p>	111
14.	<p><b>Recommendations from Licensing and Environmental Committee 17<sup>th</sup> July 2009</b></p> <p><b>Implementation Report on taxi Deregulation (To follow)</b></p>	-
15.	<p><b>Recommendations from Miscellaneous Functions Committee 20<sup>th</sup> July 2009</b></p> <p><b>White Wickets (To follow)</b></p>	-

16.	<p><b>Exclusion of the Press and Public</b></p> <p>To consider passing the following resolution:</p> <p><b>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.</b></p>	
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Part 2

Not open to the Press and Public

17.	<p><b>Exempt Minutes</b></p> <p>To confirm as a correct record the Exempt Minutes of the meeting held on the 23rd June 2009.</p>	112
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<b>1</b>	<b><i>Leader of the Council</i></b>	
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18.1.	<p><b>Divisional Management Restructuring – Transformational Change – Interim Report</b></p> <p>To receive a report from the Chief Executive that informs Members of progress following approval of the restructuring report since its meeting on 25<sup>th</sup> February 2009.</p>	115
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18.2	<p><b>Single Site – Update and Options</b></p> <p>To consider a report from the Chief Executive that makes recommendations regarding a single site for the Council.</p>	130
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19.	<p><b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	
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