

**Open**

# **Cabinet**

# **Agenda**

**6:00pm**  
**Tuesday, 22nd September 2009**  
**The Earl Baldwin Suite**  
**Duke House, Clensmore Street, Kidderminster**



## Cabinet

### **The Cabinet Members and their responsibilities:-**

<b>Councillor J-P Campion</b>	<b>Leader of the Council</b>
<b>Councillor M J Hart</b>	<b>Deputy Leader, Community &amp; Partnership Services</b>
<b>Councillor S J M Clee</b>	<b>Planning &amp; Economic Regeneration Resources</b>
<b>Councillor N J Desmond</b>	<b>Resources</b>
<b>Councillor Mrs A T Hingley</b>	<b>Legal and Corporate Resources</b>
<b>Councillor Mrs T L Onslow</b>	<b>Housing and Environmental Services</b>

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has three Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Services Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is Wednesday 30<sup>th</sup> September 2009.*

Councillors wishing to "call in" a decision on this agenda should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

#### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

Code of Conduct - Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992 - If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

#### **For further information: -**

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email [diana.glendenning@wyreforestdc.gov.uk](mailto:diana.glendenning@wyreforestdc.gov.uk)

Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)

Wyre Forest District Council

Cabinet  
Tuesday, 22nd September 2009

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.  Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.  (See guidance note on cover.)	
3.	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 25th August 2009. <a href="#">Minutes 25th August 2009</a>	6
4.	<b>CALL INS</b>  A verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet.	
5.	<b>Items Requiring Urgent Attention</b>  Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	
6.	<b>Public Participation</b>  In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Friday 18 <sup>th</sup> September 2009. (See front cover for contact details).	

<b>7.</b>	<b><i>Leader of the Council</i></b>	
<b>7.1</b>	<b>Leader's Announcements</b>	
<b>7.2</b>	<p><b>Transformational Change and Delivery Programme</b></p> <p>To consider a report from the Interim Chief Executive that sets out a summary of the "Transformation and Delivery Programme" undertaken by Qedis Consulting Ltd and provides an analysis of the main challenges facing the Council and sets out the recommendations which have been considered by the Corporate Management Team.</p> <p><b><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request (see front cover for details.)</i></b></p> <p><a href="#">Agenda Item 7.2 Transformation Programme</a>  <a href="#">Agenda Item 7.2. Appendix</a></p>	
<b>8.</b>	<b><i>Resources</i></b>	<b><i>Nathan Desmond</i></b>
<b>8.1</b>	<p><b>Budget Monitoring – First Quarter 2009/2010</b></p> <p>To consider a report from the Director of Resources that outlines the monitoring of the Revenue Budget and Capital Programme in accordance with the Local Government Act 2003 and Comprehensive Performance Assessment (CPA).</p> <p><a href="#">Agenda item 8.1 Budget Monitoring</a>  <a href="#">Agenda item 8.1 Appendix Budget Monitoring</a></p>	
<b>8.2.</b>	<p><b>Proposed Service and Financial Planning Timetable 2010/11</b></p> <p>To consider a report from the Director of Resources that identified the proposed service and financial planning timetable in order to deliver the budget for 2010/11.</p> <p><a href="#">Agenda Item No. 8.2. Timetable</a>  <a href="#">Agenda Item 8.2 Appendix A Timetable</a></p>	
<b>8.3.</b>	<p><b>Annual Report on Treasury Management Service and Actual Prudential Indicators 2008/2009</b></p> <p>To consider a report from the Director of Resources that outlines the treasury activity for 2008/09 and the actual Prudential Indicators for 2008/09.</p> <p><a href="#">Agenda Item 8.3 Treasury Management Service</a></p>	

<b>9.</b>	<b>Community and Partnership Services</b>	<b>Marcus Hart</b>
<b>9.1</b>	<p><b>Putting Customers First – A Customer Service Strategy 2009/2010</b></p> <p>To consider a report from the Director of Community and Partnership Services that recommends to Council that the revised Customer Services Strategy be adopted.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i></p> <p><a href="#">Agenda Item 9.1. Putting Customers First</a></p>	
<b>10.</b>	<b>Housing and Environmental Services</b>	<b>Tracey Onslow</b>
<b>10.1</b>	<p><b>The Wyre Forest (Off Street Parking Places)</b></p> <p>To consider a report from the Director of Planning and Regulatory Services that advises members of the outcome of the consultation on the Wyre Forest District Council (Off Street Parking Places) (Consolidation) Order 2009 and to agree its adoption and to consider a recommendation to Council for the reinstatement of 1 month and 6 month season tickets.</p> <p><a href="#">Agenda Item 10.1. WFDC Off Street Parking</a></p>	
<b>11.</b>	<b>Recommendations from Scrutiny Committees</b>	
<b>11.1.</b>	<p><b>Recommendations from Corporate Resources Scrutiny Committee 10<sup>th</sup> September 2009</b></p> <p><b>Recommendations from Domestic Waste Collection and Recycling Review Panel. (To follow)</b></p>	
<b>12.</b>	<p><b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	
<b>13.</b>	<p><b>Exclusion of the Press and Public</b></p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.</p>	

Not open to the Press and Public

14.	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
-----	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--